

**Town of Norman Wells  
Minutes  
Regular Council Meeting #22-05  
Tuesday, March 1<sup>st</sup>, 2022 7:00pm  
Council Chambers and Microsoft Teams**

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<b>Present:</b>	Frank Pope Pascal Audet Kacee Hunter Alexis Peachey Trevor Smith David Wever	Mayor Deputy Mayor Councillor- Microsoft Teams Councillor Councillor Councillor
<b>Staff:</b>	Cathy Clarke Karen Boudreau Carl Ceder Mkhabela Masuku Hugo Pabke Kayla Turner	Senior Administrative Officer Finance Manager Economic Development Tourism Officer Development Officer Utilities Manager Governance and Community Engagement Manager- Microsoft Teams
<b>Guests:</b>	Chris Chivers- Microsoft teams	
<b>Regrets:</b>	Kelly McCoy	Councillor

**1. Call to Order/Roll Call 7:00PM**

**2. Declaration of Conflict of Interest**

- Councillor Audet: Item 6a.

**3. Review and Adoption of Agenda**

Resolution

**‘Be it resolved that the Agenda for the Regular Council Meeting, dated March 1, 2022 is hereby adopted.’**

**Motion: No. 22-05-01**

**Moved by:** Councillor Wever

**Seconded by:** Councillor Peachey

**Motion Carried Unanimously**

**4. Committee Reports**

- None

**5. Minutes**

**a) Regular Council Meeting #22-04 Draft Minutes**

Resolution

**‘Be it resolved that the Minutes for the Regular Council Meeting, dated February 15, 2022 are hereby adopted.’**

**Motion: No. 22-05-02**

**Moved by:** Councillor Smith

**Seconded by:** Councillor Wever

**Motion Carried Unanimously**

**b) Committee of the Whole #22-02 Draft Minutes**

Resolution

**‘Be it resolved that the Minutes for the Committee of the Whole Meeting, dated February 16, 2022 are hereby adopted.’**

**Motion: No. 22-05-03**

**Moved by:** Councillor Peachey

**Seconded by:** Councillor Wever

**Motion Carried Unanimously**

**c) Committee of the Whole #22-03 Draft Minutes**

Resolution

**‘Be it resolved that the Minutes for the Committee of the Whole Meeting, dated February 23, 2022 are hereby adopted.’**

**Motion: No. 22-05-04**

**Moved by:** Councillor Peachey

## 6. Old Business

*Councillor Audet left the room time being 7:04PM.*

- a) Disposal By Law #22-02 Sale of Town Owned Property Third Reading Resolution/Discussion

**'Be it resolved that the Council of the Town of Norman Wells hereby gives third reading to Disposal By law #22-02.'**

**Motion: No. 22-05-05**

**Moved by: Councillor Peachey**

**Seconded by: Councillor Smith**

**Motion Carried Unanimously**

*Councillor Audet returned to the room time being 7:05PM.*

- b) Property Tax Auction Update/Discussion

- The Development Officer (DO) provided an update to Council about the recent property tax auction.
- The tax arrears for 10a/b Sacho Ave were cleared before the auction.
- Bids were received for the property located at 22 Falcon Avenue and the property was sold in the auction.
- No bids were received for the Mackenzie Valley Hotel.
- The DO has located the owner of the Mackenzie Valley Hotel and has been in contact with her. A payment plan of \$5,000 per month is pending.
- If the payment plan falls through, the Town has the option to put a lien on the owners property in Alberta.
- The DO recommended that under to circumstance that the Town buy the property as the cost to recover the property could cost millions of dollars. There has reportedly been an environmental study done on the property, the DO has not seen this report but has requested it for information.

## 7. New Business

- a) Economic Development and Tourism Committee Appointment of New Member Discussion/Resolution

**'Be it resolved that the Council of the Town of Norman Wells hereby appoints Crystal Wegernoski and Zuzana Crook as members of the Economic Development and Tourism Committee.'**

**Motion: No. 22-05-06**

**Moved by: Councillor Smith**

**Seconded by: Councillor Wever**

**Motion Carried Unanimously**

- b) Advancement of Equity and Inclusion Committee Appointment of New Member Discussion/Resolution

**'Be it resolved that the Council of the Town of Norman Wells hereby appoints Kylie Frank as a member of the Advancement of Equity and Inclusion Committee.'**

**Motion: No. 22-05-07**

**Moved by: Councillor Peachey**

**Seconded by: Councillor Smith**

**Motion Carried Unanimously**

- c) Town Planning and Land Use Committee By Law #22-03 First Reading Discussion/Resolution

- Only two readings will take place as not all members of Council are present.

