

**Town of Norman Wells
Minutes
Special Council Meeting #21-26
Tuesday, September 14th, 2021 7:00pm
Teleconference
Call in 1-866-969-8429 ID: 5040455**

Present: Frank Pope Mayor
Alexis Peachey Deputy Mayor- telephone
Pascal Audet Councillor
Jean-Paul Bernard Councillor- telephone
Jim Boyle Councillor- telephone
Trevor Smith Councillor- telephone
David Wever Councillor

Staff: Cathy Clarke Senior Administrative Officer
Karen Boudreau Finance Manager- telephone
Gary Mickalyk Public Works Manager- telephone
Mkhabela Masuku Development Officer
Alex Millette Recreation Manager
Hugo Pabke Utilities Manager- telephone
Kayla Turner Governance and Community Engagement Manager

Guests: Chris Chivers- telephone
Cindy Collier- telephone

1. Call to Order/Roll Call 7:00PM

2. Declaration of Conflict of Interest

- Councillor Audet declared a conflict of interest on item 6a.

3. Review and Adoption of Agenda

Resolution

- Additions to the agenda:
 - State of Local Emergency- discussion
 - Request for letter of support for the Great Bear River Bridge Project- discussion

'Be it resolved that the Agenda for the Special Council Meeting, dated September 14th, 2021 is hereby adopted.'

Motion: No. 21-26-01
Moved by: Councillor Wever
Seconded by: Councillor Audet

Motion Carried Unanimously

4. Minutes

a) Regular Meeting of Council #21-25

Resolution

- Indicate who called into the meeting.

'Be it resolved that the Minutes for the Regular Council Meeting, dated September 7th, 2021 are hereby adopted.'

Motion: No. 21-26-02
Moved by: Councillor Wever
Seconded by: Councillor Audet

Motion Carried Unanimously

b) Special Committee of the Whole Meeting #21-08

Resolution

- Indicate who called into the meeting.

'Be it resolved that the Minutes for the Special Committee of the Whole Meeting, dated September 9th, 2021 are hereby adopted.'

Motion: No. 21-26-03
Moved by: Councillor Audet
Seconded by: Councillor Wever

Motion Carried Unanimously

5. Old Business

a) Community Plan Third Reading

Resolution

- The Community Plan and Zoning By Laws have been commended by the Municipal and Community Affairs (MACA) planning team as this is the only plan in the Territory that includes an implementation strategy.

'Be it resolved that the Council of the town of Norman Wells hereby gives third reading to Community Plan By Law #21-07.'

Motion: No. 21-26-04

Moved by: Councillor Wever

Seconded by: Councillor Audet

Motion Carried Unanimously

b) Zoning By Law Third Reading

Resolution

'Be it resolved that the Council of the town of Norman Wells hereby gives third reading to Zoning By Law #21-08.'

Motion: No. 21-26-05

Moved by: Councillor Audet

Seconded by: Councillor Wever

Motion Carried Unanimously

c) Solid Waste Management By Law Third Reading

Resolution

- Pictures and clear explanations forthcoming to the public (transfer station, hours of operation, clearly state no fees at this time).
- Point 14- correct to Solid Waste Collection Contractor.

'Be it resolved that the Council of the town of Norman Wells hereby gives third reading to the Solid Waste Management By Law #20-06.'

Motion: No. 21-26-06

Moved by: Councillor Wever

Seconded by: Councillor Audet

Motion Carried with six votes in favor and one against.

Councillor Audet left Council Chambers at 7:11PM.

6. New Business

a) RFP Lot Clean Up

Discussion/Resolution

- Two options being presented to Council for phase 2 of the Town Owned Lot Clean Up:
 1. Release RFP to two contractors in town with minimal turnaround time.
 2. Sole Source as per the Purchasing By Law (14-14).
- Councilors Bernard, Peachey, Wever, and Smith prefer the RFP method to make the process fair for both contractors.

RESOLUTION 2: "BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF NORMAN WELLS HEREBY DIRECT ADMINISTRATION TO PUT OUT AN RFP FOR PHASE TWO OF THE TOWN OWNED LOT CLEAN UP WITH A MINIMAL TURN AROUND TIME."

