

**Town of Norman Wells
Minutes
Regular Council Meeting #23-09
Tuesday, April 18th, 2023, 7:00pm
Council Chambers and Microsoft Teams**

Present:	Frank Pope Pascal Audet Alexis Peachey Kelly McCoy Trevor Smith Dave Wever	Mayor- Chair Deputy Mayor Councillor Councillor Councillor Councillor
Staff:	Cathy Clarke Lucas Nadeau Matthew Short Alex Millette Kayla Turner Brandon Scott Hugo Pabke	Senior Administrative Officer Public Works Manager Public Works Recreation Manager Governance and Community Engagement Manager Fire Chief Utilities Manager
Regrets:	Kacee Hunter	Councillor (Duty Travel)
Gallery:	Susan Wright Travis Wright- Microsoft Teams	

1. Call to Order/Roll Call 7:00PM

2. Declaration of Conflict of Interest

- None noted.

3. Review and Adoption of Agenda

Resolution

- Addition: Branding- approval of image.

'Be it resolved that the Agenda for the Regular Council Meeting, dated April 18th, 2023 is hereby adopted as amended.'

Motion: No. 23-09-01

Moved by: Councillor Smith

Seconded by: Councillor Peachey

Motion Carried Unanimously

4. Delegation

a) RCMP Monthly Policing Report

- Continued attendance at community events.
- Met with social services regional manager to keep lines of communication open.
- Continued proactive checks on conditionally released offenders.
- Proactive checks on vehicles leaving the legion to prevent impaired drivers.
- 43 calls for service were local clientele, none from out of town.
- 4 calls for service regarding mental health.
- Worked with the Fire Department on medical calls and transport. Response time has been great. Constable Thomson thanked the department for their continued support.
- The department is looking further into increased drug activity in town. Officers are in constant contact with surrounding communities as well as the federal unit out of Yellowknife. Constable Thomson noted it takes a lot of time to eradicate drug issues.

5. Committee Reports

a) Advancement of Equity and Inclusion Committee Draft Minutes

- Finalized book club for the last book which was Rez Rules.
- The next book is a suggestion from Sherry Hodgson "Standoff: Why Reconciliation Fails Indigenous People and How to Fix it". Sherry is also going to come in and chat with book club participants.
- The committee will be looking at making the Noise Control by law more inclusive as well as investigating equal opportunity and hiring policies.

6. Minutes

a) Special Committee of the Whole Meeting #23-02 Draft Minutes

Resolution

'Be it resolved that the Minutes for the Special Committee of the Whole Meeting, dated April 3rd, 2023 are hereby adopted.'

Motion: No. 23-09-02

Moved by: Councillor Peachey

Seconded by: Councillor Wever

Motion Carried Unanimously

b) Regular Council Meeting #23-08 Draft Minutes

Resolution

- In Camera time being 7:55PM. The motion was moved by Councillor Peachey and Seconded by Councillor Wever.
- Out of Camera time being 8:47PM. The motion was moved by Councillor Hunter and Seconded by Councillor Smith.
- The meeting was adjourned at 8:48PM.

'Be it resolved that the Minutes for the Regular Council Meeting, dated April 4th, 2023 are hereby adopted.'

Motion: No. 23-09-03

Moved by: Councillor Wever

Seconded by: Councillor McCoy

Motion Carried Unanimously

7. Departmental Reports

a) Town Manager

- Staff have added a communications component to their reports as staff are in constant contact with individuals and organizations in town.

b) Finance

- Tentative meeting to discuss draft audited financial statements is April 25, 2023.

c) Fire Department/By-Law

- The Fire Chief has been asked to be a Town representative on the Canol Youth Leadership Hike this summer. He asked Council for their support to attend the hike.
- The department will begin recruiting of new members soon.
- The nurses at the health centre have expressed their gratitude for the department's assistance with ground transportation services.

d) Governance & Community Engagement

- Continued work on communications.
- Industry connections include working with Mackenzie Mountain School, Norman Wells Land Corporation, North Wright Airways, Legion, and GNWT on the Advancement of Equity and Inclusion Committee's Women of Excellence Awards.

e) Lands- no report

f) Public Works

- Street stripping is nearly complete. The Public Works Manager and local contractor are discussing the process for street stripping the south subdivision which should be starting tomorrow.
- The transfer station runs on a trust system. The department is looking to mitigate ongoing issues including dumping outside of the transfer bins.
- Lids should be installed soon.
- The Public Works manager noted that most people are good and are respectful of the processes that are currently in place.
- Spring projects include Landfill Phase 2, Chipseal Project, Road Repairs, the final phase of clean up on Cotourierre's lot, and brining the south subdivision back up to grade.
- Municipal as and when RFT is now closed.
- Municipal Snow Clearing RFT is now closed.
- Municipal Dust Control RFT extended to May 17th.
- Municipal Civil Works RFT extended to May 17th.
- The Public Works Manager has been in contact with Lloyd Woloshyn of Nuna on behalf of HRN and is now the single point of contact between TNW and HRN until David Hodgson returns to town. Jason Tarcon from IOL is now the single point of contact between TNW and IOL regarding any quarry aggregate needs.

