

**Town of Norman Wells  
Minutes  
Regular Council Meeting #23-22  
Tuesday, October 3rd, 2023, 7:00pm  
Council Chambers & Microsoft Teams**

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Present:	Frank Pope Pascal Audet Alexis Peachey Trevor Smith Kelly McCoy Dave Wever	Mayor Deputy Mayor Councillor Councillor Councillor Councillor- Microsoft Teams
Staff:	Alex Millette Karen Boudreau Lucas Nadeau	Acting Senior Administrative Officer Financial Advisor Public Works Manager
Regrets:	Kacee Hunter	Councillor

**1. Call to Order 7pm**

**2. Declaration of Conflict of Interest**

- Councilor Audet item 8a.
- Mayor Pope item 8d.
- Councilor Wever item 9c.

**3. Review and Adoption of Agenda**

Resolution

**'Be it resolved that the Agenda for the Regular Council Meeting, dated October 3rd, 2023 is hereby adopted.'**

**Motion: No. 23-22-01**  
**Moved by: Councilor Smith**  
**Seconded by: Councilor Peachey**

**Motion Carried Unanimously**

**4. Delegation**

**5. Committee Reports**

**6. Minutes**

**7. Old Business**

**Councillor Audet declared a conflict of interest and left the room.**

**a) Dirt procedure**

- The Public Works Manager gave a brief overview of the procedure that will be used for the dispersal of dirt to residential land owners.
- Applicants will be responsible for the loading and delivery of dirt.
- Only available for residential land owners and not transferable as the amounts available are limited.
- Loads will be scaled, therefore we will be able to collect data.
- Lucas noted it is important that we maintain a town stockpile for our own use.
- No questions from Council

**8. New Business**

**a) Acquisition By Law #23-05 Third Reading**

Resolution

**'Be it resolved that the Council of the Town of Norman Wells hereby gives third reading to Acquisition By-Law 23-05.'**

**Motion: No. 23-22-02**  
**Moved by: Councilor Smith**  
**Seconded by: Councilor McCoy**

**Motion Carried Unanimously**

**b) Capital Plan Amendment**

**“Be it resolved that the Council of the Town of Norman Wells hereby approves the 2023 Capital plan amendments as attached.’**

**Motion: No. 23-22-03**

**Moved by: Councilor Peachey**

**Seconded by: Councilor Smith**

**Motion Carried Unanimously**

**Councillor Wever declared a conflict of interest and left the room.**

c) IORL Lease update

**Mayor Pope declared a conflict of interest and left the room.**

d) Advocacy travel for Mayor Pope

**“Be it resolved that the Council of the Town of Norman Wells hereby agrees to send Mayor Pope to Ottawa for advocacy meeting.’**

**Motion: No. 23-22-04**

**Moved by: Councilor Peachey**

**Seconded by: Councilor Smith**

**Motion Carried Unanimously**

e) **Business Meeting Agenda**

- Mayor Pope will present advocacy package and ask for input.
- Council asked to add the advocacy package to final meeting package.
- Council will also ask for budget input from business community.

## **9. Council Forum**

Councilor Smith asked if ski cabin road has been repaired.

Mayor Pope asked when patch in front of Legion will be repaired. He also noted he will be on holiday for the following week.

## **10. Correspondence to Council**

## **11. Correspondence from Council**

## **12. In Camera**

a) Staffing

**‘Be it resolved that the Council of the Town of Norman Wells hereby go in camera time being 7:25PM.’**

**Motion: No. 23-22-05**

**Moved by: Councilor Smith**

**Seconded by: Councilor Wever**

**Motion Carried Unanimously**

**‘Be it resolved that the Council of the Town of Norman Wells hereby come out of in camera time being 8:03PM.’**

**Motion: No. 23-22-06**

**Moved by: Councilor Peachey**

**Seconded by: Councilor Smith**

**Motion Carried Unanimously**

**“Be it resolved that Council for the Town of Norman Wells hereby approves the passing of the SAO Bylaw appointing Cathy Clarke SAO for the period of time required to recruit a replacement SAO in order to provide the requisite stability to the organization in the interim period.”**

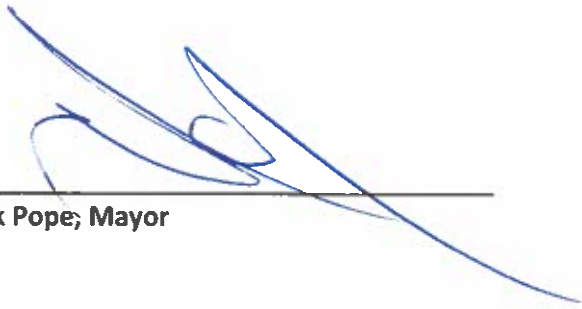
**Motion: No. 23-22-07**

**Moved by: Councilor Peachey**

**Seconded by: Councilor Smith**

**Motion Carried Unanimously**

## **13. Adjourn**



Frank Pope, Mayor



Alex Millette, Acting SAO

