

**Town of Norman Wells  
Minutes  
Regular Council Meeting #22-06  
Tuesday, March 15<sup>th</sup> , 2022 7:00pm  
Council Chambers and Microsoft Teams**

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<b>Present:</b>	Frank Pope Pascal Audet Kacee Hunter Alexis Peachey Trevor Smith David Wever	Mayor Deputy Mayor Councillor Councillor Councillor Councillor
<b>Staff:</b>	Cathy Clarke Karen Boudreau Myles Erb Carl Ceder Mkhabela Masuku Hugo Pabke Kayla Turner	Senior Administrative Officer Finance Manager Recreation Manager Economic Development Tourism Officer Development Officer Utilities Manager Governance and Community Engagement Manager
<b>Guests:</b>	Chris Chivers- Microsoft teams	
<b>Regrets:</b>	Kelly McCoy	Councillor

1. **Call to Order/Roll Call 7:00PM**
2. **Declaration of Conflict of Interest**

- None.

3. **Review and Adoption of Agenda** Resolution

**'Be it resolved that the Agenda for the Regular Council Meeting, dated March 15<sup>th</sup> , 2022 is hereby adopted.'**

**Motion: No. 22-06-01**  
**Moved by: Councillor Smith**  
**Seconded by: Councillor Peachey** **Motion Carried Unanimously**

4. **Delegation**

- a) RCMP Monthly Report
  - February was Indigenous Languages Month and officers attended classes at Mackenzie Mountain School and met with a local residential school survivor.
  - 35 calls for service for the month.
  - The detachment has been frequently monitoring the speeds of motorists on Mackenzie Drive.

5. **Departmental Reports**

- a) Town Manager
  - Gary Mickalyk is acting SAO in Cathy's absence.
- b) Finance
  - Audit is currently being reviewed and financial statements will be presented to Council within the next few weeks.
- c) Fire Department
  - None.
- d) By-Law
  - 9 calls related to Tire Chains and Chip Seal by law. Complaints fully resolved with educational approach.

e) Governance & Community Engagement

- Continued working on revisions to several by-laws. Working with By Law officer and RCMP to ensure by laws are up to date and include all necessary information.

f) Lands

- Continued with community plan and zoning by law education videos.
- Town mapping project is on schedule.
- The NWTHC contravention on the Marten Avenue Project is almost rectified, NWTHC has submitted a sketch of the driveway remediation. The contact on this file on their end has been forth coming and professional.
- Followed-up on tax arrears payment plans.
- Councillor Hunter inquired about the housing units on Franklin and Sacho Ave. The Development Officer explained that the development permits are valid for one year and they are currently working on design issues for the projected duplex builds.

g) Public Works

- Hours of operation are working well.
- Manned land fill has shown much improvement. Longer push times and cleaner site.
- Transfer station continues to be used with positive feedback.

h) Recreation

- The recreation director provided an update on the progress of the Penguin Palace Pool. The project is currently scheduled to finish on time.
- Spring Fling events will be taking place March 25-27, 2022.

i) Utilities

- Materials needed for the raw water wet well protection capital project have arrived.
- Staff working with Pete Rose to design stairs to second level of water treatment plant that comply with WSCC request for fixed access.

j) Economic Development and Tourism

- As per request from GNWT ECE, leading the development of a Labour Market Development Plan
- Create a Grant Tracker system for Town Grant initiatives to be tracked
- Apply for Funding for the food bank and garden society through ITI and their Canadian Agricultural Partnership f
- Work with the Recreation Department in funding initiatives for Healthy Choices fund program

**6. Committee Reports**

a) Recreation Committee Draft Minutes

- See minutes posted on Town website.

b) Economic Development and Tourism Committee Draft Minutes

- The committee passed a motion to postpone the Economic Development and Tourism Conference to August 2023.
- See minutes posted on Town website.

c) Advancement of Equity and Inclusion Committee Draft Minutes

- See minutes posted on Town website.

d) Town Planning and Land Use Committee Draft Minutes

- See minutes posted on Town website.

