

**Minutes**  
**Committee of the Whole #21-06**  
**Wednesday, July 28, 2021 12:00PM**  
**Council Chambers and Teleconference**  
**Call in 1-866-969-8429 ID: 5040455**

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**1. Call to Order 12:02PM**

**2. Declaration of Conflict of Interest**

None.

**3. Review and Adoption of Agenda**

Addition: Town of Norman Wells Update on Town Resolution and Information on How to Communicate with Town Staff.

**4. Delegation**

Josh Earls, Rampart Rentals.

**5. Topics**

**a) Community Plan Roll-out: January 15, 2020 - Completed**

**b) Gas Tax Allocation: January 29, 2020 - Completed**

**c) Advocacy Efforts: February 19, 2020 - Completed**

**d) Landfill and Solid Waste Management: March 4, 2020 - Completed**

**e) MD& A Review and Spring/Summer 2020 Work Plan Prioritization: April 28, 2020 – Completed**

**f) Landfill & Forecasting: May 12, 2020 - Completed**

**g) Emerging Wisely Plan: May 27, 2020 - Completed**

**h) Water & Sewer By-Law & Gas Tax Allocations: June 10, 2020 – carried over**

**i) Gas Tax Allocations: Continued June 17<sup>th</sup>, 2020 – carried over**

**j) Gas Tax Allocations: Continued/Water & Sewer By-Law June 24<sup>th</sup>, 2020 – Completed**

- k) Reserve Fund Dedications: July 8<sup>th</sup>, 2020 – Completed**
- l) Water & Sewer By-Law: August 26, 2020 – Completed**
- m) By-Law Review – September 8, 2020 – Ongoing**
  
- n) Water & Sewer By-Law/Financial Report Framework/Milestone Report Presentation- Completed**
  - **Payment Plan- Completed**
  - **Access Fees- Completed**
  - **Presentation of new monthly financial report framework- Completed**
  - **Milestone Report – Next steps on Landfill- Completed**
  
- o) Town Clean-up/Beautification with Town as Example:**
  - Clean-up of Courtier lot
  - Green spaces
  - Roads maintenance standards
  - Thorough ditching
  - Utilidor brushing
  
- p) Economic Development:**
  - Business incubation
  - Culture
  - Marketing
  - Tourism
  
- q) Recreation and Green Spaces:**
  - **Jackfish expansion- completed.**
  - New recreation facilities i.e.: soccer pitch, basketball court, skateboard park
  - Park and green space development
  - **Playground development- ongoing.**
  
- r) Community Programming:**
  - Evaluation of existing programming, costs, capacity, effectiveness
  - What role does Council feel the Town should play in community needs?
    - Direct provision
    - Facilitation
    - Fund broker
    - Grants support and/or application
    - Networking
    - Subsidy
  
- s) Water:**
  - Public education campaign
  - Water conservation options/audits/education

- t) **Bylaw/Policy Updates: Ongoing**
  - Ongoing
- u) **Ambulatory Care**
  - Administrative Report- Completed February 10, 2021
- v) **Gas Tax Allocations- Updated May 26, 2021**
- w) **Reserve Funding- Updated May 26, 2021**
- x) **Asset Management**
- y) **Rampart Rentals- Cannabis Retailer**

6. Adjourn 12:48pm

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<b>Present:</b>	Frank Pope Alexis Peachey Pascal Audet Jean-Paul Bernard	Mayor Deputy Mayor Councillor Councillor- phone
<b>Regrets:</b>	Jim Boyle Trevor Smith David Wever	Councillor (work commitment) Councillor (work commitment) Councillor (work commitment)
<b>Staff:</b>	Cathy Clarke Karen Boudreau Johannie Lapierre Gary Mickalyk Randy Sinasac Kayla Turner	Senior Administrative Officer Finance Manager Development Officer Public Works Manager Fire Chief Governance & Community Engagement Manager
<b>Delegate:</b>	Josh Earls	Rampart Rentals

1. Rampart Rentals- Cannabis Retailer

- Upon further investigation, Josh has discovered that opening a cannabis store is not financially feasible at this time. He will be looking into turning the building into an air bnb style accommodation.

## 2. Asset Management Continued

- Requested reserves from staff:
  - Road Maintenance/Infrastructure
  - Housing and Building Maintenance
  - Vehicle and Equipment
  - Landfill Remediation
  - Water and Sewer Services
  - Quarry
  - Land Development/Sales
- Anything regarding past, current, or new reserves must be done through resolution of Council.
- The SAO and Finance Manager will come forward to Council with immediate suggestions.

## 3. Town of Norman Wells Update on Town Resolution and Information on How to Communicate with Town Staff

- Mayor Pope suggested Council read the information presented by the Town's lawyers and respond to the SAO as soon as possible as this document will be shared with the community.



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Frank Pope, Mayor



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Cathy Clarke, SAO