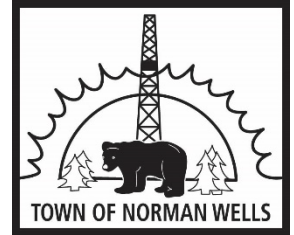


## **Call for Proposals: Event Photographer for Town of Norman Wells Women of Excellence Awards Banquet**



The Advancement of Equity and Inclusion Committee is excited to announce the Call for Proposals for event photography services for the Second Annual Women of Excellence Awards Banquet. We invite talented and passionate photographers to submit their proposals for consideration to capture the essence and memorable moments of this prestigious event.

### **Event Details:**

- Date: March 8, 2024
- Time: 5pm-8pm
- Venue: Community Hall

### **Requirements:**

1. **Comprehensive Event Coverage:** The photographer should be present throughout the event to capture candid moments, speeches, award presentations, and all other significant elements of the evening.
2. **High-Quality Photography:** Utilize the latest photography techniques and equipment to ensure high-resolution and visually striking images suitable for promotional purposes, publications, and social media.
3. **Professional Editing and Post-Production:** Demonstrate skills in curating and enhancing images to deliver a final product that meets our desired specifications.
4. **Timely Delivery:** Provide a collection of digital images within a reasonable timeframe following the event to allow for easy accessibility and sharing with attendees.

### **Proposal Submission:**

Completed Proposals must be received by courier, mail, hand delivery, or email to:

Attn: Kayla Turner  
Governance and Community Engagement Manager  
P.O. Box 5, 3 Mackenzie Drive  
Norman Wells, NT, X0E 0V0  
Email: [governance@normanwells.com](mailto:governance@normanwells.com)

The deadline for receipt of complete Proposals is 3:00 pm MST, on October 13<sup>th</sup>, 2023. Late Proposals will not be accepted and will be returned to the Proponent.

### **Proposal Evaluation:**

- Proposals will be evaluated based on experience, creative vision, technical abilities, and pricing.
- The selected photographer will be notified no later than Monday, October 16<sup>th</sup>, 2023 @ 5pm.

We are excited to receive your proposals and look forward to collaborating with a skilled event photographer who can immortalize the exceptional moments of the Women of Excellence Awards Banquet.

If you have any questions or require further information, please reach out to us at 867-587-3700.