

**Town of Norman Wells  
Minutes  
Regular Council Meeting #21-06  
Tuesday, March 16<sup>th</sup>, 2021, 7:00pm  
Council Chambers  
Call in 1-866-969-8429 ID: 5040455**

---

**Present:** Frank Pope Mayor  
Alexis Peachey Deputy Mayor  
Pascal Audet Councillor  
Jean-Paul Bernard- phone Councillor  
Jim Boyle- phone Councillor  
Trevor Smith Councillor  
David Wever Councillor

**Staff:** Cathy Clarke Senior Administrative Officer  
Karen Boudreau Finance Manager  
Jaime Kearsey By-Law Officer  
Johannie Lapierre Development Officer  
Gary Micalyck Public Works Manager  
Alex Millette Recreation Director  
Hugo Pabke Utilities Manager- telephone  
Randy Sinasac Fire Chief  
Kayla Turner Governance and Community Engagement Manager

**Delegates:** Corporal MacDonald RCMP

**Guests:** Chris Chivers- phone  
Nathan Watson- phone

1. **Call to Order** 7:00PM

2. **Declaration of Conflict of Interest**

- Councillor Audet: Items 8a, 9a, b, c.
- Mayor Pope: Item 9e.
- Councillor Smith: Item 8a, 9 f.

3. **Review and Adoption of Agenda**

Resolution

**'Be it resolved that the Agenda for the Regular Council Meeting, dated March 16<sup>th</sup>, 2021 is hereby adopted.'**

**Motion:** No. 21-06-01  
**Moved by:** Councillor Smith  
**Seconded by:** Councillor Peachey

**Motion Carried Unanimously**

4. **Delegation**

a) Police Report- February 2021

- Busiest month since Cpl. MacDonald has been in Norman Wells with 60 calls for service. No major incidents, mostly alcohol related.
- 6 tickets for impaired driving.
- Traffic court is March 18, 2021 in Council Chambers.
- Mayor Pope thanked the RCMP for their additional patrolling, especially out in DOT.

Corporal MacDonald left Council Chambers at 7:04PM.

5. **Departmental Reports**

a) Town Manager

- Administration has had meetings with MACA recently. MACA representatives have said that Council and Administration are being "too transparent" with the information that is given out to the public.

More information is being given out than is necessary. The Council package is made available to the public and when the public receives that information before the meeting it can be taken out of context. As per the CTV Act, only the agenda must be made available to the community prior to a Council meeting. MACA suggested that no recordings be made available to the public as they are in "draft form". This leaves room for Council to be exposed to misunderstanding. MACA was impressed with Council's transparency as well as the minimal compensation that they have received compared to the amount of work that they have completed.

- It is important for the community to know how the Town has spent its money. A communications plan is forthcoming and will inform all audiences of what Council has accomplished thus far.

#### b) Finance

- No discussion.

#### c) Fire Department.

- The department has dealt with complaints regarding trucks with tire chains on the roads. All discussions were well received when Randy spoke with the associated businesses.
- Mayor Pope asked if there has been any Covid related issues with truck drivers in town. Randy responded that truck drivers follow a different protocol. There have been five instances with transient workers that there has been issues with such as individuals disregarding mask rules or going into businesses which is not allowed.
- Councillor Wever inquired about the two medical transports stated in the report. Randy responded that the RCMP was in charge of the transportation in both cases, the Fire Department assisted with lifting the patient. Any transports that are life threatening will be addressed on a different line in the report.

#### d) By-Law

- Councillor Wever asked if there was still an issue with people leaving garbage bags outside of the garbage bins. Jaime responded that there had been three different incidents where garbage had been left outside of the bins. In all three cases the garbage was left because the bins were full.
- Mayor Pope inquired about Covid compliance within town facilities. Jaime responded that things had been going well. When the arena had first opened there were a few complaints regarding compliance, but they were all resolved with education.
- Councillor Audet inquired about the 20 Covid related calls stated in the report. Jaime responded that the calls were mostly regarding the curling club and were mostly misdirection on who to appropriately contact or misinformation.

#### e) Governance & Community Engagement

- Councillor Boyle asked what the "chicken notices" were as stated on the report. Kayla clarified that notices have been going out letting residents know that there is still chicken available from the Food Banks Canada Surplus Food Recovery Program. The Chicken stock is getting quite low now.

#### f) Lands

- The Development Officer highlighted the success of the Community Plan Public Consultations that were "pop-up" consultations held at the Yamouri and both grocery stores. Johannie gave away several information packages to the public and mentioned that it was a great way to get information out to the public during Covid. She thanked Alex for his help in handing out information during the pop-up sessions.
- Mayor Pope thanked Johannie and Alex for their efforts as the pop-up consultations were done outside of working hours.

#### g) Public Works

- Bandy Lake road was cleared by the GNWT and is now open to the public.
- 217 uncrushed barrels were taken out of the Landfill and shipped out. The removal of these barrels was fully funded by the GNWT. Stockpile was also cleared out of the center cell.
- 16 Carcajou is the Covid isolation home. The home is not to be used for people who are isolating and potentially have Covid-19. The home is meant for the families or room mates of someone who is isolating. A tenant's agreement will be forthcoming. There has been great community support regarding the isolation home.
- The Public Works department is now fully staffed with the hiring of a Public Works Foreman and a Maintenance Support Worker.

