

**Town of Norman Wells
Minutes
Regular Council Meeting #23-07
Tuesday, March 21st, 2023, 7:00pm
Council Chambers and Microsoft Teams**

Present:	Frank Pope Pascal Audet Alexis Peachey Kelly McCoy Trevor Smith	Mayor- Chair Deputy Mayor Councillor Councillor Councillor
Staff:	Karen Boudreau Lucas Nadeau Carl Ceder Jaime Kearsey Mkhabela Masuku Alex Millette Kayla Turner Brandon Scott Hugo Pabke	Finance Manager/Acting SAO Public Works Manager Economic Development Officer By Law Officer Development Officer Recreation Manager Governance and Community Engagement Manager Fire Chief Utilities Manager
Regrets:	Kacee Hunter Dave Wever	Councillor- Duty Travel Councillor
Delegation:	Sean Thomson	RCMP
Gallery:	Chris Chivers- Microsoft Teams Travis Wright- Microsoft Teams Susan Wright Warren Wright Nathan Watson Kevin Diebold	

1. Call to Order/Roll Call 7:00PM

2. Declaration of Conflict of Interest

- Councillor Audet declared a conflict of interest on item 11a.

3. Review and Adoption of Agenda

Resolution

'Be it resolved that the Agenda for the Regular Council Meeting, dated March 21st, 2023 is hereby adopted.'

Motion: No. 23-07-01

Moved by: Councillor Peachey

Seconded by: Councillor Smith

Motion Carried Unanimously

4. Delegation

a) RCMP Monthly Policing Report

- 39 calls for service.
- Continued proactive checks on released offenders.
- Continued winter road patrols. Norman Wells' jurisdiction is 25km outside of town; officers offer help to other detachments when needed.
- RCMP has partnered with the museum for an event this coming Saturday.
- The department is currently understaffed with temporary relief coming in to help.
- Officers continue to monitor drivers leaving the Legion and other establishments to help prevent impaired driving.
- Councillor Audet asked if officers are happy with the 25km radius of patrol on the winter road. Sean responded that it needs to change as the department has more capability to respond to incidents; it is not fair to the other detachments and not safe. Councillor Audet noted that if the RCMP need support from council any way to let them know.

5. Committee Reports

a) Town Planning and Land Use Committee Draft Minutes

6. Minutes

a) Regular Council Meeting #23-06 Draft Minutes

Resolution

'Be it resolved that the Minutes for the Regular Council Meeting, dated March 7th, 2023 are hereby adopted with changes as requested by Councillor Hunter.'

Motion: No. 23-07-02

Moved by: Councillor Peachey

Seconded by: Councillor Smith

Motion Carried Unanimously

7. Departmental Reports

a) Town Manager

b) Finance

- Bank reconciliation reports provided.

c) Fire Department

- Nurses from the health center have expressed their gratitude for the department's ground transportation services. They noted that it has greatly helped with fatigue.

d) By-Law

- The vet clinic visit was successful again this year. Susan and her team are considering visiting two times a year due to increased calls in the region. Susan will be putting together a proposal for Council for review as the vet clinic will be asking for a larger yearly donation. There was a total of 172 surgeries and 336 appointments in the Sahtu.
- The Companion Animal Control by law will be strictly enforced moving forward.
- Continued work with Development Officer and Utilities Manager to enforce property standards by law and utilities encroachment issues.

e) Governance & Community Engagement

f) Lands

g) Public Works

- New loader has been purchased and is on its way. The loader should be arriving this coming Thursday or Friday.
- The new transfer bins have arrived and will be put in service tomorrow.
- Councillor Peachey asked when snow clearing would take place. Lucas responded that he had received verbal confirmation that street stripping will begin next Monday. Once he has written confirmation, he will share the exact dates with Council.

h) Recreation

- New recreation programs have been a big hit.
- Thank you to ESSO staff and parent volunteers who made the Sahtu Cup hockey tournament a success again this year.
- The department would like to thank the community for their support of Spring Fling events.
- The food drive was also a great success. Thank you to Canadian Helicopters for their generous donation of flight time and thank you to Jaime for the home made soup and for the time she dedicated to the food drive.

i) Utilities

- MACA has reached out again regarding wastewater sampling for COVID. Hugo will send the contribution agreement through to Council once received.
- Councillor Audet asked if the sampling was a big deal to conduct. The Utilities Manager responded that Utilities Staff end up troubleshooting the sampling equipment; the sampling itself is not difficult.

j) Economic Development and Tourism

8. Old Business

a) Action Items of Administration Tracking

Discussion/Information

b) Grant Tracker

Discussion/Information

9. New Business

10. Council Forum

Mayor Pope mentioned that Councillor Hunter emailed a note which will be included as Council forum.

