

**Minutes**  
**Committee of the Whole #21-09**  
**Tuesday, September 14<sup>th</sup>, 2021**  
**To follow the Special Council Meeting**  
**Teleconference**  
**Call in 1-866-969-8429 ID: 5040455**

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<b>Present:</b>	Frank Pope	Mayor
	Alexis Peachey	Deputy Mayor- telephone
	Pascal Audet	Councillor
	Jean-Paul Bernard	Councillor- telephone
	Jim Boyle	Councillor- telephone
	Trevor Smith	Councillor- telephone
	David Wever	Councillor
<b>Staff:</b>	Cathy Clarke	Senior Administrative Officer
	Karen Boudreau	Finance Manager- telephone
	Gary Mickalyk	Public Works Manager- telephone
	Mkhabela Masuku	Development Officer
	Alex Millette	Recreation Manager
	Hugo Pabke	Utilities Manager- telephone
	Kayla Turner	Governance and Community Engagement Manager
<b>Guests:</b>	Chris Chivers- telephone	

- 1. Call to Order 8:19PM**
- 2. Declaration of Conflict of Interest**
- 3. Review and Adoption of Agenda**
- 4. Delegation**
- 5. Topics**

- a) **Community Plan Roll-out: January 15, 2020 - Completed**
- b) **Gas Tax Allocation: January 29, 2020 - Completed**
- c) **Advocacy Efforts: February 19, 2020 - Completed**
- d) **Landfill and Solid Waste Management: March 4, 2020 - Completed**
- e) **MD& A Review and Spring/Summer 2020 Work Plan Prioritization: April 28, 2020 – Completed**
- f) **Landfill & Forecasting: May 12, 2020 - Completed**
- g) **Emerging Wisely Plan: May 27, 2020 - Completed**
- h) **Water & Sewer By-Law & Gas Tax Allocations: June 10, 2020 – carried over**
- i) **Gas Tax Allocations: Continued June 17<sup>th</sup>, 2020 – carried over**
- j) **Gas Tax Allocations: Continued/Water & Sewer By-Law June 24<sup>th</sup>, 2020 – Completed**
- k) **Reserve Fund Dedications: July 8<sup>th</sup>, 2020 – Completed**
- l) **Water & Sewer By-Law: August 26, 2020 – Completed**
- m) **By-Law Review – September 8, 2020 – Ongoing**
  
- n) **Water & Sewer By-Law/Financial Report Framework/Milestone Report Presentation- Completed**
  - **Payment Plan- Completed**
  - **Access Fees- Completed**
  - **Presentation of new monthly financial report framework- Completed**
  - **Milestone Report – Next steps on Landfill- Completed**
  
- o) **Town Clean-up/Beautification with Town as Example:**
  - Clean-up of Courtier lot
  - Green spaces
  - Roads maintenance standards
  - Thorough ditching
  - Utilidor brushing
  
- p) **Economic Development:**
  - Business incubation

- Culture
- Marketing
- Tourism
- **Strategic Plan**

**q) Recreation and Green Spaces:**

- **Jackfish expansion- completed.**
- New recreation facilities i.e.: soccer pitch, basketball court, skateboard park
- Park and green space development
- **Playground development- ongoing.**

**r) Community Programming:**

- Evaluation of existing programming, costs, capacity, effectiveness
- What role does Council feel the Town should play in community needs?
  - Direct provision
  - Facilitation
  - Fund broker
  - Grants support and/or application
  - Networking
  - Subsidy

**s) Water:**

- Public education campaign
- Water conservation options/audits/education

**t) Bylaw/Policy Updates: Ongoing**

- Ongoing

**u) Ambulatory Care**

- **Administrative Report- Completed February 10, 2021**

**v) Gas Tax Allocations- Updated May 26, 2021**

**w) Reserve Funding- Updated May 26, 2021**

**x) Asset Management**

**y) Rampart Rentals- Cannabis Retailer**

**6. Adjourn 8:28PM**

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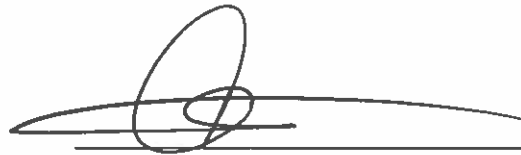
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1. Economic Development Strategic Plan

- The Economic Development Committee has secured \$60,000 through ITI to hire a Economic Development and Tourism Coordinator which will be a big help in planning the Economic Development Conference.
- Councillor Peachey noted a few spelling errors in the plan. She also suggested making the plan more inclusive by removing gender specific roles to certain jobs (Page 48/49/52). She also requested adding the Recreation Committee to the priority actions list.
- Staff will bring forward to next meeting with a resolution to adopt the final economic development strategic plan.



Frank Pope, Mayor



Cathy Clarke, SAO