

**Town of Norman Wells
Minutes
Special Council Meeting #22-26
Monday, November 28th, 2022, 12:00pm
Council Chambers and Microsoft Teams**

Present:	Frank Pope Pascal Audet Kacee Hunter Kelly McCoy Alexis Peachey Trevor Smith	Mayor- Chair Deputy Mayor Councillor Councillor Councillor Councillor
Staff:	Cathy Clarke Karen Boudreau Alex Millette Mkhabela Masuku Kayla Turner Lucas Nadeau Hugo Pabke Brandon Scott Carl Ceder	Senior Administrative Officer Finance Manager Recreation Manager Development Officer Governance and Community Engagement Manager Public Works Manager Utilities Manager Fire Chief Economic Development Tourism Officer
Regrets:	David Wever	Councillor

1. Call to Order/Roll Call 12:00PM

2. Declaration of Conflict of Interest

- None noted.

3. Review and Adoption of Agenda

Resolution

'Be it resolved that the Agenda for the Special Council Meeting, dated November 28th, 2022 is hereby adopted.'

**Motion: No. 22-26-01
Moved by: Councillor McCoy
Seconded by: Councillor Smith**

Motion Carried Unanimously

4. New Business

a) 2023 Operational Budget First Reading

Resolution

'Be it resolved that the Council of the Town of Norman Wells hereby gives first reading to the 2023 Operational Budget.'

**Motion: No. 22-26-02
Moved by: Councillor Smith
Seconded by: Councillor McCoy**

Motion Carried with 5 votes in favor and 1 against

- Councillor Hunter would like to propose an amended budget without utilities increase.
- The SAO noted there are no other fees increases.
- Administration is not recommending a residential or commercial tax increase at this time but would like an assessment done on the current tax model. The SAO also recommended looking into a potential reclamation or remediation mill rate.
- The SAO also noted that there has not been a residential tax increase during her tenure.
- The water rate increase averages an additional \$15 per month per household.
- Councillor McCoy noted that small increases to fees and taxes are better instead of one large increase in a few years.
- Second reading of the draft budget will take place on Tuesday, December 6, 2022.

b) 2023 Capital Budget First Reading

Resolution

'Be it resolved that the Council of the Town of Norman Wells hereby gives first reading to the 2023 Capital Budget.'

Motion: No. 22-26-03

Moved by: Councillor Peachey

Seconded by: Councillor Smith

Motion Carried with 5 votes in favor and 1 against

- The SAO noted the guardrails amount will be up to \$500,000.
- The Finance Manager noted that it is possible to put \$300,000 down on the loader and finance the rest. There would be no penalties to pay out early.
- Councillor Hunter proposed an amended budget with the loader and the DOT playground removed from the capital plan. The SAO responded that the DOT playground is subject to grants and would not be using gas tax funds.

5. In Camera

a) Legal

'Be it resolved that the Council of the Town of Norman Wells hereby goes in camera time being 12:28PM'

Motion: No. 22-26-04

Moved by: Councillor Smith

Seconded by: Councillor Peachey

Motion Carried Unanimously

'Be it resolved that the Council of the Town of Norman Wells hereby comes out of in camera time being 12:52PM'

Motion: No. 22-26-05

Moved by: Councillor McCoy

Seconded by: Councillor Smith

Motion Carried Unanimously

6. Adjourn



Frank Pope, Mayor



Cathy Clarke, SAO

