

Minutes
Committee of the Whole #21-03
Wednesday, May 26, 2021
To Follow Special Meeting
Council Chambers and Teleconference
Call in 1-866-969-8429 ID: 5040455

- 1. Call to Order 12:12pm**
- 2. Declaration of Conflict of Interest**

None.
- 3. Review and Adoption of Agenda**

Moved by Councillor Wever
Seconded by Councillor Peachey
Motion Carried Unanimously
- 4. Delegation**

None.
- 5. Topics**
 - a) Community Plan Roll-out: January 15, 2020 - Completed**
 - b) Gas Tax Allocation: January 29, 2020 - Completed**
 - c) Advocacy Efforts: February 19, 2020 - Completed**
 - d) Landfill and Solid Waste Management: March 4, 2020 - Completed**
 - e) MD& A Review and Spring/Summer 2020 Work Plan Prioritization: April 28, 2020 – Completed**
 - f) Landfill & Forecasting: May 12, 2020 - Completed**
 - g) Emerging Wisely Plan: May 27, 2020 - Completed**
 - h) Water & Sewer By-Law & Gas Tax Allocations: June 10, 2020 – carried over**
 - i) Gas Tax Allocations: Continued June 17th, 2020 – carried over**
 - j) Gas Tax Allocations: Continued/Water & Sewer By-Law June 24th, 2020 – Completed**
 - k) Reserve Fund Dedications: July 8th, 2020 – Completed**
 - l) Water & Sewer By-Law: August 26, 2020 – Part 1 Completed**
 - m) By-Law Review – September 8, 2020 – Ongoing**
 - n) Water & Sewer By-Law/Financial Report Framework/Milestone Report Presentation- Completed**
- Payment Plan- Completed

- **Access Fees- Completed**
- **Presentation of new monthly financial report framework- Completed**
- **Milestone Report – Next steps on Landfill- Completed**

- o) Town Clean-up/Beautification with Town as Example:**
 - Clean-up of Courtier lot
 - Green spaces
 - Roads maintenance standards
 - Thorough ditching
 - Utilidor brushing

- p) Economic Development:**
 - Business incubation
 - Culture
 - Marketing
 - Tourism

- q) Recreation and Green Spaces:**
 - Jackfish expansion
 - New recreation facilities i.e.: soccer pitch, basketball court, skateboard park
 - Park and green space development
 - Playground development

- r) Community Programming:**
 - Evaluation of existing programming, costs, capacity, effectiveness
 - What role does Council feel the Town should play in community needs?
 - Direct provision
 - Facilitation
 - Fund broker
 - Grants support and/or application
 - Networking
 - Subsidy

- s) Water:**
 - Public education campaign
 - Water conservation options/audits/education

- t) Bylaw/Policy Updates: Ongoing**
 - Ongoing

- u) Ambulatory Care**
 - **Administrative Report- Completed February 10, 2021**

- v) Gas Tax Allocations**
- w) Reserve Funding**

6. Adjourn 12:55PM

**Town of Norman Wells
Working Agenda
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Present:

Frank Pope	Mayor- Chair
Alexis Peachey	Deputy Mayor
Jean-Paul Bernard	Councillor- phone
Jim Boyle	Councillor- phone
Trevor Smith	Councillor
David Wever	Councillor

Staff:

Cathy Clarke	Senior Administrative Officer
Karen Boudreau	Finance Manager
Johannie Lapierre	Development Officer
Gary Mickalyk	Public Works Manager
Alex Millette	Recreation Director
Hugo Pabke	Utilities Manager
Kayla Turner	Governance and Community Engagement Manager

Regrets:

Pascal Audet	Councillor (medical leave)
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Guests: Chris Chivers- phone

1. Gas Tax Allocations

- Recreation Building Condition Assessments:
 - Already approved by Council.
 - Covered by Gas Tax.
 - Assessments feed into Asset Management Plan.
- Half Pipe:
 - Previously discussed by Council but not approved.
 - Highlighted in Recreation Master Plan.
 - Gas Tax Funded.


- Council agreed to bring this item forward to the next Council Meeting for approval.
- **Curling Club Lighting:**
 - Currently on subsidy waitlist through Arctic Energy Alliance.
 - Council agreed to wait as long as possible to see about subsidy approval. If not approved by winter, Council agreed to use Gas Tax Funds.
- **Norman Wells Tourism Plan:**
 - Jackfish Lake campsites, beach rail system, playground, and bathrooms.
 - This item has already been approved by Council.
- **Splash Pad/Water Park:**
 - Council agreed that they would like more information on the condition of the pool before approving this item.
- **Playground Sand:**
 - GNWT Infrastructure reached out to the SAO and advised her that Infrastructure could take on the responsibility of maintaining the School Playground. The maintenance costs would not come out of the school's budget, they would come out of Infrastructure's budget.
 - Council agreed to have Infrastructure take on the school playground.
 - Council agreed to have Snoopy Playground moved to Jackfish Lake to add to the existing playground up there.
- **Ballfield Sand:**
 - Council agreed that the sand does not need to be ballfield quality.
- **Parks Overall Project:**
 - Includes greenspaces, trash cans, seeding and barriers where possible (trails).
 - The SAO recommended increasing the budget for this item to \$100,000. Council agreed to increase the budget for the Parks Overall Project.
- **Fire Truck:**
 - This item was already approved by Council. Administration needs approved to shift the funds needed from CPI to Gas Tax. Council approved this change.
- A drill blast will be forthcoming. It will include material needed for chip seal and other roadwork.
- Administration proposed putting out a Request for Proposal this year for work happening next year. Council agreed.

2. Reserve Funding

- The Asset Management Plan is complete. It will be discussed at Committee of the Whole mid-June.
- The Asset Management Plan has been forwarded to MACA. MACA staff have stated that Norman Wells is the only Municipality in the area with an in depth Asset Management Plan.



Frank Pope, Mayor



Karen Boudreau, Acting SAO