

**Town of Norman Wells
Minutes
Regular Council Meeting #23-15
Tuesday, June 20th, 2023, 7:00pm
Council Chambers & Microsoft Teams**

Present:	Frank Pope Pascal Audet Kacee Hunter Kelly McCoy Alexis Peachey	Mayor Deputy Mayor Councillor- Microsoft Teams Councillor Councillor
Regrets:	Trevor Smith Dave Wever	Councillor (Duty Travel) Councillor (Vacation)
Staff:	Karen Boudreau Hugo Pabke Kayla Turner Alex Millette Lucas Nadeau Brandon Scott Jaime Kearsey	Finance Manager/Acting SAO Utilities Manager Governance and Community Engagement Manager Recreation Manager Public Works Manager Fire Chief- Microsoft Teams By Law Officer
Gallery:	Nathan Watson	

1. Call to Order 7:00PM

2. Declaration of Conflict of Interest

- None noted.

3. Review and Adoption of Agenda

Resolution

Addition: Special Council Meeting Minutes June 16, 2023

Addition: Appointment of new member to Town Planning Committee

'Be it resolved that the Agenda for the Regular Council Meeting, dated June 20th, 2023 is hereby adopted as amended.'

Motion: No. 23-15-01

Moved by: Councillor Peachey

Seconded by: Councillor McCoy

Motion Carried Unanimously

4. Delegation

5. Minutes

a) Regular Council Meeting #23-13

Be it resolved that the Minutes for the Regular Council Meeting, dated June 6th, 2023 are hereby adopted.'

Motion: No. 23-15-02

Moved by: Councillor Peachey

Seconded by: Councillor McCoy

Motion Carried Unanimously

b) Special Council Meeting #23-14

Be it resolved that the Minutes for the Special Council Meeting, dated June 16th, 2023 are hereby adopted.'

Motion: No. 23-15-03

Moved by: Councillor Peachey

Seconded by: Councillor McCoy

Motion Carried Unanimously

6. Departmental Reports

a) Town Manager

b) Finance

- The bank reconciliation statement from May was provided to council for review.

c) Fire Department

- The department is currently sitting at 19 volunteer members.
- The department is over half way done their 1001 training program.
- Live training exercises completed regularly.
- Replacement of grating in front of the fire hall scheduled for Summer 2023.
- Ground transportation contract has been quite busy.
- Continued work on community EMO response plan.
- The Fire Chief is working with the Public Works Manager to ensure the Solid Waste Management By Law is up to date and reflects the recommendations of the water license.
- Fire preparedness funding pre work has started.

d) By-Law

- Two citations recently given for animal control infractions.
- We have seen an increase in ATV helmet compliance since rewarding youth users with slurpee coupons.
- Canadian North has donated two sets of two round trip tickets to Edmonton to be raffled off to raise money for the Free Pantry. One winner will be drawn on Canada Day, the other will be drawn at Blackbear Jamboree.
- Local grocery stores have been great to work with and both provide a discount for food purchased for the Free Pantry.
- Food pantry users has decreased from 30 users to 20.
- July is food pantry awareness month. The month will be spent spreading awareness to the community about the food pantry and its services.

e) Governance & Community Engagement

- Ongoing communications with GNWT MACA regarding the She Can Campaign School for Women workshop in partnership with the Advancement of Equity and Inclusion Committee.

f) Lands- no report

g) Public Works

- The active cell at the landfill has been covered and is now closed. A new cell is open. The landfill has come a long way since 2021. The changes made to the landfill ensure the Town remains in compliance with the water license. The Public Works Manager has been meeting with GNWT department of Environment and Climate Change who are the regulators of the landfill; the town simply complies with the conditions set out by the regulator.
- Chipseal Update:
 - Currently on schedule to start preparations the first week of July.
 - Road repairs are going well.
 - HRN will take care of the road patch work and Public Works will work with their timelines to take care of the smaller repair sections.
 - Driveways were originally scheduled to take place prior to chipseal. However they will now take place after chipseal.
 - The public works manager suggested a fog coat for the chipseal happen next year.

