

**Minutes**  
**Committee of the Whole #23-05**  
**Wednesday, July 26<sup>th</sup>, 2023 12pm**  
**Council Chambers and Microsoft Teams**

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<b>Present:</b>	Frank Pope Kacee Hunter Alexis Peachey Trevor Smith Kelly McCoy	Mayor Councillor (Microsoft Teams) Councillor Councillor Councillor
<b>Staff:</b>	Cathy Clarke Kayla Turner Alex Millette Mkhabela Masuku	Senior Administrative Officer Governance and Community Engagement Manager Recreation Manager Development Officer
<b>Regrets:</b>	Pascal Audet Dave Wever	Deputy Mayor (Work Commitment) Councillor (Holidays)

1. **Call to Order 12:03pm**
2. **Declaration of Conflict of Interest**
3. **Review and Adoption of Agenda**
4. **Delegation**
5. **Topics**
  1. Definition of Types of meetings held by Council
  2. Financial Role of Council:
    - Planning and Budgeting
    - Revenue and Expenditure Management
    - Reporting and Oversight
  3. Advocacy:
    - Review of NWTAC Resolutions
    - Cost of living impact on Town of Norman Wells and residents
    - Attraction and retention of skilled workers for Norman Wells
    - Infrastructure Funding – Climate Change Impacts
  4. Council Committee Status:
    - Council Roles/Responsibilities as committee chairs
    - Staff Expectations as support to committees
    - Council's fiduciary responsibility
    - How to maximize the role of our committees as advisory committees
    - Council's working groups IE: Cultural Center
    - Economic Development Conference
  5. Proclamation Policy for Council Discussion
  6. Body Camera / Dash Camera Policy
  7. Speed Limits within Municipal Boundaries
    - Specifically, Canol Drive Residential Area
  8. Seasonal Chain Off Area for tire chains.

9. Ongoing research for alternative service delivery models in all areas:

- Daycare Provision Models
- Food Security Models
- Municipal Best Practices
- Sustainable Business Models
- Climate Change Impacts on Municipalities

10. Capital Budget Discussion

11. Letter from Norman Wells Chamber of Commerce- Discussion

12. Petition- Discussion

13. Flag Presentation

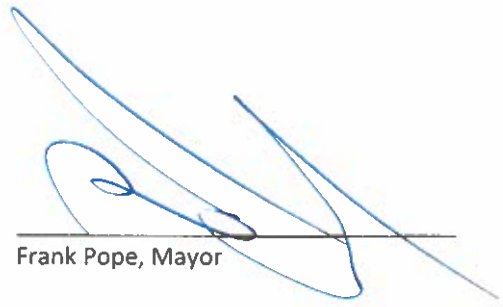
14. Scholarships

- Council recently passed the design of a new logo, which is different from the flag.
- The attached presentation outlines the process of formalizing the flag and coat of arms as the flag has never been formally registered.
- Councillor Smith asked if there is any chance of the flag not being accepted? The SAO responded that they may give advice, but cannot make changes and have to accept the design as is.
- Councillor Hunter noted that he is not in favor of changing the flag but has no issue with formalizing it. He stated that if at any point during the process things do not go our way, the process should be discontinued.
- Council in favor of proceeding to next steps of formalizing the Town of Norman Wells flag and creation of a coat of arms.
- Logo update:
  - Roll out of new marketing logo will include signage and vehicle wraps.
  - Before the new logo goes out the community will be kept up to date with the process and educated that the logo and the flag are two separate things.

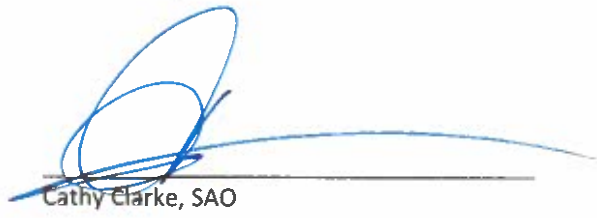
Scholarship:

- Councillor Hunter suggested offering 1 or 2 scholarships to local graduates which are tailored to jobs that are lacking in the community such as teachers, nurses, and trades people.
- Applications will be sent to Council for review along with a cover letter, resume, transcripts, and enrollment letter.
- Administration to create a general criteria and eligibility.
- Councillor Hunter suggested 2 scholarships per year for the amount of \$3,000 each.
- Application process to include applicant to specify how their education will support their return to the community.
- The SAO noted that regarding the budget, council donations are available as the money from last year was not used. To date there have been no new requests for donation. Yearly council donations include the vet clinic (\$10k), and Northern Arts and Culture Centre (5K).
- Late August application deadline.
- Councillor McCoy asked if there would be an age limit. Councillor Hunter responded that if a person can prove enrollment and meets the criteria they should be eligible for the scholarship no matter their age.
- Administration will have template ready for the Regular Council Meeting on August 15<sup>th</sup>.
- Councillor Peachey suggested 4 \$1,000 scholarships in order to support more students.
- Councillor Hunter suggested council approve up to \$3,000 per applicant.

Adjourn 12:37pm



Frank Pope, Mayor



Cathy Clarke, SAO