

**Town of Norman Wells**  
**Agenda**  
**Regular Council Meeting #22-20**  
**Tuesday, September 20<sup>th</sup>, 2022, 7:00pm**  
**Council Chambers and Microsoft Teams**

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|----------|---|---|
| Present: | Frank Pope<br>Pascal Audet<br>Kacee Hunter<br>Alexis Peachey<br>David Wever   | Mayor<br>Deputy Mayor<br>Councillor<br>Councillor<br>Councillor   |
| Regrets  | Kelly McCoy<br>Trevor Smith   | Councillor<br>Councillor  |
| Staff:   | Karen Boudreau<br>Alex Millette<br>Kayla Turner<br>Lucas Nadeau<br>Jaime Kearsy<br>Brandon Scott<br>Hugo Pabke<br>Mkhabela Masuku<br>Carl Ceder | Acting Senior Administrative Officer/Finance Manager<br>Recreation Manager<br>Governance and Community Engagement Manager<br>Public Works Manager<br>By Law Officer<br>Fire Chief<br>Utilities Manager<br>Development Officer<br>Economic Development Tourism Officer |

**1. Call to Order/Roll Call 7:00PM**

**2. Declaration of Conflict of Interest**

- None Noted.

**3. Review and Adoption of Agenda**

Resolution

**'Be it resolved that the Agenda for the Regular Council Meeting, dated September 20<sup>th</sup>, 2022 is hereby adopted.'**

**Motion: No. 22-19-01**

**Moved by: Councillor Hunter**

**Seconded by: Councillor Peachey**

**Motion Carried Unanimously**

**4. Delegation**

a) RCMP Monthly Report

- 58 calls for service in the month of August.
- The detachment saw an increase in prisoners due to more visitors in town.
- Officers assisted with one emergency medical transport.
- The department is continuing to push for more mental health resources for the community.
- Additional reports of impaired driving due to more enforcement and more people calling in suspected impaired drivers.

**5. Departmental Reports**

a) Town Manager

b) Finance

- Review of outstanding utilities accounts over 90 days. New list of outstanding accounts to be published.

c) Fire Department

- Members attended an Enbridge line spill exercise.
- New fire truck is now in service with continued training for fire fighters.
- Helmet enforcement with by law has had a positive outcome.
- Assisted with fire works for Black Bear Jamboree.
- New fire department bay doors were installed in August.
- Fire Prevention week activities and open house are planned for October 9-15.

d) By-Law

- Worked with lands department regarding utilidor encroachment issues.

- 31 dog catching complaints.

e) Governance & Community Engagement No Report

f) Lands

- Street/Road signs order has been shipped and will be arriving on the barge.
- Notices to residents regarding property tax payment plans.
- Marten Ave Project ongoing. Occupancy has been issued.

g) Public Works

- Driveway transitions commencing September 26. Town staff as well as a contractor will be completing driveway transitions.

h) Recreation

- The pool opening was a success. The department received great feedback from seasonal staff.
- Summer programming was enhanced due to partnerships with the NWT.
- Weekly programming at skate park was a success. The department provided equipment to those who do not have any so that everyone is able to use the skate park and pump track.
- Councillor Hunter asked if a picnic table could be put on site. Alex noted a picnic table can be put in the area, and the department is still planning for a more permanent location for the skate park.

i) Utilities

- SNP Sampling completed as per Town’s water license.
- Staff from Sahtu Land and Water Board toured the water treatment plant, sewer lagoon, and all surveillance network points that are listed under the Town’s water license.
- AWI staff are scheduled to arrive in Norman Wells on October 10<sup>th</sup> to begin installing the new tube settlers and to replace existing supports in the water treatment plant.

j) Economic Development and Tourism No Report

**6. Committee Reports**

a) None

**7. Minutes**

a) Regular Council Meeting #22-20 Draft Minutes Resolution

**‘Be it resolved that the Minutes for the Regular Meeting of Council, dated Aug 16<sup>th</sup>, 2022 are hereby adopted.’**

**Motion: No. 22-20-02**

**Moved by: Councillor Peachey**

**Seconded by: Councillor Wever**

**Motion Carried Unanimously**

**8. Old Business**

a) Action Items of Administration Tracking Discussion/Information

- Action log to be kept as a rolling agenda item moving forward.

**9. New Business**

a) Recreation Committee- Appointment of New Member Resolution

**‘Be it resolved that the council of the Town of Norman Wells hereby appoints Barb Cote as a member of the Recreation Committee.’**

**Motion: No. 22-20-03**

**Moved by: Councillor Peachey**

**Seconded by: Councillor Wever**

**Motion Carried Unanimously**

**10. Council Forum**

**Councillor Hunter** asked if walking trails can be cleared during the winter months for skidoo users. Mayor Pope suggested this item be further discussed with the Recreation Committee.

**Councillor Audet** asked if the gazebo near the quarry could be relocated. Councillor Peachey noted the Recreation Committee will be bringing back a recommendation regarding the gazebo to Council.

**Councillor Wever** complimented the work being done to trails and walkways. He also recommended cleaning up around the old daycare building and potentially removing the old concession building from the ball field. Councillor Peachey informed Council that the Recreation Committee has been discussing the removal of the concession building and will bring information forward to Council.

**Councillor Peachey** will be sharing her notes and other information from the NWTAC Conference with Council at a later date. She also asked Council to please provide suggestions for alternate wording for the Self Government Agreement.

**11. Correspondence to Council**

a) Call for Nominations- Sahtu Regional Wellness Council

- Council directed staff to complete nomination forms for Councillor Peachey to sit as a member of the Regional Wellness Council.

**12. Correspondence from Council**

a) None

7:28pm Recess.

**13. In Camera**

**'Be it resolved that the Council of the Town of Norman Wells hereby go in camera time being 7:32PM'**

**Motion:** No. 22-20-04  
**Moved by:** Councillor Audet  
**Seconded by:** Councillor Wever

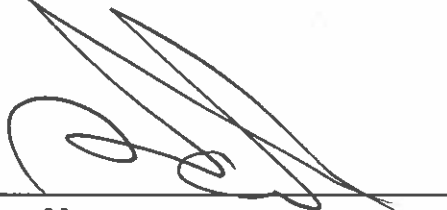
**Motion Carried Unanimously**

**'Be it resolved that the Council of the Town of Norman Wells hereby leave in camera time being 8:02PM'**

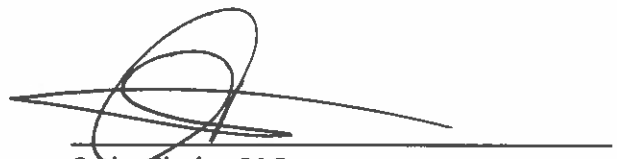
**Motion:** No. 22-20-05  
**Moved by:** Councillor Hunter  
**Seconded by:** Councillor Audet

**Motion Carried Unanimously**

**14. Adjourn 8:02PM**



**Frank Pope, Mayor**



**Cathy Clarke, SAO**

