

**Town of Norman Wells  
Minutes  
Regular Council Meeting #21-09  
Tuesday, April 6<sup>th</sup>, 2021, 7:00pm  
Council Chambers  
Call in 1-866-969-8429 ID: 5040455**

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**Present:** Frank Pope Mayor  
Alexis Peachey Deputy Mayor  
Pascal Audet Councillor  
Jean-Paul Bernard Councillor  
Jim Boyle- phone Councillor  
Trevor Smith Councillor  
David Wever Councillor

**Staff:** Cathy Clarke Senior Administrative Officer  
Karen Boudreau Finance Manager  
Jaime Kearsey- phone By-Law Officer  
Hugo Pabke Utilities Manager  
Randy Sinasac Fire Chief  
Kayla Turner Governance and Community Engagement Manager

**Guests:** Nathan Watson- phone

1. **Call to Order/Roll Call** 7:00PM

2. **Declaration of Conflict of Interest**

None

3. **Review and Adoption of Agenda** Resolution

**'Be it resolved that the Agenda for the Regular Council Meeting, dated April 6th, 2021 is hereby adopted.'**

**Motion:** No. 21-09-01  
**Moved by:** Councillor Wever  
**Seconded by:** Councillor Smith

**Motion Carried Unanimously**

4. **Delegation**

None.

5. **Departmental Reports**

None.

6. **Committee Reports**

- a) Economic Development Committee Approved Minutes
- b) Town Planning Committee Approved Minutes

- Approved with the addition of the date and time of the meeting.

- c) Advancement of Equity and Inclusion Committee Approved Minutes

7. **Minutes**

a) Regular Meeting of Council #21-06 Draft Minutes Resolution

**'Be it resolved that the Minutes for the Regular Council Meeting, dated March 16<sup>th</sup>, 2021 are hereby adopted.'**

**Motion:** No. 21-09-02  
**Moved by:** Councillor Bernard  
**Seconded by:** Councillor Peachey

**Motion Carried Unanimously**

b) Special Meeting of Council #21-07 Draft Minutes Resolution

**'Be it resolved that the Minutes for the Special Council Meeting, dated March 19<sup>th</sup>, 2021 are hereby adopted.'**

**Motion: No. 21-09-03**  
**Moved by: Councillor Smith**  
**Seconded by: Councillor Peachey** **Motion Carried Unanimously**

c) Special Meeting of Council #21-08 Draft Minutes Resolution

**'Be it resolved that the Minutes for the Special Council Meeting, dated March 24<sup>th</sup>, 2021 are hereby adopted.'**

**Motion: No. 21-09-04**  
**Moved by: Councillor Smith**  
**Seconded by: Councillor Wever** **Motion Carried Unanimously**

## 8. Old Business

a) Quarry By Law #21-05 First Reading (amendment) Resolution

- Amended to include both residential and industrial rates.

**'Be it resolved that the Council of the Town of Norman Wells hereby give first reading to Quarry By Law #21-05 as amended.'**

**Motion: No. 21-09-05**  
**Moved by: Councillor Smith**  
**Seconded by: Councillor Peachey** **Motion Carried Unanimously**

b) Quarry By Law #21-05 Second Reading (amendment) Resolution

**'Be it resolved that the Council of the Town of Norman Wells hereby give second reading to Quarry By Law #21-05 as amended.'**

**Motion: No. 21-09-06**  
**Moved by: Councillor Smith**  
**Seconded by: Councillor Wever** **Motion Carried Unanimously**

c) Quarry By Law #21-05 Third Reading (amendment) Resolution

**'Be it resolved that the Council of the Town of Norman Wells hereby give third reading to Quarry By Law #21-05 as amended.'**

**Motion: No. 21-09-07**  
**Moved by: Councillor Smith**  
**Seconded by: Councillor Wever** **Motion Carried Unanimously**

## 9. New Business

a) Contribution Agreement- Water and Sewer Services Resolution

Councillor Audet was not required to declare a conflict of interest on this item as the agreement is between the Town and MACA.