- Councillor McCoy asked if anything can be done about the snow overhanging on buildings in town square as it is a safety concern. The SAO responded that is the responsibility of building owners.

g) Recreation

- The department has begun the transition from winter to spring programming.
- Staff finished their pools course at the end of March and are now well prepped for pool season.
- The department has worked with the Norman Wells Land Corporation to share grant information that may be beneficial for them and will help create opportunities for community programming.
- Spring Clean up will be on May 28.
- The head lifeguard will be arriving in May.

h) Utilities

- The department is in regular contact with the Environmental Health Officer, MACA's Sahtu Office regarding certification renewal and MACA's water sanitation department in Yellowknife.

8. Old Business

- | | |
|--|------------------------|
| a) Action Items of Administration Tracking | Discussion/Information |
| b) Brand and Creative Presentation | Discussion/Resolution |
| a. Visual Identity | |

- Council previously approved the brand identity. Further discussion was required regarding the image presented.
- Councillor Smith asked about the budget for updating things such as vehicles and letterhead etc.
- The SAO responded that supplies previously purchased would need to be used first before ordering paper with the new letterhead.
- Councillor Wever suggested sending back to the committee to bring suggestions forward to Council.
- Councillor Audet noted that the new branding could be applied to the "welcome to Norman Wells" sign.

'Be it resolved that the Council of the town of Norman Wells hereby approves the visual identity (logo) as presented by the contractor.'

Motion: No. 23-09-04
Moved by: Councillor Wever
Seconded by: Councillor McCoy **Motion Carried Unanimously**

9. New Business

- | | |
|---|------------|
| a) Contribution Agreement- Water and Sewer Services | Resolution |
|---|------------|

'Be it resolved that the Council of the Town of Norman Wells hereby authorizes Mayor Frank Pope to enter into a contribution agreement with MACA for Water and Sewer Services Funding commencing on April 1st, 2023. The GNWT shall pay the total of Nine Hundred and Ninety-Seven Thousand Dollars (\$997,000) in accordance with the schedule attached.'

Motion: 23-09-05
Moved By: Councillor Smith
Seconded By: Councillor Peachey **Motion Carried Unanimously**

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|---|------------|
| b) Contribution Agreement- Operations and Maintenance | Resolution |
|---|------------|

'Be it resolved that the Council of the Town of Norman Wells hereby authorizes Mayor Frank Pope to enter into a contribution agreement with MACA for Operations and Maintenance Funding commencing on April 1st, 2023. The GNWT shall pay the total of One Million One Hundred and Seventy-One Thousand Dollars (\$1,171,000) in accordance with the schedule attached.'

Motion: 23-09-06
Moved By: Councillor Smith
Seconded By: Councillor McCoy **Motion Carried Unanimously**

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|--|------------|
| c) Contribution Agreement- Community Public Infrastructure | Resolution |
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'Be it resolved that the Council of the Town of Norman Wells hereby authorizes Mayor Frank Pope to enter into a contribution agreement with MACA for Community Public Infrastructure Funding. The GNWT shall pay the total of One Million Two Hundred and Seventy-Two Thousand Dollars (\$1,272,000.00) as soon as practicable upon signing of the attached agreement.'

Motion: 23-09-07
Moved By: Councillor Peachey
Seconded By: Councillor Smith **Motion Carried Unanimously**

- Council communications as per Councillor Hunter’s email. The following is information that will be shared with the public.
- Council suggestions and recommendations moving forward are welcomed.
- Councillor Wever suggested that each manager specify on their reports what information they feel would be valuable to share.
 - a. Our Role as a Municipality
 - b. Why we buy equipment: Money Saved
 - c. How our Finances Work: Transfer Payments, Grants, Financial Responsibilities
 - d. Legal Explanations: Client/Solicitor Privilege
 - e. How we affect the local economy
 - f. Landfill

10. Council Forum

Councillor Audet thanked the Fire Department and RCMP for their assistance with Ethan. He noted he is proud to live in a community that cares so much and noted that everyone was very professional.

Mayor Pope noted that the NWTAC meetings are June 8-10, 2023. If any councilors are able to attend, please let the SAO know by the end of the week. He suggested booking flights to Yellowknife and driving to Hay River to save money.

11. Correspondence to Council

12. Correspondence from Council

- Letter send to Norman Wells Chamber of Commerce president Josh Earls on April 11, 2023.

a) Council Response to Norman Wells Chamber of Commerce

13. In Camera

‘Be it resolved that the Council of the Town of Norman Wells hereby go in camera the time being _____PM.’

Motion: 23-09-08
 Moved By: _____
 Seconded By: _____

Motion Carried/Defeated

‘Be it resolved that the Council of the Town of Norman Wells hereby leave in camera the time being _____PM.’

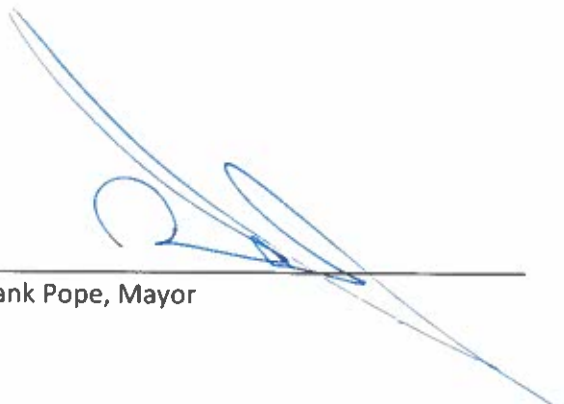
Motion: 23-09-09
 Moved By: _____
 Seconded By: _____

Motion Carried/Defeated


- a) Legal
- b) Negotiations

14. Adjourn





 Frank Pope, Mayor



 Cathy Clarke, SAO