

**Minutes**  
**Committee of the Whole #21-07**  
**Monday, August 9, 2021**  
**To follow the special meeting**  
**Council Chambers and Teleconference**  
**Call in 1-866-969-8429 ID: 5040455**

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**1. Call to Order 12:13 PM**

**2. Declaration of Conflict of Interest**

None.

**3. Review and Adoption of Agenda**

Item 1, Rampart Rentals Cannabis Retailer to be removed from the agenda. All in favor.

**4. Delegation**

None.

**5. Topics**

**a) Community Plan Roll-out: January 15, 2020 - Completed**

**b) Gas Tax Allocation: January 29, 2020 - Completed**

**c) Advocacy Efforts: February 19, 2020 - Completed**

**d) Landfill and Solid Waste Management: March 4, 2020 - Completed**

**e) MD& A Review and Spring/Summer 2020 Work Plan Prioritization: April 28, 2020 – Completed**

**f) Landfill & Forecasting: May 12, 2020 - Completed**

**g) Emerging Wisely Plan: May 27, 2020 - Completed**

**h) Water & Sewer By-Law & Gas Tax Allocations: June 10, 2020 – carried over**

**i) Gas Tax Allocations: Continued June 17<sup>th</sup>, 2020 – carried over**

**j) Gas Tax Allocations: Continued/Water & Sewer By-Law June 24<sup>th</sup>, 2020 – Completed**

- k) Reserve Fund Dedications: July 8<sup>th</sup>, 2020 – Completed**
- l) Water & Sewer By-Law: August 26, 2020 – Completed**
- m) By-Law Review – September 8, 2020 – Ongoing**
  
- n) Water & Sewer By-Law/Financial Report Framework/Milestone Report Presentation- Completed**
  - **Payment Plan- Completed**
  - **Access Fees- Completed**
  - **Presentation of new monthly financial report framework- Completed**
  - **Milestone Report – Next steps on Landfill- Completed**
  
- o) Town Clean-up/Beautification with Town as Example:**
  - Clean-up of Courtier lot
  - Green spaces
  - Roads maintenance standards
  - Thorough ditching
  - Utilidor brushing
  
- p) Economic Development:**
  - Business incubation
  - Culture
  - Marketing
  - Tourism
  
- q) Recreation and Green Spaces:**
  - **Jackfish expansion- completed.**
  - New recreation facilities i.e.: soccer pitch, basketball court, skateboard park
  - Park and green space development
  - **Playground development- ongoing.**
  - **Draft Building Condition Assessments.**
  
- r) Community Programming:**
  - Evaluation of existing programming, costs, capacity, effectiveness
  - What role does Council feel the Town should play in community needs?
    - Direct provision
    - Facilitation
    - Fund broker
    - Grants support and/or application
    - Networking
    - Subsidy
  
- s) Water:**
  - Public education campaign
  - Water conservation options/audits/education

- t) **Bylaw/Policy Updates: Ongoing**
  - Ongoing
- u) **Ambulatory Care**
  - **Administrative Report- Completed February 10, 2021**
- v) **Gas Tax Allocations- Updated May 26, 2021**
- w) **Reserve Funding- Updated May 26, 2021**
- x) **Asset Management**
- y) **Rampart Rentals- Cannabis Retailer**


6. **Adjourn 12:31pm moved by Councillor Smith.**

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|-----------------|---|--|
| <b>Present:</b> | Frank Pope<br>Alexis Peachey<br>Pascal Audet<br>Trevor Smith<br>David Wever     | Mayor<br>Deputy Mayor<br>Councillor<br>Councillor<br>Councillor  |
| <b>Regrets:</b> | Jim Boyle<br>Jean- Paul Bernard   | Councillor (work commitment)<br>Councillor (work commitment)   |
| <b>Staff:</b>   | Cathy Clarke<br>Karen Boudreau<br>Alex Millette<br>Lucas Nadeau<br>Kayla Turner | Senior Administrative Officer<br>Finance Manager- phone<br>Recreation Manager<br>Public Works Foreman<br>Governance & Community Engagement Manager |

1. **Draft Building Condition Assessments**
  - The SAO mentioned that administration is happy with the results of the building assessments. She recommended that Council prioritize the work needed on the pool. Council agreed to prioritize the pool and to put out an RFP for work to be done this winter.

- Council directed staff to bring forward a resolution to the next regular council meeting.



Frank Pope, Mayor



Cathy Clarke, SAO