

**Town of Norman Wells
Minutes
Regular Council Meeting #19-08
Tuesday, April 2nd, 2019 – 7:00 pm
Council Chambers**

Present:	Frank Pope	Mayor
	Alexis Peachey	Deputy Mayor
	Trevor Smith	Councillor
	David Wever	Councillor
	Jim Boyle	Councillor
	Jean-Paul Bernard	Councillor
	Pascal Audet	Councillor

Regrets:

Staff:	Cathy Clarke	Senior Administrative Officer
	Justin Da Silva	Director of Recreation
	Misty Rayner	Finance Manager/Acting Town Clerk

Guests: Rob Closs

1. **Call to Order – 6:59PM**
2. **Declaration of Conflict of Interest**
None
3. **Review and Adoption of Agenda**

‘Be it resolved that the Agenda for the Regular Council Meeting, dated April 2nd, 2019, is hereby adopted.

Motion:	No. 19-08-01	
Moved by:	Deputy Mayor Peachey	
Seconded by:	Councillor Smith	Motion Carried

The first item under section 7: New Business; Disposal of Town Owned Property, will be tabled until the next meeting as clarification on the price of the land must be sought, and Council did not have some of the required material within their package.

4. **Delegations**
a) None
5. **Minutes**
a) March 19, 2019 Regular Meeting

‘Be it resolved that the Minutes for the Regular meeting of Council, dated March 19th, 2019, are hereby adopted

Motion:	No. 19-08-02	
Moved by:	Councillor Boyle	
Seconded by:	Deputy Mayor Peachey	Motion Carried

b) March 26, 2019 information meeting with Sahtu Health and Social Services Authority

The minutes of the information meeting between Council and the SHSSA have been received as information.

6. **Old Business**
a) None
7. **New Business**
a) Disposal of Town Owned Property

Tabled

b) Contribution Agreement with GNWT for O&M

Resolution

'Be it resolved that Council of the Town of Norman Wells hereby authorizes the Mayor and SAO to enter into agreement with the GNWT MACA for the amount of \$1,171,000.00 for Operations and Maintenance funding.'

Motion: No. 19-08-03
Moved by: Councillor Boyle
Seconded by: Councillor Audet

Motion Carried

c) Contribution Agreement with GNWT for Water & Sewer Subsidy

Resolution

'Be it resolved that the Council of the Town of Norman Wells hereby authorizes the Mayor and SAO to enter into agreement with the GNWT MACA for the amount of \$944,000.00 for Water & Sewer Subsidy.'

Motion: No. 19-08-04
Moved by: Councillor Boyle
Seconded by: Councillor Wever

Motion Carried

d) FCM Attendance and Potential Resolutions

Discussion

The Mayor had requested of all Councillors who wish to attend the FCM conference to state their availability within email to the SAO, and administration will take care of the travel arrangements. Clarification was received that all fees associated with attendance of the conference would be covered by the Town of Norman Wells. The Mayor advised of intention to discuss at the FCM conference; the issues arising from the shortage of winter road season and the importance of the immediate construction of an all season road reaching the North.

e) Request for youth bike Track from NWCJC

Discussion/Resolution

'Be it resolved that the Council of the Town of Norman Wells hereby authorize the Norman Wells Community Justice Committee to utilize the space adjacent to the baseball diamond for the creation of a bike track for youth and children.'

Motion: No. 19-08-05
Moved by: Councillor Boyle
Seconded by: Councillor Wever

Motion Carried

Rob Closs and Justin DaSilva had attended Council to be able to speak to this item. Council had asked Rob if there would be any request for material from the Town on this endeavor, Rob replied that they intended to use the material already there; they want the track to be made of dirt. Council stated that the maintenance of this track would be ongoing from year to year and wished to know who would be responsible. Rob replied that volunteers would maintain the track and that he didn't believe finding volunteers it would be an issue as the track would be an excellent addition to the Town and the parents of children who would use it, along with Rob himself, would take care of the maintenance requirements. Council noted that area requested is much bigger than the proposed bike track would take up, and requested clarification on the intention to keep the size of the track small. Rob replied that they intend to make the material there stretch as far as possible, as well Rob believes it does not need to be very large, just somewhere for the kids to go.

8. Committee Reports

a) None

9. Departmental Reports (2nd Meeting of each month)

- a) Town Manager - None
- b) Finance - None
- c) Fire Department - None
- d) Lands - None
- e) Public Works - None
- f) Recreation- None
- g) Utilities - None

10. Council Forum

Councillor Bernard: Nothing at this time.

Boyle: brush to make signs visible at a few places.

Councillor Audet: Noticed that water had gone down substantially for Government while under administration. By-Law 17-08 Water and Sewer Services have a table showing Government at the same rate as Commercial/Industrial water. Staff clarified that the by-Law had gone out with a typo and was corrected in February 2019. The actual rate for water that has been charged out to government accounts is the economic rate, which applied to all government to include our municipal organization rates. Staff further clarified that though the table had shown the rate reduced, the consumption billed to any government or public sector account holder was equivalent to the economic rate.

Councillor Audet stated the community hall looks as though it is in need of minor renovations; for example, new flooring and countertops. The laminate flooring currently installed is beginning to come apart.

Councillor Smith: Nothing at this time

Deputy Mayor Peachey: Nothing at this time.

Councillor Wever: Nothing at this time.

Councillor Boyle: Gravelling of the roads – noticed the gravel stopped at the dump road and did not continue out towards DOT; this raises a safety concern. Can staff ensure that when gravelling is completed within Town due to slippery conditions, that DOT receives the service as well. Request an Action Log be added to the agenda package, so we can see that issues have been followed up on.

Mayor Pope: there is a meeting with MACA Ministers on April 11th at the Heritage Hotel in the boardroom. Danny McNeely was asked by the Mayor if the Minister of Health will be in attendance. Deputy Mayor Peachey will prepare a presentation. There is a public meeting on April 10th with the full cabinet.

The letter that was received from Mike Duclos by Council was well received. The Mayor had thanked him for his letter and stated that Council would respond in due time; Council wishes to enter into strategic planning, and solidifying the operational budget before response is issued. Additionally, the Rec Committee could review the letter and see if anything within the letter can be actioned through the committee. Councilor Smith stated that the Rec Committee was approached in regard to the letter and is waiting to schedule a meeting with Mike to discuss. The Mayor stated that opportunity could present itself where partnership with a company pouring cement or laying asphalt can save costs associated with the work.

The Mayor would like to hold an open house or an informal meet and greet in June 2019. The mayor would like to see Council take part in the community a bit more to allow residents the chance to speak to Council and get to know them. The Mayor mentioned that at a time previous; on Town clean-up Day, the Council themselves would adopt and clean up Mackenzie Drive. Complaints about Jackfish Lake's cleanliness could be resolved by holding a Barbeque at Jackfish Lake and forming a work-party inclusive of Councilors to clean the area as well as interact with the community.

11. Correspondence

MACA Clarification on one time top-up to Gas Tax Funding for 2019-2020

Information

12. In Camera

a) Staffing

'Be it resolved we hereby go in camera the time being 7:28PM'

Motion: No. 19-08-06
Moved by: Councillor Smith
Seconded by: Deputy Mayor Peachey

Motion Carried

13. Adjournment – 8:10PM

‘Be it resolved that we hereby adjourn, the time being 8:10PM

Motion: No. 19-08-07
Moved by: Councillor Boyle
Seconded by: Councillor Smith

Motion Carried Unanimously

Frank Pope
Mayor

Cathy Clarke
Senior Administrative Officer