Councillor Hunter: Spring fling was fun thanks to the Rec staff for all their hard work! Regarding the chamber letter: I agree with the letter they sent in and agree with the recommendations they are making to council. Considering we are trying to host an economic development conference to support our business community, the first thing we can do is support their recommendations in order to demonstrate to our businesses we are keen on working with the business community and incorporating their suggestions to foster a positive and healthy business environment in our community. I would support a motion to move forward on the chamber's recommendations. Some of their suggestions relate to incentives and friendly policies to attract more business investment which is right in line with our economic development strategy.

Councilor McCoy noted that the Spring Fling weekend went well and thanked everyone involved. He also mentioned that some areas of the roads are slippery, and sand in those areas would be great.

Councillor Audet declared a conflict of interest at 7:22PM.

11. Correspondence to Council

a) Letter from Norman Wells Chamber of Commerce

- We now have the Chamber's concerns in a professional format to which we can reply.
- We need time to inform ourselves of the alternatives and their consequences.
- Mayor Pope has directed administration to provide a response and information for a fruitful discussion of Council for a Committee of the Whole meeting April 3rd.
- Mayor Pope presented a resolution to close the water and sewer services request for tender in order to negotiate a 2 year extension with Northridge Contracting as per clause c 18 in their contract. We are not able to negotiate with a tender out for public review; the tender must be withdrawn in order to negotiate.
- Councillor Peachey noted that this gives Council the opportunity to review the Purchasing By Law and RFT process.
- Councillor Smith asked if the contract could be extended for one year. Mayor Pope responded that as per the terms of the contract, it must be extended for two years.

'Be it resolved that the Council of the Town of Norman Wells hereby withdraw the Water/Sewer Request for Tender and negotiate with Northridge Contracting as per section C 18 : "at the end of the term of this contract, providing both parties are agreeable, the contract shall be extended for two years."'

Motion: No. 23-07-04

Moved by: Councillor Peachey

Seconded by: Councillor McCoy

Motion Carried Unanimously

Mayor Pope called for a five-minute recess at 7:29pm.

12. Correspondence from Council

13. In Camera

'Be it resolved that the Council of the Town of Norman Wells hereby go in camera time being 7:30PM'

Motion: No. 23-07-05

Moved by: Councillor Smith

Seconded by: Councillor Peachey

Motion Carried Unanimously

'Be it resolved that the Council of the Town of Norman Wells hereby go out of in camera time being 7:39PM'

Motion: No. 23-07-06

Moved by: Councillor Peachey

Seconded by: Councillor Smith

Motion Carried Unanimously

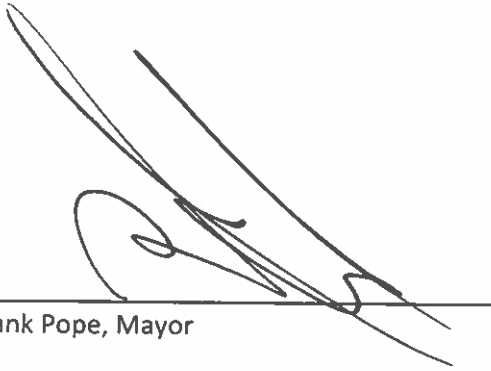
a) Negotiations

'Be it resolved that the Council of the Town of Norman Wells hereby grants the extension of the Municipal Garbage Collection and Disposal Services Contract with Green Enterprises Northwest Territories for a period of three years.'

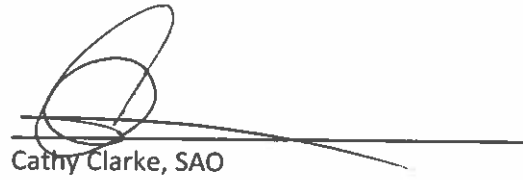
Motion: No. 23-07-07

Moved by: Councillor McCoy

14. Adjourn Councillor Smith moved to adjourn the meeting at 7:41PM



Frank Pope, Mayor



Cathy Clarke, SAO