

TOWN OF NORMAN WELLS BY-LAW No. 23-03  
Repeal of By-Law 20-05

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BEING A BY-LAW OF THE MUNICIPAL CORPORATION OF THE TOWN OF NORMAN WELLS IN THE NORTHWEST TERRITORIES TO PROVIDE FOR THE PAYMENT OF AN HONORARIUM AND CERTAIN ALLOWANCES TO THE MEMBERS OF THE NORMAN WELLS VOLUNTEER FIRE DEPARTMENT PURSUANT TO THE CITIES, TOWNS AND VILLAGES ACT. S.N.W.T., 2003, C-22.

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Whereas the Council may by-law, provide for the payment of an honorarium to Members of the Norman Wells Volunteer Fire Department for performing their duties;

Now therefore be it resolved, that the Council of the Municipal Corporation of the Town of Norman Wells in the Northwest Territories enacts as follows:

PART 1 - INTERPRETATION

1.1 Short Title

This By-Law is referred to as the "Firefighters Honorarium" By-Law.

1.2 Definitions

In this By-Law:

- a. "Council" means the Council of the Town of Norman Wells
- b. "Fire Department" means the Norman Wells Volunteer Fire Department, a department of the Municipal Corporation of the Town of Norman Wells;
- c. "Member" means those volunteer firefighters on record of the Fire Department and also includes those persons conscripted, contracted or whose services have otherwise been obtained for the benefit of the Fire Department at an incident;

PART 2 - GENERAL PROVISIONS

2.1 Indemnities

- a. Indemnities for volunteer members of the Fire Department shall be in the following amounts:
  - \$50.00 per regular training/maintenance/meeting/public education session
  - \$100.00 per emergency call out.
  - \$100,00 per Medivac as per ground transportation SOA.
  - \$100.00 per Medical response not part of ground transportation SOA.
- b. Annual bonuses shall be in paid as follows:
  - Deputy Fire Chief entitled to annual bonus of \$2000. (Paid annually based on minimum attendance requirement of training and callouts >50%) ● Captains entitled to annual bonus of \$1500. (Paid annually based on minimum attendance requirement of training and callouts >50%)
  - Lieutenants entitled to annual bonus of \$1000. (Paid annually based on minimum attendance requirement of training and callouts > 50%) ● Firefighters entitled to annual

bonus of \$.750. (Paid annually based on minimum attendance requirement of training and callouts > 50%)

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Attendance shall be based on maintaining 50% or greater attendance at required training and callouts. Attendance calculations shall factor in scheduled work, vacation leaves and exceptional circumstances that may occur.

- c. Indemnities shall be paid in quarterly instalments (except those paid on annual basis) in conjunction with the regular Town payroll period.

## 2.2 Expenses

- a. Allowances for expenses incurred during the execution of their required duties as a member of the Norman Wells Volunteer Fire Department shall be paid upon receipt of a claim and also upon the prior approval of the Senior Administrative Officer for the following:
- i) For each mandatory course outside of Norman Wells as authorized by the Town, members will be compensated with a daily allowance in accordance with the Government of the Northwest Territories Duty Travel Rates established for:
- Breakfast
  - Lunch o Dinner
  - Incidentals
- ii) The actual return airfare between the destination and the Town; and iii) The actual cost for hotel accommodation.

## PART 3 - ADMINISTRATION

### 3.1 Repeal

By-Law No. 20-05 is hereby repealed.

### 3.2 Effective Date

This By-Law shall come into effect upon the approval of the document by the authorizing representatives below and will remain in effect until amended or repealed.

Introduced and read a first time this 6<sup>th</sup> day of June 2023, A.D.

Mayor

Frank Pope



Acting Senior Administrative Officer

Karen Boudreau

Read a second time this 6<sup>th</sup> Day of June, 2023, A.D.



Mayor

Frank Pope



Acting Senior Administrative Officer

Karen Boudreau

Read a third time and finally passed this 20<sup>th</sup> Day of June, 2023 A.D



Mayor

Frank Pope



Acting Senior Administrative Officer

Karen Boudreau

It is hereby certified that this By-Law No. 23-03 has been made in accordance with the requirement of the Cities, Towns and Villages Act and the By-Laws of the Town of Norman Wells.



Acting Town Manager / S.A.O.

Karen Boudreau