- **Municipal Contracts:**
 - Documents have been revised as per some of the concerns brought forward by the Chamber of Commerce. Bid bonds have been removed as well as contractors will have the opportunity to meet with the Town for tender review meetings.
- **Third Party Chipseal:**
 - We are in a position to offer third party chipseal as there will most likely be excess chips and oil after town wide chipseal is complete. Pricing will be cost for the chips as we are not looking to make money on this only recover costs. There will be a priority list (level 1,2,3. Government, contractors, and residents).
 - Councillor Hunter noted that he is in favor of third party chipseal and would also like a cost on what a fog coating would cost.
 - Councillor Peachey stated that she is also in favor of third party chipseal as it is a way to help out businesses and residents.

‘Be it resolved that the council of the town of Norman Wells hereby approves Third Party Chipseal at cost.’

Motion: No. 23-15-04
Moved by: Councillor McCoy
Seconded by: Councillor Peachey **Motion Carried Unanimously**

h) Recreation

- The pool opened today. Staff worked very hard to complete procedures for opening.
- Continued work on developing a community hall rehabilitation plan.
- The Recreation Manager has been working closely with a new contact at Imperial Oil regarding the community gathering space next to the Town Office.
- In depth work on the Arts, Culture and Heritage grant application will be happening this summer.
- Alex has been in a supporting role at the conference planning level along with Mkhabela.

i) Utilities

- Department projects are running into timeline issues as there are longer lead times on parts being ordered, which is affecting some work.
- The utilities manager is hoping projects will be completed this financial year.
- Councillor Hunter asked which projects would be affected. Hugo noted that the PLC, and heating system work will be affected. He will continue to keep council updated.

7. Old Business

a) Firefighter Honorarium By Law Third Reading Resolution

‘Be it resolved that the Council of the Town of Norman Wells hereby gives third reading to Firefighter Honorarium By Law #23-03.’

Motion: No. 23-15-05
Moved by: Councillor McCoy
Seconded by: Councillor Peachey **Motion Carried Unanimously**

8. New Business

a) Appointment of New Member: Town Planning and Land Use Committee Resolution

‘Be it resolved that the Council of the Town of Norman Wells hereby appoints Chris Pruden as a member of the Town Planning and Land Use Committee.’

Motion: No. 23-15-06
Moved by: Councillor Peachey

Seconded by: Councillor McCoy

Motion Carried Unanimously

9. Council Forum

Councillor McCoy noted there has been a garbage bin on Tulita street which has been overfilled and there have been animals around the bin. He noted the main concern is animals being attracted to the area. Lucas noted that the bin is not being over filled, the garbage is being placed outside of the bin and that it is something that we regularly deal with in the area.

Mayor Pope noted that there will be no Council meeting July 4th due to council holidays. He complimented the road out to DOT and to pass on to HRN, the work done on the south subdivision driveways and thanked the contractor for that! He also commended the work being done at the Landfill.

10. Correspondence to Council

a) Letter from Cindy Collier

“Be it resolved that the Council of the Town of Norman Wells hereby accepts Cindy Collier’s offer of first right of refusal for the purchase of Lot 167, Group 1158, Plan 1170 for the amount of \$14,000.’

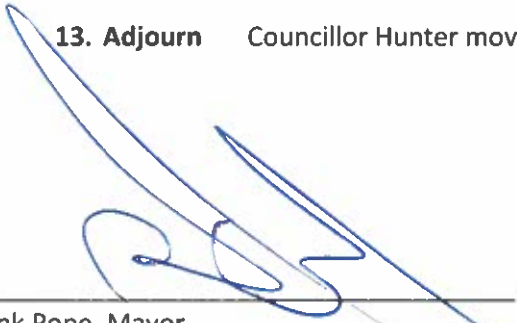
Motion: No. 23-15-07
Moved by: Councillor McCoy
Seconded by: Councillor Peachey

Motion Carried Unanimously

11. Correspondence from Council

12. In Camera

13. Adjourn Councillor Hunter moved to adjourn the meeting at 7:31pm



Frank Pope, Mayor



Cathy Clarke, SAO