

**Town of Norman Wells  
Minutes  
Regular Council Meeting #22-15  
Tuesday, July 19<sup>th</sup>, 2022, 7:00pm  
Council Chambers and Microsoft Teams**

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<b>Present:</b>	Frank Pope Pascal Audet Kelly McCoy Alexis Peachey Kacee Hunter David Wever	Mayor Deputy Mayor Councillor Councillor Councillor Councillor
<b>Staff:</b>	Cathy Clarke Carl Ceder Mkhabela Masuku Jaime Kearsy Brandon Scott Lucas Nadeau Cage Maser	Senior Administrative Officer Economic Development Tourism Officer Development Officer By-Law Officer Fire Chief Public Works Manager Summer Student Intern
<b>Guests:</b>	CSB Shawn Thomson Chris Chivers- Microsoft Teams Misty Rayner Alex Millette	RCMP
<b>Regrets:</b>	Trevor Smith	Holidays

1. **Call to Order/Roll Call 7:00PM**
  - a) **Mayor Pope extended congratulations for staff member Kayla Tuner and family on the arrival of their new bundle of joy.**
2. **Declaration of Conflict of Interest**
  - a) **Councillor Audet declared a conflict of interest on item 11 b).**
3. **Review and Adoption of Agenda** Resolution

**'Be it resolved that the Agenda for the Regular Council Meeting, dated July 19<sup>th</sup>, 2022 is hereby adopted.'**

**Motion: No. 22-15-01**  
**Moved by: Councillor Wever**  
**Seconded by: Councillor Peachey**

**Motion Carried Unanimously**

4. **Delegation**
  - a) RCMP Monthly Report  
45 calls for service in the month of June. Members have been employing education and safety presentations at the school and community events. Members were informed that Jackfish was an issue so regular proactive patrols have begun. An RCMP Special Constable came into town last week for a Boat Safety Presentation that went over very well; all children left with life jackets and whistles and other safety items. Councillor Wever commented a concern over the number of small children on dirt bikes on Municipal Roads. Constable Thomson replied that protocol is to educate the child and parents the first few times and then produce summary tickets. With the events coming up this weekend, members will create a check-stop to includes bike and road safety during the earlier hours and traffic and road safety in the evening hours. Council extended the members of the RCMP a warm Thank-You for assistance and working relationships with both By-Law and the Fire Department regarding Jackfish Lake.

**5. Departmental Reports**

- a) **Town Manager**  
Introduced recently employed summer student intern; Cage Maser. Alex Millette has returned to assist both recreation and public works departments during the summer due to extensive Capital Projects assigned to be completed over the Summer.
- b) **Finance - None**
- c) **Fire Department**  
The package attached was submitted to the GNWT as a bid for Ground Transportation Services from the Health Center to the Airport; Fire Chief believes this is an opportunity to bring additional revenue into the department. If awarded; Council will be brought a resolution to accept or decline the contract. The new fire Truck is now in Fort

Simpson awaiting Coopers Barge for final transport to the community. Firehall Doors are to begin being installed next week. Ross Potter is scheduled to come back to the community in the fall to complete the 3<sup>rd</sup> level defensive training offered by Municipal and Community Affairs. Municipal and Community Affairs also has a NFPA 1001 Firefighter Level 1&2 Course once again being offered in the new year; this course is fully funded by municipal and community affairs for those who complete the program and Fire Chief would like to submit officer level firefighters to this program with Council approval. The Training Grounds have been cleaned up, a trailer (home) was donated to the fire department for burning and the Fire Chief has negotiated a set price to have it transported to the burn grounds. Fire Chief is working on approvals to have the new pumper showcased to the community with the burn of the trailer. Councillor Wever stated his thanks for progress updates on Journey North with the new Fire Truck. Mayor Pope congratulated Fire Chief on CBC article regarding journey north with new fire truck. Chief Scott mentioned that Fort Garry has requested to use the photo of the Fire Truck in front of the 60<sup>th</sup> parallel sign in their upcoming calendar.

d) By-Law

Jackfish Lake is a current issue for By-Law. Employing nighttime patrols to try to curb the behavior. There is no smoking of any kind allowed on the dock. Cage had a great idea to use the lookout located halfway down the trail to the lake as a designated smoking area. Goal at Jackfish Lake is to make the environment more inclusive to families. Ongoing work with the animal control by-law; there are 3 documented dog bites and 2 unidentified animal bites that do not contain the required information. Since May, 2 animals have been named "dangerous dog". The RCMP have partnered with the Town to assist with threats to the By-Law Officer and family. Council requested an update on the Body-camera policy. SAO reminded council that not all councilors agreed with the policy however it will be brought back for a committee of the whole discussion.

e) Governance & Community Engagement - None

f) Lands

Council asked if payment plans monthly were available for arrangement. Administration replied that yes, they are, individual would simply need to arrange with finance staff.

