

**Town of Norman Wells
Minutes
Regular Council Meeting #19-17
Tuesday July 16nd, 2019, 7:00pm
Council Chambers, Town of Norman Wells**

Present: Frank Pope Mayor
Alexis Peachey Deputy Mayor
Trevor Smith Councillor
David Wever Councillor
Jim Boyle Councillor

Regrets: Pascal Audet Councillor (vacation)
Jean-Paul Bernard Councillor (vacation)

Staff: Cathy Clarke Senior Administrative Officer
Johannie Lapierre Secretary/Development Officer
Hugo Pabke Utilities Manager
Misty Rayner Finance Manager
Cody Wheeler Recreation Manager

Delegation:

Guests: Cindy Collier
Karel Meulenbrook

1. **Call to Order – 7:00PM**

2. **Declaration of Conflict of Interest**
None

3. **Review and Adoption of Agenda**
'Be it resolved that the Agenda for the Regular Council Meeting, dated July 16th, 2019, is hereby adopted.

Motion: No. 19-17-01
Moved by: Councillor Boyle
Seconded by: Councillor Smith

Motion Carried

4. **Delegation**
a) RCMP

Cancelled

5. **Minutes**

a) Draft Council Minutes: June 18, 2019
'Be it resolved that the Minutes for the Regular Council Meeting, dated June 18, 2019, are hereby adopted.

Motion: No. 19-17-02
Moved by: Deputy Mayor Peachey
Seconded by: Councillor Smith

Motion Carried

Deputy Mayor Peachey points a mistake on Ivan Mulyk and Rick Muyers names. She requests the following change: "Ms. Stevens".

b) Draft Council Minutes: June 25, 2019
'Be it resolved that the Minutes for the Special Council Meeting, dated June 25, 2019, are hereby adopted.

Motion: No. 19-17-03
Moved by: Deputy Mayor Peachey
Seconded by: Councillor Wever

Motion Carried

- c) Draft Council Minutes: July 2, 2019

'Be it resolved that the Minutes for the Regular Council Meeting, dated July 2, 2019, are hereby adopted.'

Motion: No. 19-17-04
Moved by: Councillor Wever
Seconded by: Councillor Boyle

Councillor Wever corrects the following: "everybody can attend the Council meetings".

Motion Carried

6. Old Business
None

7. New Business

- a) Request for Quarry material

'Be it resolved that the Council of the Town of Norman Wells hereby approves the donation of quarry material for the development of the lot 2238 for a maximum of \$2,175 which totals 250 metric ton of shale.'

Motion: No. 19-17-05
Moved by: Deputy Mayor Peachey
Seconded by: Councillor Wever

Councillor Wever: Is this coming of what used to be stated in the old by-law as the current by-law is not stating this?

Mayor: Exact. Council should look at the quarry by-law for rewriting if it wishes this clause to remain. In the meantime, Council should accept written requests as this one.

SAO: Specifies that a number of people in the community are not aware that the by-law was changed. There were no public meetings at the time of the Administrator.

Councillor Boyle: There is no record of the reason why it has been removed? The SAO answers negatively. Councillor Boyle suggests amending the by-law to reinstate the clause.

Mayor: Recalls another type of donation of quarry material: for people who buy a house or a unit. The Staff will prepare an amended by-law for Council's approval.

Motion carried

8. Committee report:

Town Planning and Land Use committee: Mountain Avens awards

'Be it resolved that the Council of the Town of Norman Wells hereby approves the five following categories for the 2019 Mountain Avens Award and the donation of gift certificates of choice to the 1st, 2nd and 3rd place winners for a value of \$150, \$100 and \$50 respectively (total of \$1,500):

- Most improved**
- Northern Style**
- Traditional Style**
- Elders**
- Recycling**
- Businesses (mention only)'**

Motion: No. 19-17-06
Moved by: Councillor Wever
Seconded by: Deputy Mayor Peachey

Councillor Wever: explains that the categories and prizes have been discussed at the Town Planning and Land Use committee meeting and that the committee members would judge at the end of July.