**'Be it resolved that the Council of the Town of Norman Wells hereby gives first reading to Town Planning and Land Use Committee By law #22-03.'**

**Motion: No. 22-05-08**

**Moved by: Councillor Wever**

**Seconded by: Councillor Smith**

**Motion Carried Unanimously**

- d) Town Planning and Land Use Committee By Law #22-03 Second Reading Discussion/Resolution

**'Be it resolved that the Council of the Town of Norman Wells hereby gives second reading to Town Planning and Land Use Committee By law #22-03.'**

**Motion: No. 22-05-09**

**Moved by: Councillor Wever**

**Seconded by: Councillor Peachey**

**Motion Carried Unanimously**

- e) Town Planning and Land Use Committee By Law #22-03 Third Reading Discussion/Resolution

Item Removed.

**‘Be it resolved that the Council of the Town of Norman Wells hereby gives third reading to Town Planning and Land Use Committee By law #22-03.’**

**Motion:** No. 22-05-10  
**Moved by:** \_\_\_\_\_  
**Seconded by:** \_\_\_\_\_

**Motion Carried/Motion Defeated**

- f) Authorization to Transfer Funds Discussion/Resolution
- a. CPI to General Operating Fund
- Reimbursement for funds that have already been spent for projects in 2021.

**‘Be it resolved that the Council of the Town of Norman Wells hereby authorizes the Finance Manager to transfer \$1,759,241 from CPI to the General Operating fund.’**

**Motion:** No. 22-05-11  
**Moved by:** Councillor Wever  
**Seconded by:** Councillor Smith

**Motion Carried Unanimously**

- b. Gas Tax to Operating Fund

**‘Be it resolved that the Council of the Town of Norman Wells hereby authorizes the Finance Manager to transfer \$436,114 from Gas Tax to the General Operating fund.’**

**Motion:** No. 22-05-12  
**Moved by:** Councillor Wever  
**Seconded by:** Councillor Peachey

**Motion Carried Unanimously**

**8. Council Forum**

**Mayor Pope:** Attended a ceremony for Ukraine hosted by Mackenzie Mountain School. He stated it was nice to see a large turn out given the cold winds. Thank you to Loretta Wiley, Edward Oudzi, Dora Grandjambe and Recreation Staff for helping with the service.

**Councillor Peachey:** none.

**Councillor Wever:** recognized committee staff for reaching out to fill committee memberships.

**Councillor Hunter:** noted covid-19 restrictions have been lifted in the Territory as of March 1, 2022. He moved that the Town repeal the mandatory vaccination policy for employees as well as remove proof of vaccination requirements in recreation facilities.

**‘Be it resolved that the Council of the Town of Norman Wells hereby repeals the Mandatory Covid-19 Vaccination policy for employees (d-1.6) and removes proof of vaccination requirements in Town owned recreation facilities.’**

**Motion:** No. 22-05-13  
**Moved by:** Councillor Hunter  
**Seconded by:** Councillor Smith

**Motion Carried Unanimously**

**Councillor Audet:** none.

**Councillor Smith:** none.

**9. Correspondence to Council**

**10. Correspondence from Council**

*Mayor Pope called for a 2-minute recess time being 7:20PM.*

**11. In Camera**

**‘Be it resolved that the Council of the Town of Norman Wells hereby go in camera the time being 7:26PM.’**

**Motion:** 22-05-14  
**Moved By:** Councillor Wever  
**Seconded By:** Councillor Audet

**Motion Carried Unanimously**

**‘Be it resolved that the Council of the Town of Norman Wells hereby leave in camera the time being 7:42PM.’**

**Motion:** 22-05-15  
**Moved By:** Councillor Smith

Seconded By: Councillor Audet

Motion Carried Unanimously

**Resolution #1: 'Be it resolved that the Council of the Town of Norman Wells hereby approves the amendment to Ms. Cathy Clarke's rate of pay between January 1, 2022 to February 28, 2022.'**

**Motion: 22-05-15**

**Moved By: Councillor Wever**

**Seconded By: Councillor Smith**

**Motion Carried Unanimously**

**Resolution #2: 'Be it resolved that the Council of the Town of Norman Wells hereby approves the Employment Agreement between Ms. Cathy Clarke and the Town of Norman Wells commencing March 1, 2022 continued until March 1, 2023 with amended 7.1a.'**

**Motion: 22-05-16**

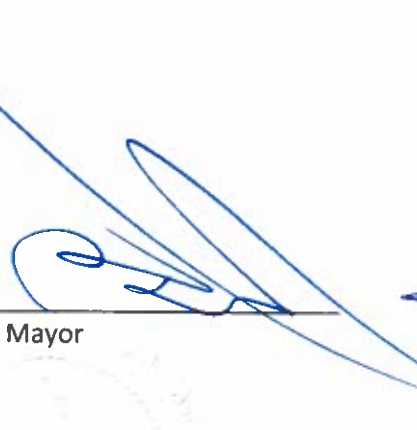
**Moved By: Councillor Wever**

**Seconded By: Councillor Audet**

**Motion Carried Unanimously**

a) Labor

**12. Adjourn 7:50PM Moved by Councillor Smith Seconded by Councillor Audet.**

  
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Frank Pope, Mayor  
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Gary Micalyk, Acting SAO