

TOWN OF NORMAN WELLS
TOWN PLANNING AND LAND USE COMMITTEE
Regular Scheduled Meeting for Thursday, November 30, 2021
Council Chambers @ 7:00 pm

MEETING MINUTES

Present:	David Wever	Councillor–Chairperson
	Cindy Collier	Member
	Dee Opperman	Member
	Carol Lorentz	Member
	Samantha Wright- Smith	Member
	Kelly McCoy	Councillor
	Heidi Hodgson	Member

Regret: None

Guest: Chris Chivers

Administration: Mkhabela Masuku Development Officer

1. **Call to Order –7:00 PM**
2. **Declaration of Conflict of Interest**
None.
3. **Review and Adoption of Agenda**

‘Be it resolved that the agenda of the Town Planning and Land Use committee meeting dated June 10th is hereby adopted.’

Moved: Member Opperman
Seconded: Member Lorentz

Adopted

4. **Delegation**
5. **Review and Adoption of Minutes**

None

6. **New Business:**

a) Introduction of Members:

Members did around the table introduction.

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b) Quorum

Member Hodgson asked what constitutes a quorum. Councillor Wever noted that he would investigate it.

It was discussed that the clause, Council members can not vote ..." to be taken back to council for rewording.

c) Board of Revision

Councillor Wever proposed that he would request that the Town Planning Committee should continue to be the part of the Board of Revision

d) Signs

The Development Officer mentioned that he would follow up with Gary on the status of the signs.

e) NWTWC

The Development Officer mentioned that he would follow up with NWTWC on the status of the garage that was erected without approval from the town.

f) Mapping:

The Development Officer reported that a new contract to address a new Town map would be needed as the Community Plan one did not have that clause.

g) Lot Behind the Bridge:

It was discussed that the lot by the bridge might warrant that the TPC and Rec committees work together as they have plans for that section of the town.

h) Traffic light

Councillor Wever proposed that the town should consider having a traffic light to assist those who are taking their driving tests.

The Committee did not feel that this was necessary.,

i) Day care center

Member Lorentz informed the meeting that she had been advised that the building could not be used as a day care centre. Other ideas were to turn it into a Counselling Centre, or Youth and Elder centre.

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j) Landfill Hours:

The members were tasked with coming up with ideas on summer hours.

k) Quarry Management

The members agreed to discuss further into how the quarry might further benefit the town.

l) Compost Plan:

The composting plan or project was to be discussed further.

m) Roadside Markers:

More discussion was to be held on the Roadside Markers

n) Ambulance:

Member Opperman asked if this item fell under the scope of this committee. It was agreed that this might belong to the Emergency committee.

o) The Lookout:

Member Lorentz suggested that the lookout by the riverbank had lot f trees that could be removed for more parking.

7. Open Forum

- Walking paths fall under the Rec Committee

Member Hodgson mentioned that the cemetery was of concern and there wan ed to investigate the graveyard management as well as determine the best way to take care of it and expansion.

9. Adjournment -8:23PM