

TOWN OF NORMAN WELLS
JOINT TOWN PLANNING AND LAND USE & RECREATION COMMITTEES
Special Meeting for Thursday, May 13, 2021
Council Chambers @ 7:00 pm

MEETING MINUTES

Present:

Recreation committee:

Alexis Peachey	Councillor-Alternate Chairperson
Ava Pope	Member (Youth representative)
Nicole Richard	Member

Town Planning and Land Use committee:

David Wever	Councillor–Chairperson
Jean-Paul Bernard	Councillor-Alternate Chairperson
Cindy Collier	Member
Dee Opperman	Member (phone)

Regret:

Trevor Smith	Councillor–Chairperson (Recreation committee)
Shauna Spilchak	Member (Recreation committee)
Carol Lorentz	Member (Town Planning and Land Use committee)

Administration:

Alex Millette	Recreation Director
Johannie Lapierre	Development Officer

1. **Call to Order –7:02 PM**
2. **Declaration of Conflict of Interest**
None.
3. **Review and Adoption of Agenda**

‘Be is resolved that the agenda of the Joint Town Planning and Land Use and Recreation committee meeting dated May 13th is hereby adopted.’

Moved: Deputy Mayor Peachey

Seconded: Member Richards

Adopted

4. **Delegation**
None.
5. **Review and Adoption of Minutes**
None.
6. **Old Business**
None.

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7. New Business:

- a) Norman Wells Tourism Identity Improvement Plan - update

The Recreation Director follows-up on April 29th meeting with a power point presentation (see attached).

Awaiting a quote for the signs:

- Raven design (5ftX5ft) for parks and entrances to Town
- Design and sign for other location signs (2ftX4ft) is still to be confirmed.

Campsites: new determined locations. Request for proposals to be coming out.

Playground improvements: adjusted quote to come once further inspection is done with the Public Works Department as these improvements might need more material than anticipated.

Waterfront improvements: Already improvement from last year as there is more space by the water. A bigger expansion in the future would necessitate serious discussions with Fisheries and Oceans Canada as this project might have reached its limit.

Bathroom upgrades: Advice will be requested about accessibility once the units arrive.

Councillor Wever inquires if relocating the Snoopy playground equipment is still considered. The Recreation Director answers it requires further investigation on park regulations, the impact of a relocation on certification and if the playground would fit in the existing berm.

Member Richards wonders if the condition of the playground at Jackfish meets the regulation requirements. The Recreation Director informs that this playground is the only one without the build date and certification stamp, but the Park and Open Space operator will assess the site and opportunities once his training is completed.

Member Richards suggests verifying the option of adding new equipment as well either as an attached or separate structure. The Recreation Director reminds that budget will be an important aspect to consider but that there are options to look at, with Gas Tax funding for example.

As sand is very expensive material, Councillor Wever recommends purchasing enough for a trailer to optimize the cost instead of paying per pound.

Councillor Wever asks if the turn around for vehicles is still a possibility. The Recreation Director will be able to assess once the Town receives the proposals.

Member Richards questions if some dog waste stations will be present at the parks. The Recreation Director replies that the Town only had four in stock but is looking at options to put more. The feedback is positive so far and people are using them.

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Councillor Wever wonders if the Public Works Department will be in charge of installing the signs. The Recreation Director will discuss with the Public Works Manager.

Member Richards inquires if the “skidooers” will still have access to Jackfish Lake once the railing is installed. The Recreation Director answers that there will be room on each side as it is very open.

Member Collier would like an update on the chosen material for the railing. The committee prefers bars to the aluminium and something that would allow the kids to look through. The Recreation Director will mention these comments to the contractor.

Member Richards asks if a ladder is now necessary by the dock. The Recreation Director explains that the sides are still in the shallow area. He also adds that the Lifesaving Society sent standard equipment for the waterfront (lifeline, buoy).

8. Open Forum

Deputy Mayor Peachey announces that the Advancement of Equity and Inclusion committee will reach out to both committees regarding a naming policy and some cultural awareness projects.

9. Adjournment –7:37PM.