

**Town of Norman Wells
Minutes
Regular Council Meeting #22-23
Tuesday, November 1st, 2022, 7:00pm
Council Chambers and Microsoft Teams**

Present: Frank Pope Mayor- Chair
Pascal Audet Deputy Mayor
Kacee Hunter Councillor
Kelly McCoy Councillor
Alexis Peachey Councillor
Trevor Smith Councillor- Microsoft Teams
David Wever Councillor

Staff: Cathy Clarke Senior Administrative Officer
Karen Boudreau Finance Manager
Kayla Turner Governance and Community Engagement Manager
Lucas Nadeau Public Works Manager
Hugo Pabke Utilities Manager
Brandon Scott Fire Chief
Carl Ceder Economic Development Tourism Officer

Gallery: Chris Chivers- Microsoft Teams

1. Call to Order/Roll Call 7:00PM

2. Declaration of Conflict of Interest

- None noted.

3. Review and Adoption of Agenda

Resolution

- Addition to New Business: NWT SPCA Request for Donation.
- Addition: Economic Development and Tourism Committee By Law discussion to happen during Council Forum.

'Be it resolved that the Agenda for the Regular Council Meeting, dated November 1st, 2022 is hereby adopted.'

Motion: No. 22-23-01

Moved by: Councillor Peachey

Seconded by: Councillor Wever

Motion Carried Unanimously

4. Committee Reports

a) Town Planning and Land Use Committee Minutes

- New street signs have arrived.
- Firm date to be determined as to a move in date for the new RCMP homes.

5. Minutes

a) Regular Council Meeting #22-22 Draft Minutes

Resolution

- Correction: leftover soil from the drainage project will be donated to residents, not businesses.

'Be it resolved that the Minutes for the Regular Council Meeting, dated October 18th, 2022 are hereby adopted.'

Motion: No. 22-23-02

Moved by: Councillor McCoy

Seconded by: Councillor Peachey

Motion Carried Unanimously

6. Old Business

a) Action Items of Administration Tracking

Discussion/Information

b) Grant Tracker

Discussion/Information

7. New Business

a) Tube Settler Replacement Final Report

Discussion/Information

- During the Tube Settler Replacement Project, staff were required to do a lot of heavy lifting and body work; the project was very demanding, and the Utilities staff were able to successfully assist AWI to complete the project.
- The Utilities Manager is pleased with the outcome.
- Staff worked very long days in order to complete the necessary prep work.
- Councillor Wever stated that he appreciates that the project came in under budget. He also asked how to get the public more engaged in the water plant operations. Hugo suggested tours of the water plant as they are always fun and interactive.

b) Request for Donation- Children’s Christmas Party (Legion)

Discussion/Resolution

- This donation request is a standard ask yearly from the Legion.

‘Be it resolved that the Council of the Town of Norman Wells hereby donates \$1,000 to the Royal Canadian Legion Branch 287 Children’s Christmas Party.’

Motion: No. 22-23-03

Moved by: Councillor Wever

Seconded by: Councillor Peachey

Motion Carried Unanimously

c) Quarry Sales

Resolution

‘Be it resolved that the Council of the Town of Norman Wells hereby opens the Quarry to In-Situ Sales.’

Motion: No. 22-23-04

Moved by: Councillor Wever

Seconded by: Councillor McCoy

Motion Carried with 6 votes in favor and 1 abstained.

d) Request for Donation- NWT SPCA

Discussion/Resolution

- Council agreed to donate \$1,000 to the NWT SPCA.

‘Be it resolved that the Council of the Town of Norman Wells hereby donates \$1,000 to the NWT SPCA Giving Tuesday Campaign.’

Motion: No. 22-23-05

Moved by: Councillor McCoy

Seconded by: Councillor Audet

Motion Carried Unanimously

8. Council Forum

Councillor McCoy thanked the Public Works staff for taking care of the roads so quickly after the snow fall. Councillor Audet would like to entertain the possibility of grading the roads weekly. The SAO responded that staff will be bringing forth options for discussion at the budget retreat.

Councillor Hunter inquired about walking trails along Canol Drive and the by pass and asked if they could be left open for skidoos in the winter. He also asked if the gazebo behind the school could be fixed up as it is one of the last pieces of Rick Meuyers infrastructure left in town. Councillor Hunter would also like to repeal Section E subsection 2 of the Economic Development and Tourism Committee By Law which outlines quorum for the committee. The current by law states we must have a minimum of 5 committee members in attendance. As the committee is somewhat small, he proposes to replace the language such that only a simple majority of the committee members are required in order to meet quorum. He suggested adding the by law to the next regular meeting for 3 readings if all of council is in attendance. Mayor Pope suggested a Committee of the Whole meeting to discuss all committees and their by laws.

Motion: ‘Therefore, be it resolved that the Council of the Town of Norman Wells hereby repeals section E subsection 2 of the Economic Development and Tourism Committee By Law , and replaces the section with the following language: “that a quorum for regular and special meetings of the committee shall be a simple majority of the committee members, one of whom shall be a councillor.’

Motion: No. 22-23-06

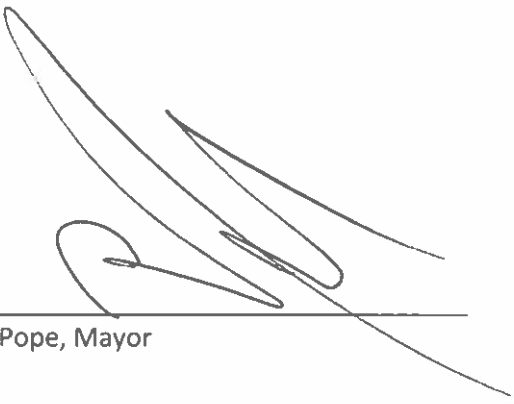
Moved by: Councillor Hunter

Seconded By-: Councillor Audet

Motion Carried with 4 in favor and 3 against.

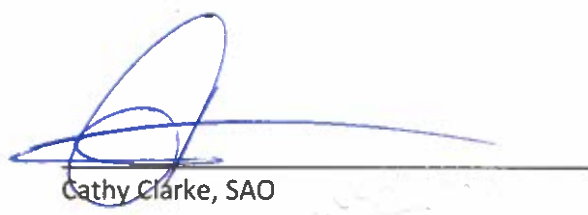
Councillor Peachey responded that due to funding requirements for the walking trails, motorized vehicles are not allowed on the trails. Staff will send the funding requirements document to all of Council for information. Mayor Pope suggested a meeting to discuss committees and their relevant by laws. He informed Council that he had met with the Socio-Economic Consultants for the Mackenzie Valley Highway and had a document to share with those interested. He noted that Senator Anderson had expressed interest in coming to Norman Wells. Mayor Pope asked for Council’s permission to write a letter of invitation. Council agreed.

- 9. Correspondence to Council- None
- 10. Correspondence from Council- None
- 11. In Camera- None
- 12. Adjourn 7:33PM Moved by Councillor Hunter.



A handwritten signature in black ink, consisting of several sweeping, overlapping strokes that form a cursive, somewhat abstract shape.

Frank Pope, Mayor



A handwritten signature in blue ink, featuring a large, prominent loop at the top followed by a long, horizontal stroke that tapers to the right.

Cathy Clarke, SAO