Motion carried

Councillor Wever: continues with the recommendation of the Town Planning and Land Use committee about the six following priorities for the Jackfish Lake Recreation area:

1. Brushing along the side of the road
2. Lookout point replacement

3. Development of the water front
4. Campsites extension
5. Playground upgrade
6. Trails

He would like to know if Council wants him to keep pursuing with these discussions and having his committee and possibly the Recreation committee to move on and having this work done.

Mayor: thinks that the brushing along the road should be done immediately. For the other five items, it could be discussed with the chairperson of the Recreation committee. Once the Public Works foreman is in place, the two committees could meet and bring the priorities back for budgeting.

SAO: advises that the brushing is being done right now.

Received as information

9. Departmental Reports

Mayor: Suggests to each author of the reports to go ahead if there is any additional information or anything they wish to emphasize and then the reports will be open to discussion for Council.

a) Town Manager

SAO: Informs that the new Fire chief is starting tomorrow. We had 2 fires in the past 3 weeks so it is a priority to deal with him on what the expectations are from MACA and the Fire Marshal because she gets mixed messages. Council should invite A/Fire Marshal for a presentation to Council. She adds that we need to fight those fires in order to protect the town and that our people did an awesome job.

Mayor: requests more clarification about the mixed messages.

SAO: explains that she would rather let the people speak for themselves but relates her understanding from the meeting with the Assistant Fire Marshal and the Regional Superintendent is that we were not at the level of our training, much more could be done to define and contain the scene. This is not adequate. The Fire Marshal was there to observe at the last fire because it was our site. HRN and Northridge were there assisting and they did an awesome job. We are not going to just stand by when people lives or the town property is a risk so we need to have a discussion.

Mayor: Suggests the Fire Chief to meet with the Assistant Fire Marshal, the Regional Superintendent and the Fire Marshal in Yellowknife.

SAO: The Public Works Manager will start on August 6, the Public Works Foreman will work part time on the same date as a transition from his current job and the Recreation director starts on August 7. The intention as that the work plans will be set by September. We have started working on that with the management team. It will be useful for Council to know what has been accomplished and what still needs to be done this year.

SAO: Councillor Boyle will be able to speak more about the landfill. She requests a Committee of the Whole meeting to discuss this topic because there are a lot of issues.

Received as information

b) Finance

Mayor: Inquires about the timeline to change of financial system again?

Misty Rayner: We had the data converted into the new system but the processes & training supplied by the product manufacturer were not there. It became too much to continue carrying both programs at the same time and not having a real product out of it. The majority of the work to convert our data has been completed to do this conversion so it is just going to be updating the existing data to the manufacturer of the product we choose to go with. The timeline for the live functionality of the new program is January 2020.

SAO: The program we end was commissioned by her predecessor and has not been acted on in 2 years so it was difficult for the provider and us to catch up.

Councillor Wever: Do you have confidence in the new software?

SAO: We will use the one we used before for now and are looking to update to SAGE which is pretty straight forward.

Mayor: We are in a good shape right now until the new change?

Misty Rayner: Yes, we have the auditor creating some financial reports and trial balance report in the meantime.

c) Fire Department

None

d) Lands

The Development Officer emphasizes on the demolition project of the Mackenzie house and the future of the landfill as well as on the printing of the 2019 tax notices.

Councillor Boyle: Suggests a correction in the report "not 100 but 1000 kg".

Mayor: Inquires if we talked to the owner of the Mackenzie House recently to know where they are at with the project. The Development Officer explains that the discussions are mostly with the contractor as she received the demolition permit application today. The intention seems to be the demolition of the entire building.

Mayor: They would like to put it in our landfill or ship it out? That is the discussion we need to have at a Committee of the Whole meeting.

Councillor Wever asks if there is a by-law to control the disposal at the landfill.

