

**Town of Norman Wells
Minutes
Regular Council Meeting #23-02
Tuesday, January 17th, 2023, 7:00pm
Council Chambers and Microsoft Teams**

Present:	Frank Pope Pascal Audet Alexis Peachey Trevor Smith	Mayor- Chair Deputy Mayor Councillor Councillor
Staff:	Cathy Clarke Karen Boudreau Alex Millette Kayla Turner Mkhabela Masuku Hugo Pabke Brandon Scott Carl Ceder	Senior Administrative Officer Finance Manager- Microsoft Teams Recreation Manager Governance and Community Engagement Manager Development Officer Utilities Manager Fire Chief Economic Development Tourism Officer
Delegation:	Sean Thompson Michael Penner	RCMP Legal Counsel
Gallery:	Nathan Watson	
Regrets:	Kacee Hunter David Wever Kelly McCoy	Councillor (Vacation) Councillor (Illness) Councillor (Work)

1. Call to Order/Roll Call 7:00PM

2. Declaration of Conflict of Interest

- Councillor Audet declared conflict of interest on item 11a.

3. Review and Adoption of Agenda

Resolution

- Additions to agenda:
 - Letter of support to Daycare Society
 - Letter if support to North-Wright Airways

'Be it resolved that the Agenda for the Regular Council Meeting, dated January 17th, 2023 is hereby adopted as amended.'

Motion: No. 23-02-01

Moved by: Councillor Peachey

Seconded by: Councillor Smith

Motion Carried Unanimously

4. Delegation

a) Monthly RCMP Report

- Corporal Whynot has been transferred to Tuktoyaktuk. Constable Thomson is acting Cpl. until new members arrive in late spring.
- The detachment participated in Operation Gingerbread during the month of December.
- There have been many concerns regarding drivers passing the school bus when the red lights are flashing. Members have been following the school bus occasionally to help prevent this.
- Road safety on Forestry drive due to soft road shoulders.

5. Committee Reports

a) Advancement of Equity and Inclusion Committee Draft Minutes

- Councillor Peachey provided a brief update on the upcoming Women of Excellence Awards and Banquet.
- The event is coming in under budget so far.
- Verbal confirmation of keynote speaker.

6. Minutes

a) Regular Council Meeting #23-01 Draft Minutes

Resolution

'Be it resolved that the Minutes for the Regular Council Meeting, dated January 3rd, 2023 are hereby adopted.'

Motion: No. 23-02-02

Moved by: Councillor Smith

Seconded by: Councillor Audet

Motion Carried Unanimously

7. Departmental Reports

a) Town Manager

- Utilities issues during the Christmas Break were resolved by staff with help from Northridge Contracting..
- Staff volunteered their time over Christmas to ensure the food pantry was accessible.
- Staff also volunteered their time to open the Arena over the holidays.

b) Finance

c) Fire Department

- Continued training with new Fire Truck.
- 10-01 training has begun.
- Membership has increased by 2 bringing the department total to 16 members.
- Assisted with Christmas present delivery and parade with recreation department.
- GNWT has re expressed interest in the ground transportation contract. Fire Chief to send contract information to Council.

d) By-Law

- The University of Calgary vet clinic will be in town from February 3-5. They will be available to do house calls.
- Dog call complaints have decreased.

e) Governance & Community Engagement

- Over \$17,000 was raised for the Free Pantry during the Holiday Food Drive.

f) Lands

g) Public Works

- Many residents have called to compliment the conditions of the roads.

h) Recreation

- The Santa Claus parade and food drive was a success.
- Food pantry cargo vehicle has been fully funded by Food Banks Canada.
- Alex has been in contact with Food Banks Canada regarding the food surplus program; the program is struggling to find a surplus of meat at this time. Funding and initiatives are also not currently available.

i) Utilities

- There ere 3 sewer freeze ups during the holiday break.
- A significant water leak from a service valve has been repaired,
- The SAO noted the contingency fund for the department will be what is used to fund the repair.

j) Economic Development and Tourism

- 14 proposals were received for the marketing communications and brand journey project.

