



Town of Norman Wells

Zoning By-Law # 21-08
Permit No: _____
Development Permit Fee: \$ _____

FORM "A" APPLICATION FOR DEVELOPMENT PERMIT – Part 1

I hereby make application under the provisions of the Zoning By-Law (#21-08) for a Development Permit in accordance with the plans and supporting information here within and which form part of this application.

General Information:

Applicant: _____ Business Name: _____
Mailing Address of Applicant: _____
Phone # of Contact Person: _____ Email: _____
Civic Address to be developed: _____
Legal Address Lot: _____ Block: _____ Plan: _____
or Certificate of Title _____
Registered Owner: _____
Existing Use: _____ Principal Use: _____
Lot Width: _____ Lot Length: _____
Front Yard Setback: _____ Side Yard Setback: _____ Rear Yard Setback: _____
Floor Area: _____ Percentage of Lot Occupied: _____
Off-street Loading: Size of Space: _____ Number of Spaces: _____
Zoning: _____

Nature of the Proposed Work:

<input type="checkbox"/> New Building	Type of Construction: _____
<input type="checkbox"/> Addition	Type of Foundation: _____
<input type="checkbox"/> Alteration	Building Area (m ² or sq. ft.): _____
<input type="checkbox"/> Structural Repair	Floor Area (m ² or sq. ft.): _____
<input type="checkbox"/> Foundation Only	Number of Storeys: _____
<input type="checkbox"/> Other	Utilidor Height Above Grade (m): _____

If "Other" selected, please provide additional comments or description below:

Estimated cost of the project or contract price (*including materials(s) and labour costs*): \$ _____
Estimated Starting Date: _____ Estimated Completion Date: _____



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- Does the proposed development involve Electrical work? Yes No
- Does the proposed development involve work on oil/gas fired boiler of h/w? Yes No
- Does the proposed development involve new construction requiring the Power Corp? Yes No
- Does the proposed development involve commercial renovations or construction that must be inspected by the Fire Marshall? Yes No
- Does the proposed development involve installing a new Water or Sewer tank? Yes No
- Do you agree to install the permitted tank sizes minimum (Water 2500L & Sewer 3500L) Yes No

(FOR DEVELOPMENT OFFICER USE)

Does the proposed development fall under the development permit exemptions listed in Section 3.1 of the Zoning By-Law #21-08?

YES – Clause _____ (below)

- a. The carrying out of works of maintenance or repair to any building if such works do not increase the dimensions of the original building or structure.
- b. The completion and/or use of a building which is lawfully under construction at the date of approval of by-law #21-08 provided that the building is complete in accordance with the terms of the permit granted by the Development Officer, Council or Board in respect of it, and subject to the conditions to which that permit was granted.
- c. The erection, location, or construction of temporary buildings, works, plant or machinery needed in connection with the construction operations for which a development permit has been issued, for the period of those operations.
- d. The maintenance and repair of public works, services and utilities carried out by or on behalf of the municipal authority on land which is publicly owned or controlled.
- e. The landscaping, or similar work, on any property provided that such work does not drastically alter the terrain.
- f. The construction or installation of an accessory structure that does not exceed 10m² (108 sq. ft.) in area and is not more than 3m (10ft.) in height; and
- g. The construction of an unenclosed deck no higher than 0.61m (2ft.) above ground level.

NO – Continue to Part 2 of Form

I hereby acknowledge that a development permit is not required for the proposed development activities at this time.

Signature of Development Officer
Town of Norman Wells

Date

Signature of Applicant

Date



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FORM "A" APPLICATION FOR DEVELOPMENT PERMIT – Part 2

I hereby make application under the provisions of the Zoning By-Law (#21-08) for a Development Permit in accordance with the plans and supporting information here within and which form part of this application.

Permission for Development:

**Note: please attach a separate sheet with the required plans and project details...*

An application for a Development Permit shall be made to the Development Officer in writing on the form approved by resolution of Council and shall be accompanied by:

- i) a site plan in duplicate showing the building outlines, the legal description and the front, rear and side yard, if any, and any provisions for off-street loading and vehicle parking, access and egress point to the site and provisions for landscaping and drainage.
- ii) floor plans, and elevations and sections at a minimum of 1:100 in duplicate.
- iii) a statement of uses.
- iv) a statement of ownership of land and interest of the applicant therein.
- v) the estimated commencement and completion dates; and
- vi) the estimated cost of the project or contract price.

Fees:

1. Each application for a Development Permit shall be accompanied by a non-refundable fee calculated as follows:

Development Value	Application Fee
Up to \$4,999.00	\$25.00
\$5,000 to \$9,999.00	\$50.00
\$10,000.00 up to \$20,000.00	\$75.00
Over \$20,000.00	\$75.00 for the first \$20,000 plus \$2.50 for each additional \$1,000 or fraction thereof to a maximum fee of \$300.00

2. The Development Officer shall:

- a. Receive, consider, and decide on applications for a Development Permit for those uses listed in Schedule "A" which constitutes permitted uses in a zone and comply with the



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minimum standards for that zone and which have been assigned to him/her for consideration and decision.

- b. Refer (along with his/her recommendation) all development applications for Conditional Uses to council (acting as Development Officer) for its consideration and decision.
 - c. Refer to council (acting as Development Officer) at his/her discretion any applications which, in his/her opinion, should be decided by council; and
3. In making a decision, the Development Officer (or council acting as the Development Officer) may approve the application unconditionally or impose conditions appropriate (either permanently or for a limited period of time) or refuse the application altogether.
4. The Development Officer will follow up with a Notice of Decision.

NOTE: This application must be completed in full and have the appropriate fees and supporting documents included before it can be processed.

I hereby give my consent to allow all authorized person(s) the right to enter the above land and/or buildings with respect to this application only.

Signature of Applicant

Date

Print Name of Applicant

Signature of Landowner
(If different from applicant)

Date