

**Town of Norman Wells
Minutes
Regular Council Meeting #21-14
Tuesday, May 18th, 2021, 7:00pm
Council Chambers
Call in 1-866-969-8429 ID: 5040455**

Present:	Frank Pope Alexis Peachey Jean-Paul Bernard Jim Boyle- phone Trevor Smith David Wever	Mayor Deputy Mayor Councillor Councillor Councillor Councillor
Staff:	Cathy Clarke Karen Boudreau Jaime Kearsey Johannie Lapierre Alex Millette Lucas Nadeau Hugo Pabke Randy Sinasac-phone Kayla Turner	Senior Administrative Officer Finance Manager By-Law Officer Development Officer Recreation Director Public Works Foreman Utilities Manager Fire Chief Governance and Community Engagement Manager
Regrets:	Pascal Audet- Medical	Councillor
Guests:	Chris Chivers- phone	

1. **Call to Order/Roll Call 7:00PM**

2. **Declaration of Conflict of Interest**

None.

3. **Review and Adoption of Agenda**

Resolution

'Be it resolved that the Agenda for the Regular Council Meeting, dated May 18th, 2021 is hereby adopted.'

Motion: No. 21-14-01
Moved by: Councillor Smith
Seconded by: Councillor Wever

Motion Carried Unanimously

4. **Delegation**

a) Police Report

- This is Corporal Tim MacDonald's last Council meeting. He has been transferred to Nova Scotia and will be leaving Norman Wells in June.
- RCMP Officers have been patrolling Mackenzie Drive out to DOT. If cars are going 50km/hr or less, the dust is minimal. There was more dust produced when vehicles were going faster than 50km/hr.
- Regarding the ATV post on Facebook, Tim would like to remind everyone that the RCMP and By Law Enforcement are taking an educational approach with the community.
- Mayor Pope asked if Tim would suggest reducing the speed on Mackenzie Drive during dust season. Tim responded that there would be a noticeable improvement if speeds were reduced from 30km/hr to 60km/hr during dust season.
- Mayor Pope thanked Corporal MacDonald for his service on behalf of Council and wished him all the best with his move.

5. **Departmental Reports**

a) Town Manager

- The SAO met with the road's contractor today about dust control. She mentioned that it was a great meeting and that she appreciates their expertise in this field. The SAO reiterated that nothing could be done about the roads up until now; she called Environment and they suggested spraying the

roads with calcium chloride. Grading of the roads will begin on May 19 and DL10 application will begin on May 25. Grading the roads will create more dust before the application of DL10.

- It is our goal to educate the public of this extensive process and hear their concerns. If the community would like the hazard level of the dust tested, administration will look into this.
- Chip seal work will begin next year.

b) Finance

- Finance is going to start charging penalties again starting with the May bills.

c) Fire Department

- The Fire Chief reported positive interactions with EMO regarding potential flooding in the area.

d) By-Law

- Jaime has received a lot of feedback regarding the ATV By Law, both positive and negative. Most of the negative comments turn to positive comments after Jaime has educated them on the by law.
- Both stores in Town will be bringing in a supply of helmets that will be readily available for purchase.
- Jaime would like to promote Youth taking the ATV course offered by the GNWT. Once they complete the course and bring their certificate to Ramparts, they will receive a free ice cream or slushie.
- Jamie suggested moving forward with the third reading of the ATV by law.

e) Governance & Community Engagement

- The Economic Development Survey has gone out to all licensed businesses who have an email on file as well as all e-blast subscribers. The survey is also posted on the website and social media pages. Information flyers have also been put up on Town bulletin boards and put in 146 registered mailboxes.

f) Lands

- The department has received the signed lease for Jackfish Lake Park.

g) Public Works

- Public works will be begin sealing road cracks early in the season, so they are able to finish in one year.

h) Recreation

- Update on use of Gas Tax funds.

i) Utilities

- The Utilities department will begin replacing fire hydrants on the utilidor.

6. Committee Reports

a) Advancement of Equity and Inclusion Committee Draft Minutes

- Kayla met with Mike Duclos regarding the election education videos. It was a very positive meeting with great discussions. We will provide him with an overview of what we are looking for in the videos.

b) Joint Town Planning/Recreation Committee Minutes

7. Minutes

a) Regular Meeting of Council #21-12 Draft Minutes

Resolution

'Be it resolved that the Minutes for the Regular Council Meeting, dated May 4th, 2021 are hereby adopted.'

Motion: No. 21-14-02
Moved by: Councillor Peachey
Seconded by: Councillor Wever

Motion Carried Unanimously

b) Special Meeting of Council #21-13 Draft Minutes

Resolution

- Adopted with one correction: Mayor Pope was the chair of the meeting not Councillor Peachey.

'Be it resolved that the Minutes for the Special Council Meeting, dated May 7th, 2021 are hereby adopted.'

Motion: No. 21-14-03
Moved by: Councillor Peachey
Seconded by: Councillor Smith **Motion Carried Unanimously**

8. Old Business

a) Recreation Master Plan- Final Resolution

'Be it resolved that the Council of the Town of Norman Wells hereby adopts the Final Draft of the Recreation Master Plan.'

Motion: No. 21-14-04
Moved by: Councillor Smith
Seconded by: Councillor Wever **Motion Carried Unanimously**

9. New Business

a) BCI Development Permit Application Discussion/Resolution

'Be it resolved that the Council of the Town of Norman Wells hereby accepts the variance request for a setback reduction of 2.2m and the use of sea cans on lot 509 plan 3652 as shown in the development permit application, subject to the exterior finish.'

Motion: No. 21-14-05
Moved by: Councillor Smith
Seconded by: Councillor Wever **Motion Carried Unanimously**

b) Jackfish Park Campsite Expansion Project RFP Resolution

'Be it resolved that the Council of the Town of Norman Wells hereby approves the Request for Proposal as attached.'

Motion: No. 21-14-06
Moved by: Councillor Smith
Seconded by: Councillor Wever **Motion Carried Unanimously**

10. Council Forum

- Councillor Bernard:
 - Asked if anything is being done with the Water Tower (paint/welcome to Norman Wells).
 - He suggested offering a truckload of garbage for residents during spring cleanup.
 - Jaime has organized an Adopt an Elder Campaign to help residents who may be unable to clean up their properties on their own. She is hoping that Council will participate as well as volunteers from the community. Town Staff will be volunteering their time for this event during the month of June.
- Councillor Boyle: None.
- Councillor Wever: None.
- Councillor Peachey: None.
- Councillor Smith: None.
- Mayor Pope: Asked staff to follow up with the Health Centre regarding the Pfizer Vaccine for youth.

11. Correspondence to Council

a) Letter from Norman Wells Town Council to the Norman Wells Land Corporation Information

- Council is awaiting a response from this letter which was sent to the Norman Wells Land Corporation.

12. Correspondence from Council

13. In Camera Resolution

- a) Negotiation

'Be it resolved the Council of the Town of Norman Wells hereby go in camera the time being 7:44PM.'

Motion: No. 21-14-07
Moved by: Councillor Smith
Seconded by: Councillor Wever

Motion Carried Unanimously

Be it resolved the Council of the Town of Norman Wells hereby leave in camera the time being 7:54PM.'

Motion: No. 21-14-08
Moved by: Councillor Smith
Seconded by: Councillor Bernard

Motion Carried Unanimously

- Councillor Wever left the in-camera session at 7:46PM

14. Adjourn 7:55PM Moved by Councillor Smith



Frank Pope, Mayor



Karen Boudreau, Acting SAO