g) Public Works

Public Works Manager requested Council to disregard the "new dump hours" as listed on page 2 of his report; upon further investigation closure on the days listed wouldn't work with the contract for garbage collection. Transfer Station is currently closed as staff work with contractors to fence the area and install a lid on the second container to assist with bears and public safety. Councillor Hunter asked if Manager was confident in project timelines for Chip-seal this summer and if there was a contingency in place. Administration stated that the Chip-seal project is an 8-day contracted job. All projects of this magnitude are bonded, and the bond can be called in at event of breach of contract. Quality control and quality assurance are additionally a part of Town contracts. September 25<sup>th</sup> is the end date and contractors have not expressed any concerns regarding project timelines or completion. Councillor Hunter requested where the public can view bid information. Administration replied that all tenders are put on the website or are available at the Town Office, Contract is awarded based on the budget. Council discussed the landfill and transfer station regarding hours and complaints. The discussion involved possible implementation of a keyed membership system so the public can access at all hours because the transfer station cannot accommodate items that must be pushed off vehicle instead of lifted due to weight or size, additionally the people who want to remove and refurbish vehicles from the landfill outside of business hours. Unfortunately, due to the lack of established power (Aside from generator), such a system would be cost prohibitive. The landfill hours are still being modified and are based on peak usage times. Residents can also call Public Works to arrange reasonable requirements. The transfer station allows users to avoid the sharp shale and nails and other abrasive objects that threaten vehicle tires. Smaller areas allow the use of magnets to ensure such debris stays cleared. Discussion was referred to a time when budget discussions are underway due to the financial implications of such a discussion.

h) Recreation

The Pool deck surfacing is to be completed between July 18 and 28, 2022 by a qualified contractor. Opening date is set as August 1<sup>st</sup>, 2022. The contractor hired is qualified to do the work and provides a warranty. Hopeful to get a month of pool season as lifeguards are seasonal and ours are returning to education in the fall. Lessons are happening at Jackfish in absence of the pool. The Lifesaving society has assisted the Town of Norman Wells to create a safe place to learn to swim at Jackfish Lake.

i) Utilities - None

j) Economic Development and Tourism

Town of Norman Wells has applied for \$70,000 from Industry, Tourism, and Investment Government of the Northwest Territories for the Garden. We have painted the garden shed Town colors and have many vegetables planted already. Economic Development officer and Summer Student Intern have been working on grants for a hydroponic sea can which will allow for year round growing. Economic Development and Tourism officer is going out of Town at the end of this week for training and reaching out to partners whilst there. A 3-year workplan is in progress regarding economic development and Norman Wells Tourism. Grant tracking has been taken over by economic development officer and will be reported to Council in future including the grants available, grant applied for, and project lead of applied grants. Council offered thanks to Economic Development Officer and Community Engagement Manager on success of photo contest.

## 6. Committee Reports

a) Economic Development and Tourism Committee Draft Minutes  
Survey Results Report

Councillor Hunter updated that the committee has come up with its top 10 suggestions for Economic Development Strategy, and will at the next meeting assign responsibility to projects and begin to flush them out. The online survey results include everyone and so that's what the committee went with. There is lots of cross over in items of priority.

Council was surprised that cost of living as graded so low. Core population was down based on last census. Retention of population is important for community funding as well as tax revenues.

**7. Minutes**

- a) Regular Council Meeting #22-13 Draft Minutes Resolution

**'Be it resolved that the Minutes for the Regular Council Meeting, dated June 7<sup>th</sup>, 2022 are hereby adopted.'**

**Motion: No. 22-15-02**  
**Moved by:** Councillor Wever  
**Seconded by:** Councillor Peachey **Motion Carried Unanimously**

- b) Special Council Meeting #22-14 Draft Minutes Resolution

**'Be it resolved that the Minutes for the Special Meeting of Council, dated July 7<sup>th</sup>, 2022 are hereby adopted.'**

**Motion: No. 22-15-03**  
**Moved by:** Councillor Peachey  
**Seconded by:** Councillor McCoy

Times are incorrect should be in camera at 12:08 and out at 12:56PM, also should specify that it was legal update only for information purposes. Council discussed whether the meeting was appropriate as there was not quorum of Council. Administration clarified that due to a change in staff, agenda was sent to Council after public notice was given for the meeting. As the meeting was informational and did not include any decision, was acceptable; however will check and get back to Council.

