

**Town of Norman Wells
Minutes
Special Council Meeting #21-33
Tuesday, November 30, 2021 12:00pm
Council Chambers and Microsoft Teams**

Present:	Frank Pope Pascal Audet Kacee Hunter Kelly McCoy Alexis Peachey Trevor Smith David Wever	Mayor Deputy Mayor- Microsoft teams Councillor- Microsoft teams Councillor Councillor Councillor Councillor
Staff:	Cathy Clarke Karen Boudreau Myles Erb Mkhabela Masuku Hugo Pabke Kayla Turner	Senior Administrative Officer Finance Manager Recreation Manager Development Officer Utilities Manager Governance and Community Engagement Manager
Guests:	Chris Chivers- Microsoft teams Cindy Collier	

1. Call to Order/Roll Call 12:00PM

2. Declaration of Conflict of Interest

- Councillor Wever: Item 5c Mill Rate By Law First Reading

3. Review and Adoption of Agenda

Resolution

'Be it resolved that the Agenda for the Special Council Meeting, dated November 30th, 2021 is hereby adopted.'

Motion: No. 21-33-01

Moved by: Councillor Wever

Seconded by: Councillor Smith

Motion Carried Unanimously

4. Minutes

a) Regular Council Meeting #21-31

Resolution

'Be it resolved that the Minutes for the Regular Council meeting dated November 16 2021 are hereby adopted.'

- Councillor Hunter requested the following additions to the minutes:
 - Use of facilities – Councillor Hunter noted his speaking notes were not attached. Mayor Pope responded that the notes and additional items get attached to the final document when it is posted.
 - He stated that he felt this proof of vaccination policy forces people to get vaccinated and is not encouraging.
 - Proof of vaccination restricts access to tax paying citizens use of facilities they pay for.
 - He feels proof of vaccination will potentially contribute to negative mental health for those youth 12 and older not vaccinated.
 - Employee mandate - where are people going to get tests if the policy states you cannot get one from NTHSSA?

Motion: No. 21-33-02

Moved by: Councillor Peachey

Seconded by: Councillor McCoy

Motion Carried Unanimously

b) Special Council Meeting #21-32

Resolution

'Be it resolved that the Minutes for the Special Council meeting dated November 24 2021 are hereby adopted.'

Motion: No. 21-33-03

Moved by: Councillor Wever

Seconded by: Councillor Peachey

Motion Carried with 6 votes in favor and 1 against

c) Committee of the Whole Meeting #21-11

Resolution

'Be it resolved that the Minutes for the Committee of the Whole meeting dated November 24, 2021 are hereby adopted.'

Motion: No. 21-33-04
Moved by: Councillor Peachey
Seconded by: Councillor Smith

Motion Carried Unanimously

4. New Business

- Mayor Pope suggested first reading of the budget and bylaws today so the documents can be made public.
- He suggested debating the items on Tuesday, December 7th at the Regular Council Meeting.

a) 2022 Operational Budget First Reading

Discussion/Resolution

'Be it resolved that the Council of the Town of Norman Wells hereby gives first reading to the 2022 Operational Budget.'

Motion: No. 21-33-05
Moved by: Councillor Smith
Seconded by: Councillor McCoy

Motion Carried Unanimously

b) 2022 Capital Plan First Reading

Discussion/Resolution

- Penguin Palace upgrades were missed on the initial document but have now been added.

'Be it resolved that the Council of the Town of Norman Wells hereby gives first reading to the 2022 Capital Budget.'

Motion: No. 21-33-06
Moved by: Councillor Peachey
Seconded by: Councillor Wever

Motion Carried Unanimously

Councillor Wever left the room at 12:09PM

c) Mill Rates By Law First Reading

Discussion/Resolution

'Be it resolved that the Council of the Town of Norman Wells hereby gives first reading to Mill Rates By Law #21-20.'

Motion: No. 21-33-07
Moved by: Councillor Peachey
Seconded by: Councillor Smith

Motion Carried Unanimously

Councillor Wever returned to the room at 12:10PM

d) Council Honoraria By Law First Reading

Discussion/Resolution

'Be it resolved that the Council of the Town of Norman Wells hereby gives first reading to Council Honoraria By Law #21-19.'

Motion: No. 21-33-08
Moved by: Councillor Peachey
Seconded by: Councillor Smith

Motion Carried with 6 votes in favor and 1 against

e) Water and Sewer Services By Law First Reading

Discussion/Resolution

'Be it resolved that the Council of the Town of Norman Wells hereby gives first reading to Water and Sewer Services By Law #21-18.'

Motion: No. 21-33-09
Moved by: Councillor Wever
Seconded by: Councillor Peachey

Motion Carried with 6 votes in favor and 1 against

f) Garbage Collection Services By Law First Reading

Discussion/Resolution

'Be it resolved that the Council of the Town of Norman Wells hereby gives first reading to Garbage Collection Services By Law #21-17.'

Motion: No. 21-33-10
Moved by: Councillor Peachey

Seconded by: Councillor Wever

Motion Carried with 6 votes in favor and 1 against

g) Service Rates By Law First Reading

Discussion/Resolution

- Councillor Peachey suggested that Schedule C rates should align more with Schedule A of the Solid Waste Management By Law.
- Staff will update for second reading.

'Be it resolved that the Council of the Town of Norman Wells hereby gives first reading to Service Rates By Law #21-21.'

Motion: No. 21-33-11

Moved by: Councillor McCoy

Seconded by: Councillor Wever

Motion Carried Unanimously

h) Appointment of Committee Members

Discussion/Resolution

a. Recreation Committee

'Be it resolved that the Council of the Town of Norman Wells hereby appoints Danielle Crawford, Hannah Spencer, and Haiden Duncan to the Recreation Committee.'

Motion: No. 21-33-12

Moved by: Councillor Smith

Seconded by: Councillor Peachey

Motion Carried Unanimously

i) Santa's Anonymous- Request for Donation

Discussion/Resolution

- Councillor Hunter asked if anyone knew how much money had been raised so far as Santa's Anonymous has a goal of raising \$30,000. The SAO noted she does not know how much has been raised but the community is always very generous when it comes to supporting this cause.
- Mayor Pope asked what Council has donated previously? The SAO responded that Council usually donates around \$2500.
- Council supports a donation of \$2500 to Santa's Anonymous.

'Be it resolved that the Council of the Town of Norman Wells hereby approves a donation of \$2500 to Santa's Anonymous.'

Motion: No. 21-33-13

Moved by: Councillor Peachey

Seconded by: Councillor Wever

Motion Carried Unanimously

5. **Adjourn 12:15PM** Moved by Councillor Smith

Frank Pope, Mayor

Cathy Clarke, SAO