

**Town of Norman Wells  
Minutes  
Regular Council Meeting #19-19  
Tuesday September 3<sup>rd</sup>, 2019, 7:00pm  
Council Chambers, Town of Norman Wells**

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**Present:** Frank Pope Mayor  
Alexis Peachey Deputy Mayor  
Trevor Smith Councillor  
David Wever Councillor  
Pascal Audet Councillor  
Jean-Paul Bernard Councillor

**Regrets:** Jim Boyle Councillor (Work)

**Staff:** Cathy Clarke Senior Administrative Officer  
Johannie Lapierre Secretary/Development Officer  
Shawn Donahue Public Works Manager

**Delegation:**

**Guests:**

1. **Call to Order– 7:00PM**

2. **Declaration of Conflict of Interest**

Councillor Audet notes that he has a possible conflict of interest on the item 7a) and will leave the Chambers if there is one.

3. **Review and Adoption of Agenda**

**'Be it resolved that the Agenda for the Regular Council Meeting, dated September 3rd, 2019 is hereby adopted.'**

**Motion: No. 19-19-01**  
**Moved by: Deputy Mayor Peachey**  
**Seconded by: Councillor Smith**

**Motion Carried**

4. **Delegation**

None

5. **Minutes**

a) Regular Meeting of Council #19-18 draft minutes

**'Be it resolved that the Minutes for the Regular Council Meeting, dated August 20<sup>th</sup>, 2019 is hereby adopted.'**

**Motion: No. 19-19-02**  
**Moved by: Councillor Wever**  
**Seconded by: Councillor Smith**

**Motion Carried**

6. **Old Business**

None

7. **New Business**

a) Public Works Purchase of Equipment

Resolution

Explanations given to Council by the Public Works Manager on the purpose of the request. The equipment would help the Town's departments with many duties as trenching, the lagoon, the landfill, the roads, snow clearing, give the opportunity to people to get trained on it, etc. The backhoe will pay for itself

within a year. There is funding for it in a few different departments. He is trying to source the better price possible. The work could then be done on our own as opposed to contracting. He has a place to store it and has the certification himself to use it and train.

Councillor Wever: What equipment do we have now?

Public Works Manager: A Bobcat only.

Councillor Wever: Would you get a dump truck as well?

Public Works Manager: It depends on how much we want to be self-sufficient as a Town but I would definitely get one. There is work to do with the landfill and I would like to see one guy in charge of the landfill, quarry and scale. My main concern is to get the landfill cleaned up and the maintenance of roads.

Councillor Audet: Suggests getting something new with warranty and support of the dealer. People will be proud to drive it. Caterpillar as a recommendation of brand. Would be between \$150 000 and 200 000. Would be good for drainage issues in town and for our own facilities too.

Councillor Wever: How many hours a week expected to have on the machine? Is it going to be taking away from other work?

Public Works Manager: No because there is a lot of work to contract out. How many hours depend on the project but easily a lot. There is no lack of work for it.

Councillor Wever: We did not hire you as an operator?

Public Works Manager: No I will train somebody on it. My work is to do the bigger projects.

Mayor: Specifies that we have a vacancy of two at the Public Works Department.

SAO: Clarifies that the foreman position is a new position.

Mayor: Notes the amount of preparation work done for this presentation to Council. Doesn't like to buy old equipment. Recommends a research for new equipment to bring to the Town Manager and then come back to Council. Particular attention to get the delivery this year.

Mayor: Can see possible conflict with adjusting contracts. Reminds that this has to be considered as we move forward.

SAO: Contract with HRN is "as is and when" and the contractor is aware of the intention to purchase the backhoe.

Public Works Manager: Adds that we are going to need the contractors. We can also save some money on what we can do.

Mayor: Council can make approval through email initially and then pass the resolution at the next meeting.

#### b) NTCL lot

Mayor: NTCL no longer exists. Over the past 20 years, Council has tried to apply for that land which is zoned commercial. The Town has very little commercial properties. We would request an environmental inspection on the lot before we accept it for \$1.

Councillor Smith: thinks that the Housing Corporation is also interested.

SAO: Explains that she received an email from the Lands Department asking if the Town is still interested.

The Mayor reads the email.

Council agrees to take the opportunity.

Councillor Audet: Inquires of the purpose of this acquisition.

Mayor: To sell or to use for ourselves.

## 8. Committee Reports

### a) Recreation Committee :

Councillor Smith: Wishes to thank the Recreation committee and the town's staff.

Mayor: Notes the excellent job from the Recreation committee Chairperson and Alternate Chairperson.

- b) Economic Development : Will set up the next meeting shortly.
- c) Town Planning and Land Use Committee

**9. Departmental Reports (2<sup>nd</sup> meeting of each month)**

- a) Town Manager
- b) Finance - **Report**
- c) Fire Department
- d) Lands
- e) Recreation
- f) Public Works
- g) Utilities
- h) Action Item List

**10. Council Forum**

Councillor Smith: Notes the work done on roads but would like something to be done on Mountain Avens.