- Mayor Pope asked where the liquid from the barrels in the Landfill is disposed of. Gary responded that there are labelled barrels for different types of liquids. They are then sealed and shipped out. The SAO noted that ENR is aware and in support of what the Town is doing at the Landfill.
- Councillor Wever commented that the landfill looks very good.
- Mayor Pope stated that when a notice goes out to the public once the Covid isolation homes are ready to be booked, the message must be very clear that the homes are not meant for those who are isolating from outside travel, but for the families and roommates of the traveler.
- The SAO also noted that imperial is covering all utilities costs on the home and the Town will also be able to recoup some of the other costs from GNWT. The Northern Store provided furniture for the home for \$500.

#### h) Recreation

- Rink operations will be winding down soon.
- The Youth Elder Center Coordinator position has been filled.
- There has been great community compliance regarding the Covid regulations in place. All user groups have been compliant.
- Alex spoke with the department of health regarding Spring Fling. No exemptions are needed for the events to take place.
- The Recreation Department is currently in phase 4 of 5 of the Master Plan.
- All options are being considered regarding the reopening of the Penguin Palace. The building assessment will be complete once the conditions are favorable to turn the power on. An alternative option to the pool is equipping the beach at Jackfish lake with safety equipment so the community can utilize the beach and water safely.
- Grants in progress: Tourism Identity, Anti-Poverty Fund, Suicide Prevention Fund, Healthy Communities Fund.

#### i) Utilities

- No Discussion.

### 6. Committee Reports

None.

### 7. Minutes

a) Regular Meeting of Council #21-05 Draft Minutes Resolution

- Addition of the time Councilors Audet and Smith returned to Council Chambers.

**'Be it resolved that the Minutes for the Regular Council Meeting, dated March 2<sup>nd</sup>, 2021 are hereby adopted.'**

**Motion: No. 21-06-02**  
**Moved by: Councillor Smith**  
**Seconded by: Councillor Wever** **Motion Carried Unanimously**

b) Committee of the Whole Meeting of Council #21-02 Draft Minutes Resolution

- Status report sentence correction- " Upon our election, Council discovered reserves were **empty.**"

**'Be it resolved that the Minutes for the Committee of the Whole Meeting, dated March 10<sup>th</sup>, 2021 are hereby adopted.'**

**Motion: No. 21-06-03**  
**Moved by: Councillor Wever**  
**Seconded by: Councillor Smith** **Motion Carried Unanimously**

7:36PM Councilors Smith and Audet left the room.

### 8. Old Business

- a) Disposal By-Law #21-04 Third Reading Resolution
- i. Lot Six Hundred Forty-Eight (648) Plan Four Thousand Seven Hundred Eighty (4780), Lot Six Hundred Forty-Nine (649) Plan Four Thousand Seven Hundred Eighty (4780) and Lot Six Hundred Fifty (650) Plan Four Thousand Seven Hundred Eighty (4780) for the Northwest Territories Housing Corporation.

**'Be it resolved that the Council of the Town of Norman Wells hereby gives Third Reading to Disposal By-Law #21-04.'**

**Motion: No. 21-06-04**  
**Moved by: Councillor Wever**  
**Seconded by: Councillor Peachey** **Motion Carried Unanimously**

7:38PM Councilors Smith and Audet joined Council in Chambers.

b) Community Plan First Reading **Resolution**

- First reading of the Community Plan. A public hearing will be held before the final two readings.

**'Be it resolved that the Council of the Town of Norman Wells hereby gives First Reading to the Community Plan.'**

**Motion: No. 21-06-05**  
**Moved by: Councillor Peachey**  
**Seconded by: Councillor Smith** **Motion Carried Unanimously**

c) Quarry By-Law #21-05 First Reading

**'Be it resolved that the Council of the Town of Norman Wells hereby gives First Reading to Quarry By-Law #21-05.'**

**Motion: No. 21-06-06**  
**Moved by: Councillor Peachey**  
**Seconded by: Councillor Wever** **Motion Carried Unanimously**

d) Quarry By-Law #21-05 Second Reading

**'Be it resolved that the Council of the Town of Norman Wells hereby gives Second Reading to Quarry By-Law #21-05.'**

**Motion: No. 21-06-07**  
**Moved by: Councillor Peachey**  
**Seconded by: Councillor Smith** **Motion Carried Unanimously**

e) Quarry By-Law #21-05 Third Reading

**'Be it resolved that the Council of the Town of Norman Wells hereby gives Third Reading to Quarry By-Law #21-05.'**

**Motion: No. 21-06-08**  
**Moved by: Councillor Wever**  
**Seconded by: Councillor Smith** **Motion Carried Unanimously**

7:45PM Councillor Audet left the room.