The Development Officer explains that even if there is no by-law, documents as Operation & Maintenance Plan are submitted to the Sahtu Land and Water Board for the town's water license and GNWT has guidelines for some material.

Councillor Wever comments that the Town has to follow these regulations but not the public.

Deputy Mayor Peachey wonders if there is a Federal or Territorial regulation regarding asbestos in a demolition project. Councillor Boyle answers that there are guidelines.

Mayor: Requests a Committee of the Whole meeting next Tuesday July 23th at 7:00PM.

Councillor Boyle: Inquires if the owner is willing to sell some stuff from the Mackenzie House that would be in decent condition. The general public should have a chance to get it instead of putting it all at our dump.

Mayor: Requests a discussion with the owners following the committee of the whole.

e) Public Works

No comment.

f) Recreation

Cody Wheeler: Informs that in the past, the Town was using the Life Saving Society but the lifeguards we have this year for the swimming lessons are trained with Red Cross. The Town applied to get the Red Cross certification.

Councillor Wever: wonders if we know how long it will take.

Cody Wheeler: We should receive it in the next couple days because all the paperwork has been submitted.

Mayor: Is the pool operating well this year? You are getting ready for the swim meet?

Cody Wheeler: Yes and all five communities are invited.

Mayor: Assures we will find help for him this year.

g) Utilities

No comment.

Received as information

10. Council forum

Deputy Mayor Peachey: Warns that it has been pretty hot in the Youth & Elders Centre in the past years. The kids are vulnerable to heat stroke.

Cody Wheeler: informs that nothing changed but that he knows the furnace has a summer setting. He will have a look.

Councillor Wever: There are a lot of bikes all over town. He wonders if we could have an accommodation like a "lost and found" for bikes in town so that they are all in one spot to be collected.

Mayor: Informs that the RCMP has done that over the years but doesn't know if they still do it.

Cody Wheeler: Suggests a couple stations in the town

SAO: comments that they say they don't steal the bike but borrow them.

Councillor Smith: We need somewhere to store.

Councillor Wever: We should ask the RCMP if they want to take care of it again. The SAO will.

Mayor: Mentions that we keep getting communication from Day care society, they keep calling for meetings but they don't show to the meeting. He informs that there will be no further actions for the day care until they get back together.

Adds also to the SAO comment on the dump fire about the Fire Department, the Northridge guys, Chris Chivers and his people, he was very impressed at the amount of work well done. It could have burned for years. He thanks Cathy and the team as well.

11. Correspondence

- a) Monthly Mayor's Policing Report

Received as information

12. In Camera

- a) Legal

'Be it resolved we hereby go in camera to discuss legal issues the time being 7:50 PM'

Motion: No. 19-17-07
Moved by: Councillor Smith
Seconded by: Councillor Wever

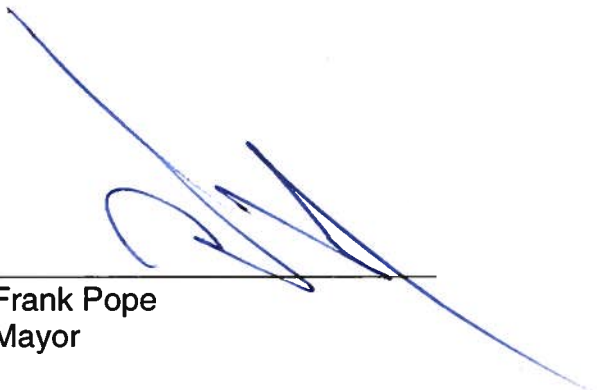
Motion Carried

'Be it resolved we hereby leave in camera the time being 8:15 PM'


Motion: No. 19-17-08
Moved by: Councillor Smith
Seconded by: Councillor Boyle

Motion Carried

13. Adjournment – 8:15PM



Frank Pope
Mayor



Cathy Clarke
Senior Administrative Officer