

**Town of Norman Wells
Minutes
Regular Council Meeting #23-25
Tuesday, November 21st, 2023, 7:00pm
Council Chambers & Microsoft Teams**

Present:	Pascal Audet Kacee Hunter Alexis Peachey Kelly McCoy Dave Wever	Deputy Mayor- Chair Councillor Councillor Councillor Councillor
Staff:	Hugo Pabke Kayla Turner Melody Puno Karen Boudreau Matthew Short Lucas Nadeau Mkhabela Masuku Jaime Kearsy Alex Millette	Utilities Manager Governance and Community Engagement Manager Finance Clerk Finance Manager- Microsoft Teams Public Works Supervisor Public Works Manager Development Officer By Law Officer Recreation Manager
Delegation:	Constable Jenna Simms	RCMP
Regrets:	Frank Pope Trevor Smith	Mayor (Senate Committee Meeting) Councillor (Personal Commitment)

1. Call to Order 7PM

2. Declaration of Conflict of Interest

- None noted.

3. Review and Adoption of Agenda

Resolution

'Be it resolved that the Agenda for the Regular Council Meeting, dated November 21st, 2023 is hereby adopted.'

**Motion: No. 23-25-01
Moved by: Councillor Peachey
Seconded by: Councillor Wever**

Motion Carried Unanimously

4. Delegation

- a) RCMP Monthly Report
 - Constable Simms acknowledged the growing concerns related to drugs in the community. She noted drugs are a concern throughout the region. She is working with RCMP headquarters on proactive enforcement opportunities related to drug trafficking.
 - Constable Simms recommended talking to the airlines regarding by laws which could help enhance search efforts for passenger luggage.
 - Increased traffic enforcement at the school during pick up and drop off times.

5. Committee Reports

6. Minutes

- a) Regular Council Meeting #23-23

'Be it resolved that the Minutes for the Regular Council Meeting, dated October 17th, 2023 are hereby adopted.'

**Motion: No. 23-25-02
Moved by: Councillor Peachey
Seconded by: Councillor Wever**

Motion Carried Unanimously

- b) Special Council Meeting #23-24

'Be it resolved that the Minutes for the Special Council Meeting, dated November 6th, 2023 are hereby adopted.'

**Motion: No. 23-25-03
Moved by: Councillor McCoy
Seconded by: Councillor Wever**

Motion Carried with 4 votes in favor. Councillor Hunter abstained from the vote as he was not present at the meeting.

7. Departmental Reports

- a) Town Manager
- b) Finance

- Bank reconciliation provided. Councillor Hunter requested the bank statements or transactions associated with the bank reconciliation. Karen responded that she will look into what she is able to provide council.

- c) Fire Department- no report
- d) By-Law

- Increased traffic enforcement at the school during peak times.
- Esso employees have graciously sponsored five local families this Christmas season.
- Enbridge has donated \$15,000 to the Free Pantry. They have also donated helmets which will be given away to ATV users who need one as part of educational enforcement.
- Three pet ownership tickets were supposed to go to court next month. The by law officer has decided on an educational approach rather than fines for these situations.

- e) Governance & Community Engagement

- Yvonne Nakimayak will be providing a background history of the flag. The information will be shared with council and the community once received.

- f) Lands

- The tax assessment open house information session will be happening early in the new year.
- Councillor Audet asked if council could have the information regarding the town owned property across the river.

- g) Public Works- no report

- The department is completing ongoing seasonal work such as landfill duties, sanding of roads and daily building checks.

- h) Recreation

- Council will be provided with an updated grant tracker.
- The monthly recreation calendar has been added to the recreation report for council information.
- Ice installation is going well. The department is hoping to begin painting next week depending on weather.
- Arena staff have recently received Arena Level One training from MACA.
- Councillor McCoy asked what winter plans are for the ski cabin and skating area. Alex responded that the department will continue to utilize the ski cabin and pond for events. He also noted volunteers have been working on getting the pond ready for skating.
- Equipment rentals, specifically ski rentals have increased this year.

- i) Utilities

- Councillor Wever asked about river water levels affecting the water pump. Hugo responded that the river levels have come up with the water freezing. Hugo will continue to monitor the water levels.
- Councillor Audet asked if Hugo had ever reached out to the water survey people when they are in town. Hugo noted water level data is available on the government of Canada website, but he will reach out to the water survey people as it would be nice to talk to them.

8. Old Business

9. New Business

10. Council Forum

Councillor Hunter informed Council that he will be away from December 4th-10th and December 18th-January 3rd.

Councillor McCoy would like to make known his concern with drug issues through the Sahtu. He noted he is happy to hear the RCMP are coming up with potential solutions. He requested staff look into the by law information Constable Simms mentioned earlier in the meeting.

Councillor Wever mentioned he is happy to see the new brand is out. He noted that it looks good on the reports provided as well as the vehicles. He mentioned there has been both positive and negative feedback about the brand.

Councillor Audet noted that a concerned citizen has recently reached out to him regarding property standards, specifically vehicles blocking driveways. He will inform Jaime of the specific property and she will look into it further.

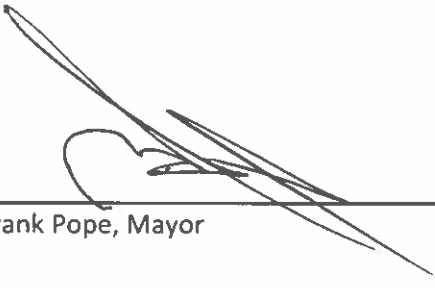
11. Correspondence to Council

12. Correspondence from Council

13. In Camera

14. Adjourn

Councillor Hunter moved to adjourn the meeting at 7:26PM

A handwritten signature in black ink, consisting of several overlapping loops and a long, sweeping tail that extends to the right.

Frank Pope, Mayor

A handwritten signature in black ink, featuring a large, prominent loop at the top and a long, horizontal tail extending to the right.

Cathy Clarke, SAO