

**Town of Norman Wells
Minutes
Regular Council Meeting #21-27
Tuesday, September 21, 2021 7:00pm
Council Chambers and Teleconference
Call in 1-866-969-8429 ID: 5040455**

Present: Frank Pope Mayor
Alexis Peachey Deputy Mayor
Pascal Audet Councillor
Jean-Paul Bernard Councillor- telephone
Jim Boyle Councillor- telephone
Trevor Smith Councillor
David Wever Councillor

Staff: Karen Boudreau Finance Manager
Jaime Kearsy By Law Officer
Gary Mickalyk Public Works Manager- telephone
Mkhabela Masuku Development Officer
Alex Millette Recreation Manager
Kayla Turner Governance and Community Engagement Manager

Delegates: Constable Shawn Thompson

Guests: Nathan Watson

Regrets: Cathy Clarke Senior Administrative Officer (Illness)

1. **Call to Order/Roll Call 7:00PM**

2. **Declaration of Conflict of Interest**

- None.

3. **Review and Adoption of Agenda**

Resolution

'Be it resolved that the Agenda for the Regular Council Meeting, dated September 21st, 2021 is hereby adopted.'

Motion: No. 21-27-01

Moved by: Councillor Peachey

Seconded by: Councillor Wever

Motion Carried Unanimously

4. **Delegation**

a) Police Report

- Calls for service increased during the month of August.
- Constable Thompson thanked Jeff Walked, Brandon, Jaime, and Public Health for their assistance with patrols during the curfew.
- Constable Thompson thanked the community for their support and noted that there was no negative feedback regarding patrols or how calls were handled during containment.

5. **Departmental Reports**

a) Town Manager

- None.

b) Finance

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c) Fire Department

d) By-Law

- Councillor Wever asked if the curfew was effective and if there were any tickets issued. Jaime responded that she found the educational and proactive approach worked best and because of that there were no tickets issued.

e) Governance & Community Engagement

f) Lands

g) Public Works

- Councillor Wever asked the Public Works Manager if the RFP for the Town Owned Lot Clean Up will allow time for the final barge. Gary will provide council with a response soon.

h) Recreation

- Recreation programming went virtual during containment.
- Recreation staff assisted with food hampers and safety squad duties.
- Alex noted that Black Bear Jamboree has been postponed, not cancelled. He will be in touch with the Recreation Committee to further discuss rescheduling the event.

i) Utilities

6. Committee Reports

a) Economic Development Conference Working Group

7. Minutes

a) Special Meeting of Council #21-26

Resolution

'Be it resolved that the Minutes for the Special Council Meeting, dated September 14th, 2021 are hereby adopted.'

Motion: No. 21-27-02

Moved by: Councillor Smith

Seconded by: Councillor Wever

Motion Carried Unanimously

b) Committee of the Whole #21-09

Resolution

'Be it resolved that the Minutes for the Committee of the Whole Meeting, dated September 14th, 2021 are hereby adopted.'

Motion: No. 21-27-03

Moved by: Councillor Peachey

Seconded by: Councillor Wever

Motion Carried Unanimously

8. Old Business

a) Request for Donation- Shamar Bennette

Resolution

- Council agreed to offer Shamar a free gym pass plus \$500 for travel.

'Be it resolved that the Council of the Town of Norman Wells hereby approve the request for donation for Shamar Bennette.'

Motion: No. 21-27-04

Moved by: Councillor Smith

Seconded by: Councillor Wever

Motion Carried Unanimously

b) Amended Council Procedures By Law Third Reading

Resolution

- Councillor Boyle suggested Community Emergency Response Committee (CERC) members be trained to ICS 300 level.
- Councillor Peachey noted that the CERC Committee will have its own by law and safety training can be included in the by law.

'Be it resolved that the Council of the Town of Norman Wells hereby gives third reading to Council Procedures By Law #21-15.'

Motion: No. 21-27-05

Moved by: Councillor Peachey

Seconded by: Councillor Wever

Motion Carried Unanimously

9. New Business

a) Economic Development Strategic Plan

Resolution

'Be it resolved that the Council of the Town of Norman Wells hereby adopt the final draft of the Economic Development Strategic Plan for the period 2021-2026.'

Motion: No. 21-27-06
Moved by: Councillor Smith
Seconded by: Councillor Wever

Motion Carried Unanimously

b) Penguin Palace Pool Upgrades Proposal

Resolution

- Only one proposal was received and that was from BCI.
- Options included patch work on the pool liner, leaving the pool liner as is, or a full replacement of the pool liner.
- Council agreed on replacing the full pool liner which is covered by gas tax.

'Be it resolved that the Council of the Town of Norman Wells hereby accepts the request for proposal for the Penguin Palace Pool Upgrades as attached.'

Motion: No. 21-27-07
Moved by: Councillor Wever
Seconded by: Councillor Smith

Motion Carried Unanimously

c) Post Covid-19 Report

Discussion/Resolution

- EOC set up
- Mental health
- Housing/warming center
- Volunteer development
- Food supports
- Childcare

'Be it resolved that the Council of the Town of Norman Wells hereby approves the attached Post Covid-19 report and directs staff to share it with the community.'

Motion: No. 21-27-08
Moved by: Councillor Smith
Seconded by: Councillor Peachey

Motion Carried Unanimously

- Mayor Pope suggested bringing this report to the next Committee of the Whole meeting for further discussion.
- Council agreed and suggested inviting Jeff Walker and other senior members of the CERC.

10. Council Forum

Councillor Bernard: None.

Councillor Boyle: Would like to see ditch brushing done especially in areas where the line of sight on the roads is impacted.

Councillor Peachey: None.

Councillor Wever: Informed Council that all nominees of the Mt. Avens Award received an award this year as judging did not take place due to Covid. He also noted that it is apart of Council's strategic plan to have a safe community and due to the recent article regarding a sexual assault in the community, Council should investigate actions to prevent this from happening. Lastly, Councillor Wever suggested sending all Council Nominees a copy of the amended Council Procedures By Law.

Councillor Audet: suggested looking at replacing some vehicles in the town truck fleet and to do an analysis of fuel efficiency on the older vehicles.

Councillor Smith: asked staff for an update on requested repairs to guardrails around town.


Mayor Pope: Thanked Council for their hard work and team effort over the last three years. Council has been personally attacked this term including the mayor's family, as well as staff. He noted this will not be tolerated next term. It is clear that the community is happy with Mayor and Council this term as the Mayor has been acclaimed for another term.

11. Correspondence to Council

12. Correspondence from Council

13. Adjourn 7:50PM Moved by Councillor Smith.


Frank Pope, Mayor


Karen Boudreau, Acting SAO