

**TOWN OF NORMAN WELLS
TOWN PLANNING AND LAND USE COMMITTEE
Regular Scheduled Meeting for Thursday, February 17, 2022
Council Chambers @ 6:30 pm**

MEETING MINUTES

Present:	David Wever	Councillor–Chairperson
	Samantha Wright-Smith	Member
	Carol Lorentz	Member
	Melanie Harding	Member
	Kelly McCoy	Councillor
	Dee Opperman	Member
	Frank Pope	Mayor

Regret:	Cindy Collier	Member
	Heidi Hodgson	Member

Guest: N/A

Administration:	Mkhabela Masuku	Development Officer
------------------------	-----------------	---------------------

1. **Call to Order** –06:36 PM
2. **Declaration of Conflict of Interest**
None.
3. **Review and Adoption of Agenda**

‘Be it resolved that the agenda of the Town Planning and Land Use committee meeting dated February 17, 2022, is hereby adopted.’

**Moved: Member Opperman
Seconded: Member McCoy
Adopted**

4. **Delegation**
None

5. **Review and Adoption of Minutes**

a) January 20, 2022, Regular meeting of the Town Planning and Land Use committee

‘Be it resolved that the minutes of the Town Planning and Land Use committee’s regular meeting dated January 20, 2022, are hereby adopted with 'with noted adjustments.’

Adopted via email

TOWN OF NORMAN WELLS
TOWN PLANNING AND LAND USE COMMITTEE
Regular Scheduled Meeting for Thursday, February 17, 2022
Council Chambers @ 6:30 pm

6. Old Business:

a) Zoning Bylaw education roll out review of production

The Development officer reported that educational videos have been going out as scheduled and suggested that the committee should come up with a zoning quiz which would be added to the Town newsletter.

It was agreed that each member would submit a question per the section of the voice over assignment.

b) Board of Appeal

The Councillor Wever reiterated that members of the Town Planning and Land Use (TPLU) committee cannot be members of the Board of Appeal. Member Opperman opined that she knows five former members of the Town Planning and Land Use who might be interested in being part of the Board of Appeal.

The meeting recommended that one of the existing committees should be appointed as a Board of Appeal.

Councillor Wever mentioned that he was going to take that to council.

c) Maintenance of the Graveyard:

The item was moved to the next meeting.

d) Compost Plan

It was agreed that Councillor Wever and the Development officer would reach out to other communities that have similar programs to learn about those.

In addition, it was agreed that the program when implemented would have to start small and focus on educating the community on the benefits of composting

e) NWTHC Garage on Franklin

The Development officer reported that Northwest Territories Housing Corporation (NWTHC) had been contacted regarding the garage on Frankl, and they acknowledged that the garage was on Town lot and they would move it by spring

**TOWN OF NORMAN WELLS
TOWN PLANNING AND LAND USE COMMITTEE
Regular Scheduled Meeting for Thursday, February 17, 2022
Council Chambers @ 6:30 pm**

7. New Business:

a) Town Planning Bylaw Review

The Development officer presented the proposed by law edits to the Town Planning Committee. The committee accepted the proposed changes and passed a resolution to forward the draft to council.

'Be it resolved that the minutes of the Town Planning and Land Use committee hereby accepts the proposed edits.'

**Moved: Member Opperman
Seconded: Councillor McCoy**

b) Church as a historic Site

The Development Officer mentioned that he had been looking into various grants which would finance the project.

The meeting agreed to collect as much Historical data as they could and will utilize the information compiled to prepare educational information. The committee has until June 2022 to compile the information and share with the Development Officer.

8. Open Forum

None.

9. Adjournment -07:18 PM moved by Member Opperman