## **9. New Business**

a) Disposal By-Law #21-06 First Reading  
a. Lot Two Thousand Sixty-Four (2064)

**'Be it resolved that the Council of the Town of Norman Wells hereby gives First Reading to Disposal By-Law #21-06.'**

**Motion: No. 21-06-09**  
**Moved by: Councillor Wever**  
**Seconded by: Councillor Peachey** **Motion Carried Unanimously**

b) Disposal By-Law #21-06 Second Reading  
a. Lot Two Thousand Sixty-Four (2064)

**'Be it resolved that the Council of the Town of Norman Wells hereby gives Second Reading to Disposal By-Law #21-06.'**

**Motion:** No. 21-06-10  
**Moved by:** Councillor Smith  
**Seconded by:** Councillor Wever

**Motion Carried Unanimously**

- c) Disposal By-Law #21-06 Third Reading  
a. Lot Two Thousand Sixty-Four (2064)

**'Be it resolved that the Council of the Town of Norman Wells hereby gives Third Reading to Disposal By-Law #21-06.'**

**Motion:** No. 21-06-11  
**Moved by:** Councillor Smith  
**Seconded by:** Councillor Wever

**Motion Carried Unanimously**

7:48PM Councillor Audet joined Council in Chambers.

- d) Tire Chain and Chipseal By-Law

Information/Discussion

- A full review of the By-Law will take place before readings are held.

Mayor Pope left the room at 7:51PM  
Meeting Turned over to Deputy Mayor Peachey.

- e) Town Owned Vehicle Policy

Discussion/Resolution

**'Be it resolved that the Council of the Town of Norman Wells hereby approves the Town Owned Vehicles Policy as amended.'**

- SAO: As per Council's Strategic Plan, administration is updating existing policies and by-laws. The Town Owned Vehicle Policy is a part of an existing by-law.
- There have been lengthy discussions with MACA regarding this policy and Council and the Mayor's compensation. This was an opportunity to express to the community that Council compensation was under budget last year. Councilors are not paid per meeting; they are paid a flat rate salary. Council's compensation has been provided to MACA if clarification is needed. It should also be noted that Council's compensation is much lower than many other tax-based communities in the Northwest Territories.
- The Mayor has been using a vehicle that is an end of service vehicle. The first two vehicles that he used are now at the dump. Having the Mayor use this vehicle is not depreciating the vehicle in any way. If the Town were to pay the Mayor mileage as per GNWT rates- it would cost a lot more money than allowing him to drive an end of service vehicle.

**Motion:** No. 21-06-12  
**Moved by:** Councillor Wever  
**Seconded by:** Councillor Smith

**Motion Carried Unanimously**

8:03PM Mayor Pope joined Council in Chambers and Councillor Smith left the room.

- f) Zoning By-Law Amendment Commercial to Light Industrial

Resolution

- Encourage use for cold storage in different area of town as per the new Community Plan.

**'Be it resolved that the Council of the Town of Norman Wells hereby agrees to not proceed with the Zoning By-Law Amendment as per the attached administrative report.'**

**Motion:** No. 21-06-13  
**Moved by:** Councillor Peachey  
**Seconded by:** Councillor Wever

**Motion Carried**

Councillor Boyle voted against.  
Councilors Audet, Bernard, Peachey, Wever, and Mayor Pope voted in favor.

8:14PM Councillor Smith joined Council in Chambers.

## 10. Council Forum

- Councillor Smith: Some garbage bins are being drifted in by snow. The SAO responded that this will be taken care of and in future bring this sort of concern directly to her attention.
- Councillor Peachey: none.

- Councillor Wever: thanked the SAO for her comments during the meeting as they were very enlightening.
- Councillor Bernard: none.
- Councillor Boyle asked if the new taxi company permit had been approved by Council as per by law #09-27.
- Councillor Audet inquired about new flooring in the community hall as there is gaps and lifting in the flooring and it is a safety issue. The SAO commented that administration will get a quote for new flooring. He also asked how the accomplishments of Council will be shared with the public. The SAO responded that a communication plan is forthcoming which is how the information will be shared strategically with the public. Councillor Audet also asked again about an alternate chain off area. The SAO reminded Council that the chain off area has to be on town owned land. He requested that the Development Officer advise Council on where the best place would be to have a chain off area.
- Mayor Pope: Two GNWT Ministers contacted him as there was a flight delay and they were in town for two hours. He met with them at their request briefly while they were in town.

**11. Correspondence to Council**

None.

**12. Correspondence from Council**

None.

Regular Meeting adjourned at 8:23PM.

**13. In Camera**

a) Legal briefing

Information/Discussion

**'Be it resolved the Council of the Town of Norman Wells hereby go in camera the time being 8:27PM.'**

**Motion: No. 21-06-14**  
**Moved by: Councillor Smith**  
**Seconded by: Councillor Wever**


**Motion Carried Unanimously**

**Be it resolved the Council of the Town of Norman Wells hereby leave in camera the time being 9:16PM.'**

**Motion: No. 21-06-15**  
**Moved by: Councillor Peachey**  
**Seconded by: Councillor Wever**

**Motion Carried Unanimously**

**14. Adjourn 9:17PM Councillor Smith seconded by Councillor Wever**



\_\_\_\_\_  
 Frank Pope, Mayor



\_\_\_\_\_  
 Cathy Clarke, SAO