

**TOWN OF NORMAN WELLS
ADVANCEMENT OF EQUITY AND INCLUSION COMMITTEE
Minutes
Monday, November 7th, 2022
Council Chambers Microsoft Teams @ 6:30 pm**

Attendance:

Councillor Alexis Peachey- Chair
Melanie Harding- Member
Kayla Turner- Governance and Community Engagement Manager

Regrets:

Kylie Frank- Member

1. Call To Order 7:00PM
2. Review and Adoption of Agenda

‘Be it resolved that the agenda for the advancement of equity and inclusion committee regular meeting scheduled for November 7th, 2022 is hereby adopted.’

Moved by:
Seconded by:

3. Review and Adoption of Minutes

No quorum. Minutes deferred to next meeting.

‘Be it resolved that the minutes for the advancement of equity and inclusion committee meeting dated April 22, 2022 are hereby adopted.’

Moved by:
Seconded by:

4. Take a Family on the Land Program
 - a. Update
 - Successful grant application of \$8,000 through GNWT Department of ENR.
 - Funds were used to purchase outdoor equipment to encourage families to pursue outdoor activities.

- The grant is available for application throughout the year. Further discussion to take place with more committee members present to decide what activity we could promote next. For example- coordinate an on the land trip with a local airline and education guide.

5. Employee Policy: Grievance

a. Recap

- Grievance policy to be sent to staff for review.

6. Events Discussion and Applicable Grants

- Women's History Month March 2023:
 - "Women of Excellence Awards"
 - Awards ceremony and banquet.
 - Guest speaker and Emcee.
 - Catered event.
 - Heritage Canada Grant for funding source.
 - List of awards sent to committee for ideas.
 - Awards Policy and eligibility criteria needed.
 - Awards to be voted on by the community.
 - Committee members to send ideas back and forth by email.

7. Book Club

- a. Next Book/Date
- b. Damage Deposit due to lack of returned books

- Book club meeting date for December 2023.

8. Adjourn 7:47PM