

**Minutes**  
**Special Committee of the Whole #23-06**  
**Thursday, August 31<sup>st</sup>, 2023 12pm**  
**Council Chambers and Microsoft Teams**

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Present:        Frank Pope                Mayor  
                  Pascal Audet             Deputy Mayor  
                  Alexis Peachey            Councilor  
                  Trevor Smith              Councilor  
                  Kelly McCoy               Councilor

Staff:            Cathy Clarke                Senior Administrative Officer  
                  Karen Boudreau            Finance Manager

Regrets:        Kacee Hunter              Councilor

1. **Call to Order 12pm**
2. **Declaration of Conflict of Interest**
3. **Review and Adoption of Agenda**
4. **Delegation**
5. **Topics**
  1. Definition of Types of meetings held by Council
  2. Financial Role of Council:
    - Planning and Budgeting
    - Revenue and Expenditure Management
    - Reporting and Oversight
  3. Advocacy:
    - Review of NWTAC Resolutions
    - Cost of living impact on Town of Norman Wells and residents
    - Attraction and retention of skilled workers for Norman Wells
    - Infrastructure Funding – Climate Change Impacts
  4. Council Committee Status:
    - Council Roles/Responsibilities as committee chairs
    - Staff Expectations as support to committees
    - Council’s fiduciary responsibility
    - How to maximize the role of our committees as advisory committees
    - Council’s working groups IE: Cultural Center
    - Economic Development Conference
  5. Proclamation Policy for Council Discussion
  6. Body Camera / Dash Camera Policy

7. Speed Limits within Municipal Boundaries
  - Specifically, Canol Drive Residential Area
8. Seasonal Chain Off Area for tire chains.
9. Ongoing research for alternative service delivery models in all areas:
  - Daycare Provision Models
  - Food Security Models
  - Municipal Best Practices
  - Sustainable Business Models
  - Climate Change Impacts on Municipalities
10. Capital Budget Discussion
11. Letter from Norman Wells Chamber of Commerce- Discussion
12. Petition- Discussion
13. Flag Presentation
14. Scholarships
15. In Camera- Staffing

'Be it resolved that the council of the Town of Norman Wells hereby go in camera time being \_\_\_\_\_pm.'

Motion no. 23-06-01

Moved by:

Seconded by:

'Be it resolved that the Council of the Town of Norman Wells hereby come out of in camera time being \_\_\_\_pm.'

Motion no. 23-06-02

Moved by:

Seconded by:

Adjourn

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Frank Pope, Mayor

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Alex Millett, Acting SAO