8. Old Business

a) Action Items of Administration Tracking

Discussion/Information

b) Grant Tracker

Discussion/Information

c) Grievance Committee By Law Third Reading

Resolution

'Be it resolved that the Council of the Town of Norman Wells hereby give third reading to the Grievance Committee By Law #23-01.'

Motion: No. 23-02-03

Moved by: Councillor Peachey

Seconded by: Councillor Smith

Motion Carried Unanimously

9. New Business

a) Proposed Responsible Pet Ownership By Law

Information/Discussion

a. What We Heard Report- Public Engagement Results

- Council directed staff to bring draft by law back for first reading.

10. Council Forum

Councillor Peachey noted that there are some piles of snow in the line of sight at some corners along Woodland and Mackenzie Drive.

Councillor Audet inquired about the possibility of opening recreation facilities during the Christmas Break next year. The SAO noted that volunteers opened the arena over Christmas break and during that time there were less than 10 people who utilized the arena. Councillor Smith noted that the advertisement that stated the arena would be open over the holidays was put out last minute and there was still 10 people who came out. Myles Erb Volunteered his own time to open the facility and Councillor Audet would like to recognize and thank him for his volunteer time.

Mayor Pope thanked the volunteers who stayed to ensure the food pantry was accessible to the community over Christmas. He also thanked Myles who volunteered his time to open the arena during the holidays. He noted that Council is welcome to attend the following upcoming meetings if they are available:

1. Meeting with Red Cross at 3:30pm January 23, 2023
2. Meeting with ITI regarding a Regional Economic Development Plan 12pm January 18, 2023
3. Visit with the Minister of Housing January 25, 2023 (time to be determined).

11. Correspondence to Council

Councillor Audet declared a conflict of interest and left the room time being 7:39PM.

a) Letter From Northridge Contracting

Discussion

a. Request to use tire chains

- Councillor Peachey stated that she did not see a need to change the tire chains by law and that tire chains should be left off the roads for good reason.
- Councillor Smith noted that the original intent of the tire chains by law was to protect chip seal, and that the portion of Mackenzie Drive which Northridge is requesting permission to use tire chains is not chip sealed.
- Mayor Pope supported the by law as is.

Councillor Audet returned to Council Chambers time being 7:42PM.

b) Save the Date- Women of Excellence Awards and Banquet

Information

12. Correspondence from Council

a) Letter of Support for North Wright-Airways

b) Letter of Support for Day Care Society

Mayor Pope called for a brief recess at 7:43PM.

13. In Camera

14.

a) Legal

' Be it resolved that the Council of the Town of Norman Wells hereby go in camera time being 7:50PM'

Motion: No. 23-02-04

Moved by: Councillor Peachey

Seconded by: Councillor Smith

Motion Carried Unanimously

' Be it resolved that the Council of the Town of Norman Wells hereby come out of in camera time being 9:25PM'

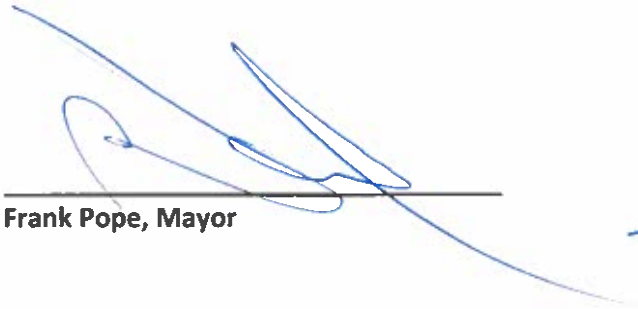
Motion: No. 23-02-05

Moved by: Councillor Audet

Seconded by: Councillor Smith

Motion Carried Unanimously

15. Adjourn The meeting was adjourned at 9:26pm



Frank Pope, Mayor



Cathy Clarke, Senior Administrative Officer