**7. Minutes**

a) Regular Council Meeting #22-05 Draft Minutes

Resolution

**'Be it resolved that the Minutes for the Regular Council Meeting, dated March 1<sup>st</sup>, 2022 are hereby adopted.'**

**Motion: No. 22-06-02**

**Moved by:** Councillor Wever  
**Seconded by:** Councillor Smith

**Motion Carried Unanimously**

b) Committee of the Whole #22-04 Draft Minutes

Resolution

**'Be it resolved that the Minutes for the Committee of the Whole Meeting, dated March 9<sup>th</sup>, 2022 are hereby adopted.'**

**Motion: No. 22-06-03**  
**Moved by:** Councillor Smith  
**Seconded by:** Councillor Wever

**Motion Carried Unanimously**

## 8. Old Business

a) Town Planning and Land Use Committee By Law #22-03 Third Reading

Discussion/Resolution

**'Be it resolved that the Council of the Town of Norman Wells hereby gives third reading to Town Planning and Land Use Committee By law #22-03.'**

**Motion: No. 22-06-04**  
**Moved by:** Councillor Wever  
**Seconded by:** Councillor Peachey

**Motion Carried Unanimously**

## 9. New Business

a) Spring Fling Civic Holiday

Resolution

- The civic holiday is in the afternoon as that's when Spring Fling events take place.

**'Be it resolved that the Council of the Town of Norman Wells hereby declares the afternoon of March 25<sup>th</sup>, 2022 a civic holiday in celebration of Spring Fling Events.'**

**Motion: No. 22-06-05**  
**Moved by:** Councillor Smith  
**Seconded by:** Councillor Audet

**Motion Carried Unanimously**

b) Board of Revisions- Re-Appointment of Members

Resolution

**'Be it resolved that the Council of the Town of Norman Wells hereby reappoints Cindy Collier, Dee Opperman, and David Wever as members of the Board of Revisions.'**

**Motion: No. 22-06-06**  
**Moved by:** Councillor Peachey  
**Seconded by:** Councillor Smith

**Motion Carried Unanimously**

**'Be it resolved that the Council of the Town of Norman Wells appoints Melanie Harding as a member of the Board of Revisions.'**

**Motion: No. 22-06-07**  
**Moved by:** Councillor Wever  
**Seconded by:** Councillor Peachey

**Motion Carried Unanimously**

c) Tire Chains and Chip Seal Draft By Law

Information/Discussion

- Public consultation to take place before any readings.
- Waiting for engineers report as to why and how tire chains damage chip seal.
- Councillor Hunter suggested an alternative chain off area near SRP which could also be developed as an RV park for future tourists.

## 10. Council Forum

Councillor Hunter- proposed that council make another donation to the Food Pantry. Further discussion to take place with Finance Manager and SAO

**'Be it resolved that the Council of the Town of Norman Wells hereby move to start a campaign to increase funds for the Free Pantry.'**

**Motion: No. 22-06-08**  
**Moved by:** Councillor Hunter  
**Seconded by:** Councillor Wever

**Motion Carried Unanimously**

Councillor Smith- none.

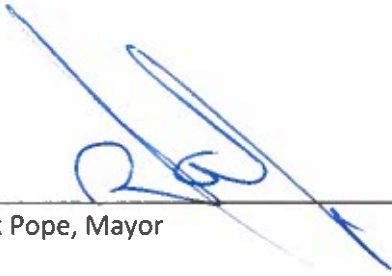
Councillor Audet- would like to see a 'welcome to Norman Wells' sign on Canyon Creek Road coming into Norman Wells. Councillor Hunter noted this would require an application from GNWT Infrastructure. Councillor Audet also mentioned that he would like to help design the sign and a new slogan. The Economic Development Officer is currently waiting for funding approval for a 'Brand Journey/Plan' for the Town which would involve extensive public engagement to develop a brand strategy (slogan/logo/marketing material etc.).

Councillor Wever- has been in contact with a resident regarding daycare. He suggested administration reach out to GNWT to see exactly where the funding is being allocated. He also suggested reaching out to the Defense Minister and Premier regarding current events happening in Ukraine.

Councillor Peachey- none.

Mayor Pope- informed Council he will be out of town March 26-30.

- 11. **Correspondence to Council**
- 12. **Correspondence from Council**
- 13. **Adjourn 7:54pm** moved by Councillor Smith.



Frank Pope, Mayor



Cathy Clarke, SAO