

**Town of Norman Wells  
Minutes  
Regular Council Meeting #21-30  
Tuesday, October 19, 2021 7:00pm  
Council Chambers and Teleconference  
Call in 1-866-969-8429 ID: 5040455**

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<b>Present:</b>	Frank Pope Alexis Peachey-Chair Pascal Audet Jim Boyle Trevor Smith David Wever	Mayor- telephone Deputy Mayor Councillor Councillor- telephone Councillor Councillor
<b>Staff:</b>	Cathy Clarke Karen Boudreau Jaime Kearsey Gary Mickalyk Alex Millette Myles Erb Hugo Pabke Kayla Turner	Senior Administrative Officer Finance Manager By Law Officer- telephone Public Works Manager Recreation Manager Recreation Manager trainee Utilities Manager Governance and Community Engagement Manager
<b>Guests:</b>	Chris Chivers- telephone	
<b>Regrets:</b>	Jean-Paul Bernard	Councillor (Work Commitment)

1. **Call to Order/Roll Call 7:00PM**

2. **Declaration of Conflict of Interest**

- Councillor Audet item 9a.

3. **Review and Adoption of Agenda**

Resolution

**'Be it resolved that the Agenda for the Regular Council Meeting, dated October 19<sup>th</sup>, 2021 is hereby adopted.'**

**Motion: No. 21-30-01**

**Moved by:** Councillor Wever

**Seconded by:** Councillor Smith

**Motion Carried Unanimously**

4. **Delegation**

a) Police Report

- 51 total calls for service.
- Seizure of 10 fire arms.
- The detachment now has permission to educate and present at Mackenzie Mountain School.

5. **Departmental Reports**

a) Town Manager

b) Finance

- The quarterly reporting to MACA to the end of September 2021 has been submitted.

c) Fire Department

None.

d) By-Law

- Primary enforcement was complaint based with resolutions sought and received by owners retrieving their pets.

e) Governance & Community Engagement

- Continued work on Economic Development Conference planning.

f) Lands

- Community Plan & Zoning by-law: -Draft Zoning by-law education implementation
- PowerPoint: shared with the Town Planning and Land Use committee for their review and input.

g) Public Works

- The digital sign is in Edmonton and will be shipped on the winter road.

h) Recreation

- Wrapping up Gas Tax projects.
- Curling club lighting is near completion.
- Councillor Wever asked if the skate park would be moved indoors until the arena is ready for use. The recreation manager responded that no it would not be moved indoors at this time but could be moved in the future as staff are trained in disassembly/assembly.

i) Utilities

- Replacement of fire hydrants on above ground utilidor system has been completed.
- The utilities manager has been working with the finance manager to claim all costs associate with the fire hydrant replacement project.

6. Committee Reports

a) Advancement of Equity and Inclusion

- Mayor Pope thanked Councillor Peachey and the committee for the work completed since the first committee meeting in January.

7. Minutes

a) Regular Meeting of Council #21-28

Resolution

**'Be it resolved that the Minutes for the Regular Council Meeting, dated October 5<sup>th</sup>, 2021 are hereby adopted.'**

**Motion: No. 21-30-02**

**Moved by:** Councillor Wever

**Seconded by:** Councillor Smith

**Motion Carried Unanimously**

b) Special Meeting of Council #21-29

Resolution

**'Be it resolved that the Minutes for the Special Council Meeting, dated October 15<sup>th</sup>, 2021 are hereby adopted.'**

**Motion: No. 21-30-03**

**Moved by:** Councillor Smith

**Seconded by:** Councillor Wever

**Motion Carried Unanimously**

8. Old Business

None

9. New Business

***Councillor Audet left the room at 7:17PM***

a) Forestry Drive Project- Addition to Capital Plan

Resolution

- Councillor Peachey noted that she was apart of the committee reviewing the RFP's. She mentioned that it was a difficult review process as both proposals were equal in every criteria with the one difference being cost.

**'Be it resolved that the Council of the Town of Norman Wells hereby approve \$265,000 for the Forestry Drive Project to be added to the Capital Plan.'**

**Motion: No. 21-30-04**

**Moved by:** Councillor Smith

**Seconded by:** Councillor Wever

**Motion Carried Unanimously**

***Councillor Audet returned to the room at 7:20PM***

10. Council Forum

- **Mayor Pope-** Has reached out to GNWT Department of Infrastructure regarding signage on the winter road. He noted that Council currently has two cease and desist orders and would like legal advice on how to proceed with the orders (will a new council have to reinstate the cease-and-desist orders?). Mayor Pope thanked Councilors Bernard and Boyle for their hard work this term.
- **Counillor Boyle-** none.
- **Councillor Smith-** none.
- **Councillor Audet-** none.
- **Councillor Wever-** none.
- **Councillor Peachey-** thanked all six current members of Council for their support and education during this term.

11. Correspondence to Council

- Summarizes the key components of the Zoning By Law. The presentation will be used to clarify and educate residents about the new Community Plan.

12. Correspondence from Council

13. Adjourn 7:26 Moved by Councillor Smith.



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Frank Pope, Mayor



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Cathy Clarke, SAO