

**Town of Norman Wells  
Minutes  
Regular Council Meeting #23-20  
Tuesday, September 5<sup>th</sup>, 2023, 7:00pm  
Council Chambers & Microsoft Teams**

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|----------|--|---|
| Present: | Frank Pope<br>Pascal Audet<br>Kacee Hunter<br>Alexis Peachey<br>Trevor Smith<br>Dave Wever | Mayor<br>Deputy Mayor<br>Councillor<br>Councillor<br>Councillor<br>Councillor     |
| Staff:   | Alex Millette<br>Karen Boudreau<br>Lucas Nadeau  | Acting Senior Administrative Officer<br>Financial Advisor<br>Public Works Manager |
| Regrets: | Kelly McCoy  | Councillor  |

**1. Call to Order 7:00PM**

**2. Declaration of Conflict of Interest**

- None noted.

**3. Review and Adoption of Agenda**

Resolution

**'Be it resolved that the Agenda for the Regular Council Meeting, dated September 5<sup>th</sup>, 2023 is hereby adopted.'**

**Motion: No. 23-20-01**  
**Moved by:** Councillor Peachey  
**Seconded by:** Councillor Smith

**Motion Carried unanimously**

**4. Delegation**

**5. Committee Reports**

**6. Minutes**

a) Regular Council Meeting #23-19

Resolution

- Add note that Councillor Hunter did not partake in the in camera meeting as he was on Microsoft Teams.

**'Be it resolved that the minutes for the Regular Council Meeting, dated August 15<sup>th</sup>, 2023 are hereby adopted.'**

**Motion: No. 23-20-02**  
**Moved by:** Councillor Wever  
**Seconded by:** Councillor Peachey

**Motion Carried Unanimously**

**7. Old Business**

**8. New Business**

a) Appointment of Acting Senior Administrative Officer

Resolution

**'Be it resolved that the Council of the Town of Norman Wells hereby appoints Alex Millette as Acting Senior Administrative Officer.'**

**Motion: No. 23-20-03**  
**Moved by:** Councillor Smith  
**Seconded by:** Councillor Peachey

**Motion Carried Unanimously**

**9. Council Forum**

Councillor Peachey thanked Alex, Cristina, the recreation department and all volunteers for all of the work they did for Black Bear Jamboree.

Councillor Smith also noted that the recreation department, staff, and volunteers did a great job with Blackbear Jamboree.

Councillor Hunter also thanked Alex, the recreation department and all town staff who helped out with Blackbear Jamboree. He also encouraged more people to volunteer as the more volunteers we get the better events can be!

Mayor Pope apologized for missing Black Bear Jamboree events due to illness. He thanked Alex and the team for a job well done.

**10. Correspondence to Council**

**11. Correspondence from Council**

**12. In Camera**

- a) Scholarship

**'Be it resolved that the Council of the Town of Norman Wells hereby go in camera time being 7:12PM.'**

**Motion:** No. 23-20-04  
**Moved by:** Councillor Smith  
**Seconded by:** Councillor Wever

**Motion Carried Unanimously**

**'Be it resolved that the Council of the Town of Norman Wells hereby come out of in camera time being 7:20PM.'**

**Motion:** No. 23-20-05  
**Moved by:** Councillor Peachey  
**Seconded by:** Councillor Smith

**Motion Carried Unanimously**

**'Be it resolved that the Council of the Town of Norman Wells hereby awards 5 scholarships to the applicants for the amount of \$3,000 per applicant.'**

**Motion:** No. 23-20-06  
**Moved by:** Councillor Smith  
**Seconded by:** Councillor Peachey

**Motion Carried Unanimously**

**13. Adjourn**

  
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Frank Pope, Mayor

  
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Alex Millette, Acting SAO

