

Minutes
Special Committee of the Whole #23-07
Friday, September 29th, 2023 12pm
Council Chambers and Microsoft Teams

Present:	Frank Pope	Mayor
	Pascal Audet	Deputy Mayor
	Alexis Peachey	Councillor
	Trevor Smith	Councillor
	Kelly McCoy	Councillor
Staff:	Alex Millette	Acting Senior Administrative Officer
	Cathy Clarke	Management Advisor
	Karen Boudreau	Financial Advisor
	Meldoy Puno	Finance Clerk
	Hugo Pabke	Utilities Manager
	Mkhabela Masuku	Development Officer
	Lucas Nadeau	Public Works Manager
Regrets:	Kacee Hunter	Councillor

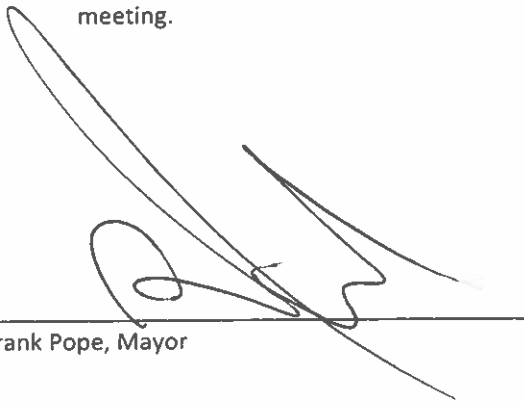
- 1. Call to Order 12pm**
- 2. Declaration of Conflict of Interest**
- 3. Review and Adoption of Agenda**
- 4. Delegation**
- 5. Topics**
 1. Definition of Types of meetings held by Council
 2. Financial Role of Council:
 - Planning and Budgeting
 - Revenue and Expenditure Management
 - Reporting and Oversight
 3. Advocacy:
 - Review of NWTAC Resolutions
 - Cost of living impact on Town of Norman Wells and residents

- Attraction and retention of skilled workers for Norman Wells
- Infrastructure Funding – Climate Change Impacts
- 4. Council Committee Status:
 - Council Roles/Responsibilities as committee chairs
 - Staff Expectations as support to committees
 - Council's fiduciary responsibility
 - How to maximize the role of our committees as advisory committees
 - Council's working groups IE: Cultural Center
 - Economic Development Conference
- 5. Proclamation Policy for Council Discussion
- 6. Body Camera / Dash Camera Policy
- 7. Speed Limits within Municipal Boundaries
 - Specifically, Canol Drive Residential Area
- 8. Seasonal Chain Off Area for tire chains.
- 9. Ongoing research for alternative service delivery models in all areas:
 - Daycare Provision Models
 - Food Security Models
 - Municipal Best Practices
 - Sustainable Business Models
 - Climate Change Impacts on Municipalities
- 10. Capital Budget Discussion
- 11. Letter from Norman Wells Chamber of Commerce- Discussion
- 12. Petition- Discussion
- 13. Flag Presentation
- 14. Scholarships
- 15. In Camera- Staffing
- 16. 2023 Budget Amendments- Discussion

Adjourn

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- Management gave a brief update on the 2023 operational and capital budgets.
- Water and Sewer is projected to be over budget substantially due to unexpected repairs and costs.
- The capital projects were largely affected by barge delays and will have to be rescheduled to next year.
- Department managers each explained changes to the capital budgets in their departments.
- There will be a motion to amend the 2023 capital and operational budgets at the next regular council meeting.



Frank Pope, Mayor



Alex Millette, Acting SAO

