

**Town of Norman Wells
Minutes
Regular Council Meeting #21-16
Tuesday, June 1st, 2021, 7:00pm
Council Chambers
Call in 1-866-969-8429 ID: 5040455**

Present: Frank Pope Mayor
Alexis Peachey Deputy Mayor
Pascal Audet Councillor
Jean-Paul Bernard Councillor
Jim Boyle- phone Councillor
Trevor Smith Councillor
David Wever Councillor

Staff: Karen Boudreau Finance Manager, Acting SAO
Jaime Kearsy By-Law Officer
Johannie Lapierre Development Officer
Hugo Pabke Utilities Manager, Acting SAO
Kayla Turner Governance and Community Engagement Manager

Guests: Chris Chivers- phone

1. Call to Order/Roll Call 7:00PM

2. Declaration of Conflict of Interest

- Councilors Smith and Audet declared conflicts on item 8c.

3. Review and Adoption of Agenda

Resolution

- Adopted with the following addition: 8d: Economic Development New Membership.

'Be it resolved that the Agenda for the Regular Council Meeting, dated June 1st, 2021 is hereby adopted.'

Motion: No. 21-16-01
Moved by: Councillor Wever
Seconded by: Councillor Smith

Motion Carried Unanimously

4. Delegation

None.

5. Committee Reports

- a) Town Planning Committee Draft Minutes
- b) Joint Town Planning/Recreation Committee Minutes

6. Minutes

- a) Regular Meeting of Council #21-14 Draft Minutes

Resolution

'Be it resolved that the Minutes for the Regular Council Meeting, dated May 18th, 2021 are hereby adopted.'

Motion: No. 21-16-02
Moved by: Councillor Peachey
Seconded by: Councillor Smith

Motion Carried Unanimously

- b) Special Meeting of Council #21-15 Draft Minutes

Resolution

'Be it resolved that the Minutes for the Special Council Meeting, dated May 26th, 2021 are hereby adopted.'

Motion: No. 21-16-03

Moved by: Councillor Peachey
Seconded by: Councillor Smith

Motion Carried Unanimously

c) Committee of the Whole #21-03 Draft Minutes

Resolution

'Be it resolved that the Minutes for the Committee of the Whole Meeting, dated May 26th, 2021 are hereby adopted.'

Motion: No. 21-16-04
Moved by: Councillor Wever
Seconded by: Councillor Smith

Motion Carried Unanimously

7. Old Business

a) All-Terrain Vehicle By Law #21-03 Third Reading

Resolution

- By Law Enforcement and RCMP are using this by law to educate the community on helmet and road safety as an alternative to fining.
- There was a lot of public input regarding this by law both positive and negative. The negative comments turned into positive thoughts once educated on the by law.

'Be it resolved that the Council of the Town of Norman Wells hereby gives third reading to All Terrain Vehicle By Law #21-03.'

Motion: No. 21-16-05
Moved by: Councillor Wever
Seconded by: Councillor Peachey

Motion Carried 6 in favor, 1 against

b) Half Pipe with Pump Track

Resolution

- This was a Council ask and it is in the Recreation Master Plan.

'Be it resolved that the Council of the Town of Norman Wells hereby approves the purchase of a Half Pipe and Pump Track for \$148,000 utilizing Gas Tax Funding.'

Motion: No. 21-16-06
Moved by: Councillor Wever
Seconded by: Councillor Smith

Motion Carried Unanimously

c) Norman Wells Tourism Plan

Resolution

'Be it resolved that the Council of the Town of Norman Wells hereby approves the Norman Wells Tourism Plan for \$100,000 utilizing Gas Tax Funding.'

Motion: No. 21-16-07
Moved by: Councillor Peachey
Seconded by: Councillor Wever

Motion Carried Unanimously

d) Playground Improvements and New Sand

Resolution

'Be it resolved that the Council of the Town of Norman Wells hereby approves the purchase of new sand and playground improvements for \$300,000.'

Motion: No. 21-16-08
Moved by: Councillor Wever
Seconded by: Councillor Smith

Motion Carried Unanimously

e) Parks Overall Project

Resolution

'Be it resolved that the Council of the Town of Norman Wells hereby approves the parks overall project in the amount of \$100,000 utilizing Gas Tax Funding.'

Motion: No. 21-16-09
Moved by: Councillor Peachey
Seconded by: Councillor Wever

Motion Carried Unanimously

f) Authorization to Transfer Funds (Fire Truck)

Resolution

- Initially the funds were being taken out of CPI, Council must authorize the change from CPI to Gas Tax.