Motion: No. 21-26-07

Moved by: Councillor Wever

Seconded by: Councillor Peachey

Motion Carried with six votes in favor and one against.

Councillor Audet returned to Council Chambers at 7:20PM.

b) Amended Council Procedures By Law First Reading

Resolution

- A code of conduct is standard in business.
- Earlier this year there were some procedural concerns brought forth to MACA by a community member. MACA determined that Council had been doing everything correctly and advised Council to look into adding a code of conduct to the existing Council Procedures By Law so the community can be very clear on what to expect from Council.
- Council would like to further discuss a code of conduct specifically for in-camera sessions.
- Council agreed to complete two readings tonight. Staff will add requested changes to the by law and bring to the next regular meeting for third reading.
- Councillor Peachey noted the Grievance committee needs to be added to the list of committees.

'Be it resolved that the Council of the town of Norman Wells hereby gives first reading to the amended Council Procedures By Law #21-14.'

Motion: No. 21-26-08
Moved by: Councillor Wever
Seconded by: Councillor Peachey

Motion Carried Unanimously

c) Amended Council Procedures By Law Second Reading Resolution

'Be it resolved that the Council of the town of Norman Wells hereby gives second reading to the amended Council Procedures By Law #21-14.'

Motion: No. 21-26-09
Moved by: Councillor Wever
Seconded by: Councillor Boyle

Motion Carried Unanimously

d) Amended Council Procedures BY Law Third Reading Resolution

- Third reading to be completed September 21, 2021.

e) Request for Donation- Shamar Bennette Discussion/Resolution

- Council would like staff to bring forward a donation policy as well as a specific request for donation to the next meeting.

'Be it resolved that the Council of the town of Norman Wells hereby approve the donation of funds to Shamar Bennette for the purpose of covering the costs associated with travel to Yellowknife for Soccer NT.'

Motion: No. 21-26-10
Moved by: Councillor Wever
Seconded by: Councillor Audet

Motion Withdrawn

f) Reimbursement of Covid Expenses Discussion/Resolution

- As per the Emergency Measures Act- the Town is entitled to be reimbursed for all expenses incurred due to any emergency.
- If the money is not reimbursed, Council will have to unrestricted reserves in order to cover costs.
- Mayor Pope has been in contact with all five Sahtu communities regarding a response to Minister Thompson's Letter stating Covid-19 expenses will not be reimbursed.
- Colville Lake leadership is out on the land so he has not had a chance to talk to them.
- Tulita and Fort Good Hope are in support of the letter of response and would like Mayor Pope to sign on behalf of them.

'Be it resolved that the Council of the town of Norman Wells hereby direct staff to respond to the letter that all 5 Sahtu Communities received from Minister Shane Thompson dated September 9, 2021 stating Covid-19 expenses will not be reimbursed.'

Motion: No. 21-26-11
Moved by: Councillor Wever
Seconded by: Councillor Audet

Motion Carried Unanimously

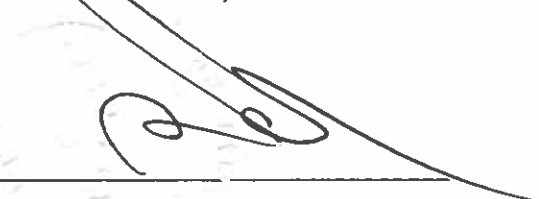
g) State of Local Emergency Discussion

- The State of Emergency is recommended by the Emergency Measures Organization.
- Councillor Audet suggested communicating with the committee and voting via email to end the state of local emergency.
- The State of local emergency will expire on September 17, 2021.
- Reminder to community masks are still mandatory as per NWT guidelines.

h) Letter of Support- Great Bear River Bridge Project Discussion

- Council in favor of sending a letter of support of the Great Bear River Bridge Project.

7. **Adjourn 8:15PM** Moved by Councillor Audet. Seconded by Councillor Wever.



Frank Pope, Mayor



Cathy Clarke, SAO