

**Town of Norman Wells  
Minutes  
Regular Council Meeting #21-28  
Tuesday, October 5, 2021 7:00pm  
Council Chambers and Teleconference  
Call in 1-866-969-8429 ID: 5040455**

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**Present:** Frank Pope Mayor  
Alexis Peachey Deputy Mayor- telephone  
Pascal Audet Councillor  
Jean-Paul Bernard Councillor- telephone  
Jim Boyle Councillor- telephone  
Trevor Smith Councillor  
David Wever Councillor

**Staff:** Karen Boudreau Finance Manager, Acting SAO  
Gary Mickalyk Public Works Manager  
Alex Millette Recreation Manager  
Myles Erb Recreation Manager trainee  
Hugo Pabke Utilities Manager  
Kayla Turner Governance and Community Engagement Manager

**Guests:** Nathan Watson

**Regrets:** Cathy Clarke Senior Administrative Officer (vacation)

**1. Call to Order/Roll Call 7:00PM**

**2. Declaration of Conflict of Interest**

- Councillor Audet item 7a.

**3. Review and Adoption of Agenda**

Resolution

**'Be it resolved that the Agenda for the Regular Council Meeting, dated October 5<sup>th</sup>, 2021 is hereby adopted.'**

**Motion: No. 21-28-01**

**Moved by: Councillor Wever**

**Seconded by: Councillor Smith**

**Motion Carried Unanimously**

**4. Committee Reports**

- a) Economic Development and Tourism Committee Final Report
- b) Economic Development and Tourism Committee Minutes
- c) Advancement of Equity and Inclusion Committee Final Report
- d) Recreation Committee Final Report

Mayor Pope thanked all members of the community who have served on all committees over the past three years. Committee chairs will be sending a signed letter to each member thanking them for their time and commitment.

**5. Minutes**

- a) Regular Meeting of Council #21-27

Resolution

**'Be it resolved that the Minutes for the Regular Council Meeting, dated September 21<sup>st</sup>, 2021 are hereby adopted.'**

**Motion: No. 21-28-02**

**Moved by: Councillor Smith**

**Seconded by: Councillor Wever**

**Motion Carried Unanimously**

- b) Committee of the Whole #21-10

Resolution

**'Be it resolved that the Minutes for the Committee of the Whole Meeting, dated September 29<sup>th</sup>, 2021 are hereby adopted.'**

**Motion: No. 21-28-03**

**Moved by: Councillor Wever**

6. Old Business

- a) Reimbursement of Covid Expenses Discussion
  - a. Letter of Response from Minister Thompson

- Mayor Pope has been in contact with MP McLeod regarding the letter of response received from Minister Thompson.
- Councillor Wever suggested presenting a dollar figure to show how much has been expended towards Covid-19.
- Mayor Pope would also like to lobby the MLA’s once the Legislative Assembly resumes.

*Councillor Audet left the room at 7:09PM*

7. New Business

- a) Request for Proposal- Forestry Drive Upgrades Resolution

**‘Be it resolved that the Council of the Town of Norman Wells hereby approve the RFP as attached, and direct Administration to post the RFP and send it to all eligible contractors.’**

**Motion: No. 21-28-04**

**Moved by: Councillor Wever**

**Seconded by: Councillor Smith**

**Motion Carried Unanimously**

*Councillor Audet returned to the room at 7:13PM.*

- b) Amended Council Procedures By Law #21-16 First Reading Resolution
  - a. Addition of Pecuniary Interest Clause

- Changes to the Council Procedures By Law come as a result of a “mini inspection” conducted by Municipal and Community Affairs.

**‘Be it resolved that the Council of the town of Norman Wells hereby gives first reading to Amended Council Procedures By Law #21-16.’**

**Motion: No. 21-28-05**

**Moved by: Councillor Wever**

**Seconded by: Councillor Audet**

**Motion Carried Unanimously**

- c) Amended Council Procedures By Law #21-16 Second Reading Resolution

**‘Be it resolved that the Council of the town of Norman Wells hereby gives second reading to Amended Council Procedures By Law #21-16.’**

**Motion: No. 21-28-06**

**Moved by: Councillor Wever**

**Seconded by: Councillor Smith**

**Motion Carried Unanimously**

- d) Amended Council Procedures By Law #21-16 Third Reading Resolution

**‘Be it resolved that the Council of the town of Norman Wells hereby gives third reading to Amended Council Procedures By Law #21-16.’**

**Motion: No. 21-28-07**

**Moved by: Councillor Smith**

**Seconded by: Councillor Audet**

**Motion Carried Unanimously**

8. Council Forum

**Councillor Peachey:** none.

**Councillor Bernard:** noted it has been an honour and pleasure serving with his fellow councilors.

**Councillor Boyle:** none.

**Councillor Wever:** would like staff to reach out to Infrastructure to have the all season road plowed. He also suggested recognizing volunteers for their efforts during the Covid-19 outbreak. He suggested handing out ravens or town flags.

**Councillor Smith:** none.

**Councillor Audet:** none.

**Mayor Pope:** informed Council that the final Council Meeting will be held on October 19, 2021 @ 7pm. He also noted there may be a special meeting or two before then.

9. Correspondence to Council

10. Correspondence from Council

11. ~~Adjourn~~ 7:22PM Moved by Councillor Smith. Seconded by Councillor Audet.



Frank Pope, Mayor



Cathy Clarke, SAO