**'Be it resolved that the Council of the Town of Norman Wells hereby move to Table the approval of the Minutes for the Special Meeting of Council, dated July 7<sup>th</sup>, 2022.'**

**Motion: No. 22-15-04**  
**Moved by:** Councillor Wever  
**Seconded by:** Councillor Peachey **Motion Carried Unanimously**

**8. Old Business**

- a) None

**9. New Business**

- a) Citizen of the Year Revised Policy Discussion/Resolution

**'Be it resolved that the Council of the Town of Norman Wells hereby approves the revised Citizen of the Year Policy as attached.'**

**Motion: No. 22-15-05**  
**Moved by:** Councillor Wever  
**Seconded by:** Councillor Peachey

Council requested that section 2 be changed to specifically state that the work of art will be of a local or Sahtu artist. As well as state that Town of Norman Wells Staff or Members of Council may not be nominated.

**'Be it resolved that the Council of the Town of Norman Wells hereby Table the revision of the Citizen of the Year Policy for requested amendments to be added.'**

**Motion: No. 22-15-06**  
**Moved by:** Councillor Peachey  
**Seconded by:** Councillor Wever **Motion Carried Unanimously**

- b) Council Letter of Support for GNWT Funding of Firefighter 1001 Training Discussion/Resolution

**'Be it resolved that the Council of the Town of Norman Wells hereby approves administration to draft a letter in support for Norman Wells Firefighters to take part in funded 1001 training.'**

**Motion: No. 22-15-07**  
**Moved by:** Councillor McCoy  
**Seconded by:** Councillor Wever **Motion Carried Unanimously**

**10. Council Forum**

Councillor Hunter – Council agreed to discuss the flags flown at the Town Office. Councillor Hunter requested a motion to remove any flags from the Town of Norman Wells office building and that the only flags flown at the Town of Norman Wells Office include the Canadian Flag, the NWT Coat of Arms, and our Municipal Flag.

**'Be it resolved that the Council of the Town of Norman Wells hereby directs administration to remove the flags posted to the building of the Town of Norman Wells Office and ensure that no flag is present aside from the Canadian Flag, the Sahtu Coat of Arms, and the Municipal Flag.'**

**Motion: No. 22-15-07**

**Moved by: Councillor Hunter**

**Seconded by: Councillor McCoy**

**2- In Favor/4-Against  
Motion Defeated**

Council discussed the optics of exclusion and the right of the people to express themselves.

Deputy Mayor Audet – Expressed appreciation and thanks to Administration for dealing with concerns regarding dust so efficiently.

Councillor Wever – Reminder of NWTAC (Northwest Territories Association of Communities) Conference in September, and to email availability to Governance or Economic Development Managers.

Councillor Peachey – Nothing at this time.

Councillor McCoy – Expressed appreciation for Administrations efforts to reduce dust as well as the speed limit, specifically on Canol Drive as it relates to the residential area and asked if Council would be willing to investigate reducing the speed limit in the residential area of Canol Drive permanently.

Mayor Pope – Nothing at this time.

**11. Correspondence to Council**

a) Presentation from ENERGY WALL

Council discussed possibility of locating possible partners in Norman Wells and forwarding the contact information to ENERGY WALL and filling out the survey and emailing it back to ENERGY WALL.

*Deputy Mayor Audet left the room, time being 8:29PM*

b) Citizen Concern

Administration commends the citizen for professionalism and informed Council that Administration is looking into a complaint procedure regarding anonymous concerns. Councillor Hunter commented that section 2.5c, ii of the Water/Sewer By-Law applies to the concern noted. Council appreciates the citizen putting their concerns in writing.

*Deputy Mayor Audet returned to the room, time being 8:35PM*

**12. Correspondence from Council**

a) Response to Concerned Citizen

**13. In Camera**

**'Be it resolved that the Council of the Town of Norman Wells hereby go in Camera, time being 8:37PM.'**

**Motion: No. 22-15-08**

**Moved by: Councillor Peachey**

**Seconded by: Councillor McCoy**

**Motion Carried Unanimously**

a) Legal

*Mayor Pope left the room at 9:00PM and did not return.*

**'Be it resolved that the Council of the Town of Norman Wells hereby leave in camera, time being 9:30PM.'**

**Motion: No. 22-15-09**

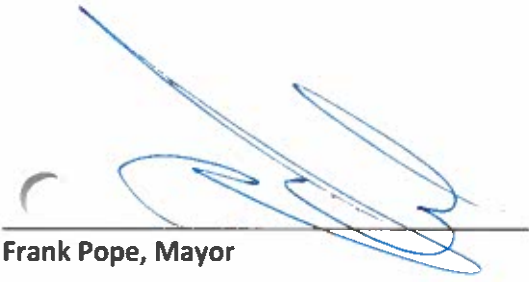
**Moved by: Councillor Peachey**

**Seconded by: Councillor Wever**

**Motion Carried**

**14. Adjourn**

a) The Meeting was adjourned at 9:31PM moved by Councillor Hunter



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Frank Pope, Mayor



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Cathy Clarke, Senior Administrative Officer