SAO: Has a quote for Forestry, Mountain Avens and Wild Rose Roads. Mountain Avens is the priority and needs to be rebuilt. The road is also at a wrong spot in terms of road allowance but everybody pays taxes so is supposed to get the same treatment/services. It will be done. For Forestry Road, we need time wide minimum standards (engineering). HRN was asked to do the work 3 weeks ago and is yet to do it.

Deputy Mayor Peachey: Reminds to submit the questionnaires on Friday. Asks when will be our next discussion about landfill considering that we just experienced another fire?

Mayor: At our next committee of the whole meeting with the Public Works Manager.

Deputy Mayor Peachey: Suggestion from resident to look at changing the elections to staggered terms.

Councillor Wever: Informs that we can borrow the streetview from Googlemap and suggests applying for next summer.

Councillor Wever: When is the gazebo going to move?

SAO: The lease application has been submitted. It is just a matter of time to get it approved.

Councillor Bernard: Do we get a feedback from Jamboree? The Recreation Committee got a couple.

Councillor Bernard: There are a lot of street signs down and sideways. The Public Works Foreman will be advised.

Councillor Bernard: Asks for an update on the project of hiring someone to help the SAO.

SAO: At the step of checking with the management team but still on the radar. Wants the support of her team on how it fits in. Looks at someone who can help with the gaps as minutes, policies, by-law, reports, grants, etc.

Councillor Audet: Willows are dangerous by the dock. There are quite a few visibility issues around town. The Public Works Manager will be advised.

Councillor Wever: Could we just put a stop sign for those days?

SAO: Martin Rojek has been contracted to do some intersections.

Councillor Smith: There still are many bad spots.

Mayor: Inquires about staff working remotely for the health board. More research will be done.

Mayor: Report on the 3 major meetings held in Yellowknife is attached.

Mayor: Thanks to Council members and staff (Alex Millette, Recreation Manager and Cody Wheeler, Recreation Programmer especially) for the success of the farmer's market and black bear jamboree events.

**11. Correspondence to Council**

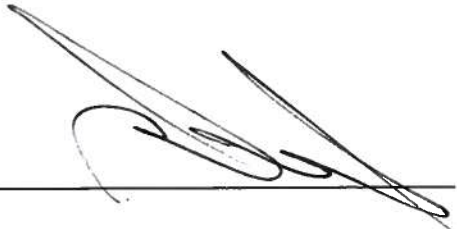
- a) None

**12. Correspondence from Council**

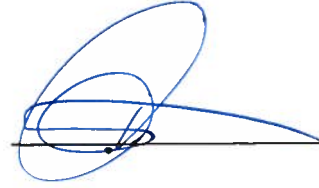
**13. In Camera**

a) None

**14. Adjourn -7:47PM**



Frank Pope -Mayor



Cathy Clarke - SAO

**1. NWTAC – We covered a number of issues.**

- We will be getting copies of environmental case studies on the winter road which will help us with our lobby efforts in educating the south
- talked about climate change impacts on permafrost and how that has triggered the need for different engineering standards, and how this applies to our work on Mackenzie Drive going forward
- We discovered that NWTAC has a policy toolkit and that there is \$5,000.00 each Bylaw, available to apply to the reworking of our water/sewer Bylaw and a new procurement Bylaw
- Sara Brown, Executive Director NWTAC will invite Matt Spence, Director General up to tell us what self-government could mean to us as a municipality
- We learned about the new Environment Whistle Blower Act
- We learned that many other communities have the same tax collection issues that we have with regards to GNWT leases.
- We learned about the building inspection program which will provide \$20K to initiate
- We learned about the heating and furnaces system which will provide \$20K to remediate
- We learned about existing funding reports on each of our facilities for our asset management program, which will prove invaluable for budget decision making
- talked about the importance of NW attending NWTAC meetings/AGM for regional sharing and support

**2. Deputy Minister, Eleanor Young:**

- talked about upcoming 911 rollout which will be presented to us by Christina Gaudet from MACA
- Learned that the PATA is being updated
- The DM has set up an inter-departmental team that will help us with individual GNWT lease issues; they will attempt to resolve issues
- MACA deals with assessment and Lands deals with the leases
- talked about the ICIP waste diversion grant MACA submitted on behalf of the 5 Sahtu region communities, and what we need to accomplish in our landfill in order to qualify for environmental insurance coverage through NWTAC
- talked about the importance of the SAO attending LGANT for regional support and sharing

**3. Bill Peck, Acting Manager Lands Administration:**

Our discussion primarily focused on tax arrears on GNWT leases, inclusive of expired, terminated and re-leased lands and our inability to collect tax arrears on said lands, many of which are derelict and in need of major clean-up and remediation.

This will be an ongoing discussion as we have jointly determined that there is an inherent conflict in the awarding and ongoing management of these leases (which are within municipal boundaries) and our ability to fund the cost of said properties and/or enforce tax collection and clean-up.

We will keep Council apprised as we move forward on this file.