

**Community Emergence Response Committee  
August 20, 2021  
Meeting EOC-21-01 Minutes**

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<b>Present:</b>	<b>Frank Pope</b>	<b>Mayor</b>
	<b>Cathy Clarke</b>	<b>Senior Administrative Officer</b>
	<b>Misty Rayner</b>	<b>Emergency Coordinator</b>
	<b>Pascal Audet</b>	<b>Councillor</b>
	<b>Trevor Smith</b>	<b>Councillor</b>
	<b>Gary Mickalyk</b>	<b>Public Works Manager</b>
	<b>Hugo Pabke</b>	<b>Utilities Manager</b>
	<b>Alex Millette</b>	<b>Recreation Manager</b>
	<b>Chris Whynot</b>	<b>RCMP Cpl.</b>
	<b>Peter Jirjis</b>	<b>Northern Store</b>
	<b>Paul Watson</b>	<b>SRP Petroleum</b>
	<b>Jeff Walker</b>	<b>ENR/Territorial EMO</b>
	<b>Murray Funk</b>	<b>Imperial Oil Resources Ltd.</b>
	<b>Larry Mefford</b>	<b>Airports</b>
	<b>Mike Duclos</b>	<b>Mackenzie Mountain School</b>
	<b>Sherry Hodgson</b>	<b>Norman Wells Land Corporation</b>
	<b>Chris Chivers</b>	<b>HRN Contracting</b>

**Regrets:**           **Health and Social Services**

**Introduction: Municipal and Community Affairs (MACA) recommended and requested third level activation of the Town of Norman Wells Emergency Measures Organization (EMO). The Committee responsibilities include the following:**

- information flow of the impact effects of COVID-19 on residents and businesses so the information can be relayed by the Community Executive to the Territorial EMO**
- Resource availability from organizations throughout Norman Wells**
- Resource Requirements and mobilization related to the Pandemic**
- Identifying high risk locations and employing measures to mitigate the risk.**
- the appointment of command and general staff for the EMO.**

- 1. Meeting Called to Order at 6:34PM**
- 2. Review and Adoption of Agenda**
  - a) addition of item g) Things that weren't thought of**
- 3. Minutes**
  - a) None**
- 4. Old Business**
  - a) None**

**5. New Business**

**a) Discuss the requirement to activate the Emergency Plan**

the requirement to activate the Emergency Plan comes from the recommendation and request from MACA, where Covid-19 positive cases have been identified within the community. Norman Wells has been identified as a high-risk location with the ability for the virus to spread very quickly around the community and measures must be put in place to combat the spread of the virus.

**b) Discuss current designated Operational Level/ Response Level and impacts to the residents and businesses.**

MACA has advised that we should activate the EMO at the third level which consists of: Full GNWT control with Federal Support. This level is activated when the following conditions are met:

- Major Emergency
- GNWT or Federal Control
- Resources of all levels of Government are involved
- Local Authorities manage their resources in a joint government emergency management structure.

The impacts of this operational and response level improve the business and resident communities' access to essential supplies. Each member of the Community Emergency Response Committee (CERC) can obtain information from business and residents relating to their needs and limitations throughout the pandemic. This information can then be brought to the Emergency Operation Center meetings and relayed, where the information will then flow up to the Territorial EMO level and be actioned. Information from the GNWT Territorial EMO will be relayed to the Community Executive which will then be relayed to the CERC committee in twice weekly meetings for the time being. Territorial EMO holds daily update/briefing meetings that are attended by the Mayor, SAO, and Emergency Coordinator. This information will be brought to the CERC meetings.

**c) Determine the resources available to the Community**

as the information that the Town of Norman Wells has for resource availability via the EMO is fairly old, request was made to CERC members to provide updated lists of resources to the Emergency Coordinator. Designated isolation centers are being established within the community for each negative and positive cases. Any request for those homes must be made to the Sahtu health and Social Services Authority. People who require a higher level of service than our health center can provide will be flown out of the community to receive those services. Territorial EMO has set up a system by which packages tailored to the number of people in the home, and the length of time isolating can be sent into the community via Buffalo Airways and delivered to the doorstep of the home. These requests must come through the Municipal EMO and brought up the chain of command.

**d) Establish/monitor supply chains/availability and Resources for different scenario's that the Town of Norman Wells/ The Sahtu Region may face as the Pandemic evolves**

**Discussion on positive cases and isolation limitations/assistance on delivery of essential supplies (Medications, food, water, infant supplies, etc.) requirement for volunteers to assist delivery operations.**

**Fort Good Hope and Colville Lake have been placed under containment. There was a question from a member wondering how travel between communities can be managed. Norman Wells does not have any authority to “police” the river. If a COVID positive individual enters Norman Wells, then enforcement activities can be brought against the individual.**

**Northern Store has a good supply that will last until winter road. Hours will change for implementation of deep cleaning throughout the building. Post Office will be available on Saturday Aug 21, 2021 so that people can have access to medications that come through the mail.**

**Mackenzie Mountain School updated that the teachers are starting next week virtually, and that classes may start virtually but are awaiting further information.**

**ENR has suspended in person services and are operating on Emergency Services Only (Wildlife, spills, fires, etc.) Public Health Officers have been dispatched to the communities as follows:**

<b>Fort Good Hope = 3</b>	<b>Deline = 1</b>
<b>Norman Wells = 2</b>	<b>Tulita = 1</b>

**RCMP have suspended front counter services but are still operational.**

**e) Determine the procedure/mitigation tactics of “Shut-in’s” (Self Isolators/ Business Closures) impacts to the community.**

**Questions regarding the GNWT Emerging Wisely phases and whether they will change. Public Health Officer responded that there will be no change to the Emerging Wisely document. Public Health Orders will be instated in individual affected communities. Travel is not recommended, the protocols on isolation have not changed and the GNWT Website has all related information updated regularly.**

**Committee is looking at options for Security/Monitoring of Norman Wells. RCMP advised that no person performing security or monitoring is to result in any physical altercation. 811 and/or the RCMP will be called if required.**

**f) Confirm Contact Information for the members of the Stakeholder Advisory Committee ongoing**

**g) Things that weren’t thought of**

**- isolation houses – separation of symptomatic and asymptomatic**

**Post Office closure with the Northern Store Closure – access to medicine that is mailed into Norman Wells**

**10. Next Meeting Date/Availability**

**Tuesday September 24, 2021. Would like to meet twice weekly.**

**11. Adjourn  
7:38PM**