'Be it resolved that the Council of the Town of Norman Wells hereby gives authorization for Administration to access Gas Tax Funds for the purchase of the new Fire Apparatus.'

Motion: No. 21-16-10
Moved by: Councillor Wever
Seconded by: Councillor Bernard **Motion Carried Unanimously**

g)Ball Field Sand Resolution

'Be it resolved that the Council of the Town of Norman Wells hereby approves the purchase of ball field sand for \$50,000 utilizing Gas Tax Funding.'

Motion: No. 21-16-11
Moved by: Councillor Smith
Seconded by: Councillor Wever **Motion Carried Unanimously**

8. New Business

a) Request for Donation- Quarry Material Resolution

- In 2015, the by law stated that 250 metric tons of shale would be given to anyone developing a lot. That clause was removed in 2017. Council has since then treated each donation request on a case by case basis, usually approving donations for undeveloped lots.
- Council suggested writing a policy that is fair and equitable to all.
- Councillor Audet noted that the spirit of the letter comes from a good place, and this family is choosing to invest in the community so Council should support them in some way.
- Council agreed to withdraw the motion.

'Be it resolved that the Council of the Town of Norman Wells hereby approves the request for donation of Quarry Material.'

Motion: No. 21-16-12
Moved by: Councillor Wever
Seconded by: Councillor Smith **Motion Withdrawn**

b) Council Summer Holidays Discussion

- Council agreed that if there is work to be done there will be a meeting, if not, they will take time off.

c)Request For Placement of Modular Homes Resolution

Councilors Audet and Smith declared a conflict of interest and left Council Chambers time being 7:26pm.

- The development permit applications have been studied as per the current Zoning by Law and would fall under conditional uses: other uses which council consider to be similar in character and purposes, and which are compatible with re
- The homes are less than five years old and follow the mobile home regulations of the current by law.

'Be it resolved that the Council of the Town of Norman Wells here permit modular homes to be placed on lot 648 plan 4780, lot 649 plan 4780 and lot 240 plan 1405 as a conditional use of Zoning by-law 13-02, subject to aesthetic standard.'

Motion: No. 20-26-13
Moved by: Councillor Peachey
Seconded by: Councillor Bernard **Motion Carried**
4 in favor, 1 against

Councilors Audet and Smith returned to the room time being 7:36pm

d) Economic Development Committee- Recommendation of New Member Resolution

'Be it resolved that the Council of the Town of Norman Wells hereby appoints Kacee Hunter as a member of the Economic Development Committee.'

Motion: No. 20-26-14
Moved by: Councillor Wever
Seconded by: Councillor Peachey

Motion Carried Unanimously

9. Council Forum

Councillor Bernard:

- Would like staff to investigate more non internet communication options.
- Would also like Council to consider having a youth delegate on Council.

Councillor Boyle:

- The wing row along Mackenzie drive needs to be taken down immediately as it is a safety hazard.

Councillor Audet: None.

Councillor Wever:

- Suggested Council meet before the Solid Waste Management Public Hearing. Council will meet June 9 at 12pm to review the by law and prepare for the hearing.
- Suggested reaching out to Search and Rescue and the Fire Department as there is Civil Air Search and Rescue training happening in Town this weekend.

Councillor Peachey:

- Suggested leaving the National Flag at half mast until the Federal Government raises their flag.

Councillor Smith: None.

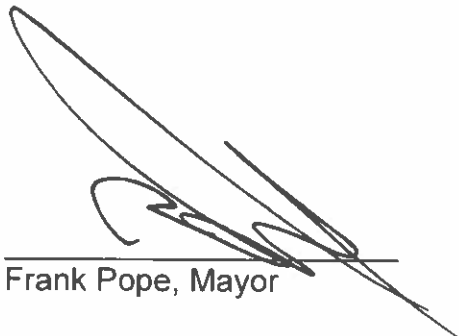
Mayor Pope:

- Suggested as part of the road warranty having the ditches taken care of as they are not draining or cleared at this time.

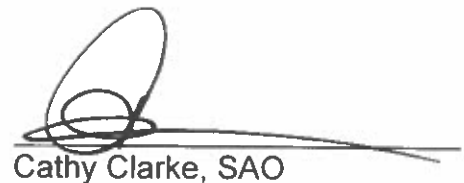
10. Correspondence to Council

11. Correspondence from Council

12. Adjourn 7:50pm Moved by Councillor Wever
Seconded by Councillor smith



Frank Pope, Mayor



Cathy Clarke, SAO