

Minutes
Committee of the Whole #22-10
November 23, 2022 @ 12:00PM
Council Chambers and Microsoft Teams

Present:	Frank Pope	Mayor- Chair
	Pascal Audet	Deputy Mayor
	Kacee Hunter	Councillor
	Kelly McCoy	Councillor
	Alexis Peachey	Councillor
	Trevor Smith	Councillor
	David Wever	Councillor

Staff:	Cathy Clarke	Senior Administrative Officer
	Karen Boudreau	Finance Manager
	Alex Millette	Recreation Manager- Microsoft Teams
	Mkhabela Masuku	Development Officer
	Kayla Turner	Governance and Community Engagement Manager
	Lucas Nadeau	Public Works Manager
	Hugo Pabke	Utilities Manager
	Brandon Scott	Fire Chief
	Carl Ceder	Economic Development Tourism Officer

- 1. Call to Order 12:06PM**
- 2. Declaration of Conflict of Interest**
 - None noted.
- 3. Review and Adoption of Agenda**

- All in favor.

4. Delegation

5. Topics

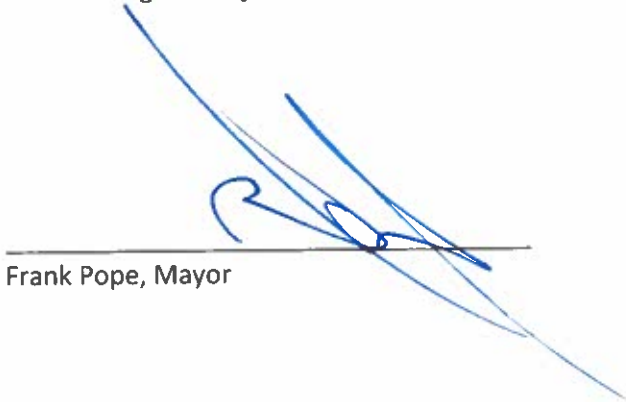
1. Definition of Types of meetings held by Council
2. Financial Role of Council:
 - Planning and Budgeting
 - Revenue and Expenditure Management
 - Reporting and Oversight
3. Advocacy:
 - Review of NWTAC Resolutions
 - Cost of living impact on Town of Norman Wells and residents
 - Attraction and retention of skilled workers for Norman Wells
 - Infrastructure Funding – Climate Change Impacts
4. Council Committee Status:
 - Council Roles/Responsibilities as committee chairs
 - Staff Expectations as support to committees
 - Council's fiduciary responsibility
 - How to maximize the role of our committees as advisory committees
 - Council's working groups IE: Cultural Center
5. Proclamation Policy for Council Discussion
6. Body Camera / Dash Camera Policy
7. Speed Limits within Municipal Boundaries
 - Specifically, Canol Drive Residential Area
8. Seasonal Chain Off Area for tire chains.
9. Ongoing research for alternative service delivery models in all areas:
 - Daycare Provision Models
 - Food Security Models
 - Municipal Best Practices
 - Sustainable Business Models
 - Climate Change Impacts on Municipalities
10. Capital Budget Discussion

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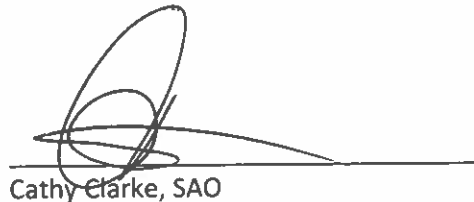
1. Capital Budget Discussion

- First reading of the draft capital and operational budgets is scheduled for November 28 @12pm.
- Councillor Hunter recommends increasing the daycare budget line item to \$400,000 to fix up the existing daycare building. He suggested reaching out to Imperial Oil and the Norman Wells Land Corporation to form a partnership.
- Update on Daycare from Mayor Pope: The SAO and Mayor met with Melanie Harding and the Superintendent of ECE who have been working on getting a daycare facility and requisite funding set up. They are meeting soon to form the board of directors. The group anticipates buying a brand new, prefab building that will be day care spec when it arrives in town. They do not want the old daycare building that is owned by the Town. They will be looking for a lot to place the building once it arrives. The Town will be a proponent which include helping with funding applications on behalf of the board.
- The Mayor recommended not committing funds for a daycare at this time; the capital budget can be amended at a later date if needed.
- Community hall immediate fix costs are around \$500,000. Administration to look into full replacement costs as well as a lifespan for the current building.
- Councillor Hunter asked if the Engineers could provide some examples of utilization and how it would affect the longevity of the building. Council agreed to operate as is with the community hall until more information is brought forward.
- Staff will provide financing options, cost comparisons, and cost savings that would happen with the purchase of a loader.
- Guardrails RFQ will be going out soon.
- Zamboni purchase being pushed to 2025.
- DOT park dependent on grant funding and available land.
- Councillor Smith mentioned a new chain off area. Staff will bring forth information regarding a new chain off area.

The meeting was adjourned at 1:28PM.



Frank Pope, Mayor



Cathy Clarke, SAO

