

**Town of Norman Wells  
Minutes  
Regular Council Meeting #22-09  
Tuesday, April 19<sup>th</sup>, 2022, 7:00pm  
Council Chambers and Microsoft Teams**

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<b>Present:</b>	Frank Pope Pascal Audet Kacee Hunter Kelly McCoy Alexis Peachey Trevor Smith David Wever	Mayor Deputy Mayor Councillor Councillor Councillor Councillor Councillor
<b>Staff:</b>	Cathy Clarke Carl Ceder Myles Erb Jaime Kearsey Mkhabela Masuku Gary Mickalyk Hugo Pabke Brandon Scott Kayla Turner	Senior Administrative Officer Economic Development Tourism Officer Recreation Manager By Law Officer Development Officer Public Works Manager Utilities Manager Fire Chief Governance and Community Engagement Manager
<b>Delegation:</b>	Corporal Chris Whynot Melanie Harding	RCMP

**1. Call to Order/Roll Call 7:00PM**

**2. Declaration of Conflict of Interest**

- Councillor Audet items 5i and 8a.

**3. Review and Adoption of Agenda**

Resolution

**'Be it resolved that the Agenda for the Regular Council Meeting, dated April 19<sup>th</sup>, 2022 is hereby adopted.'**

**Motion: No. 22-09-01**

**Moved by: Councillor Peachey**

**Seconded by: Councillor Smith**

**Motion Carried Unanimously**

**4. Delegation**

a) RCMP Monthly Report

- Officers have been heavily involved in Minor Hockey programming including tournaments and parents versus players games.
- The check stop held in March stopped a total of 17 vehicles.
- No prisoners for the year so far.
- RCMP and Protective Services are looking into a permanent structure to block the winter road after its closure which should help prevent the dispatch of search and rescue/emergency crews.
- Regional flood preparation.

b) Melanie Harding

- Norman Wells resident Melanie Harding gave Council an update on her research regarding a potential childcare facility in town.
- There are no additional supports through ECE for communities with no childcare.
- There is additional federal funding of \$1million for infrastructure funding (prioritizing childcare).
- Melanie has reached out to Panarctic Consulting who would be able to support the development of childcare services from start to finish.
- Next steps include:
  - Start a society that would work closely with the town and Norman Wells Land Corporation.
  - Needs assessment and business plan.
  - Reach out to and work closely with existing community organizations.
- Melanie is also investigating funding options through ESSO and Enbridge.
- No applicable funding from ITI, ECE or SBDC.

**5. Departmental Reports**

a) Town Manager

b) Finance

- Audit is done! Draft Financial statements were presented to council.
- Awaiting finalized statements to present to the community.

c) Fire Department

- 11 members of the volunteer fire department are now certified in MACA defensive level II thanks to the help of former Hay River Fire Chief Ross Potter.
- Fire Chief is currently waiting on quotes from Arctic Energy Alliance to retrofit fire hall with new lighting.
- Medivac RFP- will present more information to Council once information is available.
- 4 calls for service (one structure fire and one false alarm).
- The new fire truck will be showcased at the Fire Chief's conference in Yellowknife in June before arriving in Norman Wells.
- A building condition assessment will be completed on the fire hall to ensure the existing floor will support the new fire truck.

d) By-Law

- Education regarding property standards and companion animal control is a priority for spring.

e) Governance & Community Engagement

- Tire Chains and Chip seal- full review and public engagement is ongoing.
- Pride month and Indigenous History month content planning with Norman Wells Land Corporation.

f) Lands

- In talks with legal regarding Mackenzie Valley Hotel. Will bring back suggestions to Council.

g) Public Works

- Forrestry Drive drainage project has started.
- John Clarke will be arriving on April 27. Meeting with both contractors to further discuss drainage and chip seal projects.

h) Recreation

- Arena closes for the season on April 23.
- Pool Update:
  - Issues with Williams Engineering BCA's.
  - The Structural engineer determined that the drawings were not reflective of what is actually there.
  - BCA's will be redone on all buildings for free of charge to ensure proper drawings.
  - Anticipated pool opening delay of two weeks.

*Councillor Audet left the room time being 7:56PM*

i) Utilities

- Utilities arrears: Letters will be sent to outstanding accounts who have not set up a payment plan. Letters will indicate if payment plan or payment has not been made by June first, water service will be shut off.

*Councillor Audet returned to the room time being 7:58PM.*

j) Economic Development and Tourism

- Department received denial letter from ITI re: Brand Diversification project.
- EDO to share denial letter with council.

## 6. Committee Reports

a) Economic Development and Tourism Committee Draft Minutes

- See minutes on Town Website.

b) Town Planning and Land Use Committee Draft Minutes

- Appeals board is needed. Councillor Wever suggested another committee take this on. For discussion and resolution at next council meeting.

**7. Minutes**

- a) Special Council Meeting #22-08 Draft Minutes Resolution

**'Be it resolved that the Minutes for the Special Council Meeting, dated April 13<sup>th</sup>, 2022 are hereby adopted.'**

**Motion: No. 22-09-02**

**Moved by: Councillor Wever**

**Seconded by: Councillor Peachey**

**Motion Carried Unanimously**

**8. Old Business**

*Councillor Audet left the room time being 8:06PM.*

- a) Tire Chains and Chip Seal By Law Second Reading Discussion/Resolution

- Conversations ongoing with Northridge Contracting as they are looking into a feasible solution in order to access their shop from Mackenzie Drive.
- Councillor Hunter suggested an exemption process plus a weight and speed limit reduction.

**'Be it resolved that the Council of the Town of Norman Wells hereby gives second reading to Tire Chains and Chip Seal By Law #22-04.'**

**Motion: No. 22-09-03**

**Moved by: Councillor Wever**

**Seconded by: Councillor Smith**

**Motion Carried with 5 votes in favor and 1 against**

*Councillor Audet returned to the room time being 8:11PM.*

**9. New Business**

- a) Draft Labor Market Development Plan Discussion/Resolution

- Plan to be shared with community once finalized.
- The SAO noted much positive feedback from business owners.

**'Be it resolved that the Council of the Town of Norman Wells hereby accepts the draft labor market development plan as attached.'**

**Motion: No. 22-09-04**

**Moved by: Councillor Wever**

**Seconded by: Councillor Peachey**

**Motion Carried Unanimously**

**10. Council Forum**

**Councillor Wever:** Board of revisions mentioned property assessments happen every ten years but assessors may get started this summer. Councillor Wever suggested engaging and informing the town.

**Councillor Hunter:** Requested new flags for the Town office flag poles.

**Councillor Audet:** Noticed the road near Pastor Todd's house is quite rough. He suggested a bucket of crush to fill the holes.

**Councillor Smith:** none.

**Councillor Peachey:** none.

**Councillor McCoy:** none.

**Mayor Pope:** Informed Council that Imperial Oil is waiting for letters of interest from the Norman Wells Land Corporation and SSI. Once proposals have been received, a plan for Imperial homes will be released. Jody plans to meet with Council during late summer to give an update on the life of the field.

**11. Correspondence to Council**

- a) Letter: The Northwest Territories Public Utilities Board

**12. Correspondence from Council**

**13. Adjourn 8:21 Moved by Councillor Smith. Seconded by Councillor Audet.**



Frank Pope, Mayor



Cathy Clarke, SAO

