

**Minutes**  
**Committee of the Whole #21-04**  
**Wednesday, June 23, 2021**  
**To follow the Special Council Meeting**  
**Council Chambers and Teleconference**  
**Call in 1-866-969-8429 ID: 5040455**

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<b>Present:</b>	Frank Pope	Mayor
	Alexis Peachey	Deputy Mayor
	Pascal Audet	Councillor
	Jean-Paul Bernard	Councillor
	Trevor Smith	Councillor
	David Wever	Councillor
<b>Staff:</b>	Cathy Clarke	Senior Administrative Officer
	Karen Boudreau	Finance Manager
	Johannie Lapierre	Development Officer
	Gary Mickalyk	Public Works Manager
<b>Guests:</b>	Chris Chivers- phone	
	Misty Rayner	

1. **Call to Order 12:15PM**
2. **Declaration of Conflict of Interest**
3. **Review and Adoption of Agenda**
4. **Delegation**
5. **Topics**
  - a) **Community Plan Roll-out: January 15, 2020 - Completed**
  - b) **Gas Tax Allocation: January 29, 2020 - Completed**
  - c) **Advocacy Efforts: February 19, 2020 - Completed**
  - d) **Landfill and Solid Waste Management: March 4, 2020 - Completed**

- e) **MD& A Review and Spring/Summer 2020 Work Plan Prioritization: April 28, 2020 – Completed**
- f) **Landfill & Forecasting: May 12, 2020 - Completed**
- g) **Emerging Wisely Plan: May 27, 2020 - Completed**
- h) **Water & Sewer By-Law & Gas Tax Allocations: June 10, 2020 – carried over**
- i) **Gas Tax Allocations: Continued June 17<sup>th</sup>, 2020 – carried over**
- j) **Gas Tax Allocations: Continued/Water & Sewer By-Law June 24<sup>th</sup>, 2020 – Completed**
- k) **Reserve Fund Dedications: July 8<sup>th</sup>, 2020 – Completed**
- l) **Water & Sewer By-Law: August 26, 2020 – Part 1 Completed**
- m) **By-Law Review – September 8, 2020 – Ongoing**
  
- n) **Water & Sewer By-Law/Financial Report Framework/Milestone Report Presentation- Completed**
  - **Payment Plan- Completed**
  - **Access Fees- Completed**
  - **Presentation of new monthly financial report framework- Completed**
  - **Milestone Report – Next steps on Landfill- Completed**
  
- o) **Town Clean-up/Beautification with Town as Example:**
  - Clean-up of Courtier lot
  - Green spaces
  - Roads maintenance standards
  - Thorough ditching
  - Utilidor brushing
  
- p) **Economic Development:**
  - Business incubation
  - Culture
  - Marketing
  - Tourism
  
- q) **Recreation and Green Spaces:**
  - Jackfish expansion
  - New recreation facilities i.e.: soccer pitch, basketball court, skateboard park
  - Park and green space development
  - Playground development

**r) Community Programming:**

- Evaluation of existing programming, costs, capacity, effectiveness
- What role does Council feel the Town should play in community needs?
  - Direct provision
  - Facilitation
  - Fund broker
  - Grants support and/or application
  - Networking
  - Subsidy

**s) Water:**

- Public education campaign
- Water conservation options/audits/education

**t) Bylaw/Policy Updates: Ongoing**

- Ongoing

**u) Ambulatory Care**

- Administrative Report- Completed February 10, 2021

**v) Gas Tax Allocations- Updated May 26, 2021**

**w) Reserve Funding- Updated May 26, 2021**

**x) Asset Management**

**6. Adjourn Moved by Councillor Wever and Councillor Peachey**

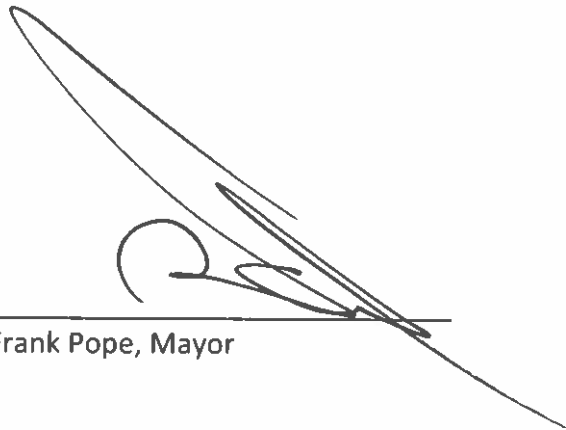
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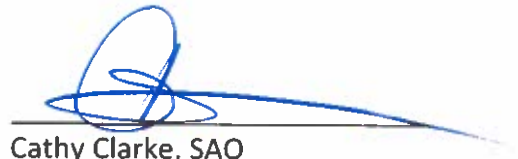
1. Asset Management Plan

- Misty Rayner gave an update on reserves.
- Large projects have all been covered under gas tax, CPI, ICIP funding.
- The seven reserves include: Economic Development, Water, Quarry, Gas Tax, CPI, Lands, and Landfill.
- Council may want to investigate a development reserve in future.
- The SAO explained the process of developing an Asset Management Plan (AMP).
- Staff will inform and educate the community about the AMP.
- Council will inform administration of what they believe the reserves should be reflective of and staff will report back to Council with recommendations.



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Frank Pope, Mayor



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Cathy Clarke, SAO