**'Be it resolved that the Council of the Town of Norman Wells hereby authorizes the Town of Norman Wells to enter into a contribution agreement with Municipal and Community Affairs (MACA) for Water and Sewer Services Funding commencing on April 1<sup>st</sup>, 2021. The GNWT shall pay the total of nine hundred and ninety-seven thousand dollars (\$997,000) in accordance with the schedule attached.'**

**Motion: No. 21-09-08**  
**Moved by: Councillor Peachey**  
**Seconded by: Councillor Audet** **Motion Carried Unanimously**

b) Contribution Agreement- Operations and Maintenance Resolution

**'Be it resolved that the Council of the Town of Norman Wells hereby authorizes the Town of Norman Wells to enter into a contribution agreement with MACA for Operations and Maintenance funding commencing on April 1<sup>st</sup>, 2021. The GNWT shall pay the total of one million one hundred and seventy-one thousand dollars (1,171,000) in accordance with the schedule attached.'**

**Motion: No. 21-09-09**  
**Moved by: Councillor Smith**  
**Seconded by: Councillor Peachey/Councillor Boyle** **Motion Carried Unanimously**

c) Authorization to Transfer Funds Resolution

**'Be it resolved that the Council of the Town of Norman Wells hereby authorizes the transfer of \$541,614.00 from the Community Public Infrastructure Fund (CPIF) to the General Operating Fund.'**

**Motion: No. 21-09-10**  
**Moved by: Councillor Wever**  
**Seconded by: Councillor Smith** **Motion Carried Unanimously**

d) By Law Enforcement Officer Job Description Resolution

- As per the Cities, Towns, and Villages Act, 137. (1) Council may appoint bylaw officers to enforce any or all of its bylaws and may establish their specific duties.
- Jaime is currently enrolled in two different courses through the GNWT and is about 75% completed.

**'Be it resolved that the Council of the Town of Norman Wells hereby approves the By Law Enforcement Officer Job Description as attached.'**

**Motion: No. 21-09-11**  
**Moved by: Councillor Smith** 5 in favor, 2 against  
**Seconded by: Councillor Wever** **Motion Carried**

e) By Law #21-09 Appointment of By Law Officer First Reading Resolution

**'Be it resolved that the Council of the Town of Norman Wells hereby give first reading to By Law #21-09.'**

**Motion: No. 21-09-12**  
**Moved by: Councillor Peachey** 5 in favor, 2 against  
**Seconded by: Councillor Wever** **Motion Carried**

f) By Law #21-09 Appointment of By Law Officer Second Reading Resolution

**'Be it resolved that the Council of the Town of Norman Wells hereby give second reading to By Law #21-09.'**

**Motion: No. 21-09-13**  
**Moved by: Councillor Peachey** 5 in favor, 2 against  
**Seconded by: Councillor Wever** **Motion Carried**

g) By Law #21-09 Appointment of By Law Officer Third Reading Resolution

**'Be it resolved that the Council of the Town of Norman Wells hereby give third reading to By Law #21-09.'**

**Motion: No. 21-09-14**  
**Moved by: Councillor Wever** 5 in favor, 2 against  
**Seconded by: Councillor Peachey** **Motion Carried**

## 10. Council Forum

Councillor Smith- none.

Councillor Peachey- none.

Councillor Wever- Inquired about contacting the health authority to ask about the vaccination rate in the community. He would also like to inquire about when the community can go back to normal (full capacity in buildings) as we were promised once the community was vaccinated restrictions would

loosen up. The SAO responded that the Territory was hoping to move into phase 3 of Emerging Wisely, however with a new case of the variant Covid Virus in the NWT, phase 3 may be put off.

Councillor Boyle- none.

Councillor Audet- none.

Councillor Bernard-

- asked if new flags could be put up outside of the Town Office. The SAO responded that we have the flags ready, they just need to be put up.
- He also asked if it is possible to separate, stagger, or increase facility gathering limits for programming in order to allow more participants in programs.
- Councillor Bernard inquired about allowing other residents of the Sahtu to self-isolate in Norman wells. The SAO responded that the ESSO home that the Town is using is not being used for people who are self-isolating. The home is being used for the family members and roommates of travelers who are self-isolating. The SAO was told that anyone from the region can self-isolate in Norman Wells if they can find the means to do so.

Mayor Pope-

- ask about the reimbursement of funds for Covid expenses. The SAO responded that the expenses have been submitted are awaiting reimbursement.
- Mayor Pope would like to pass on thanks and appreciation on behalf of Council to the Recreation Department for a job well done with Spring Fling and the Easter activities put on this year.

## 11. Correspondence to Council

### a) Block Parent Program

- a. Procedures
- b. License Agreement
- c. Association Agreement

- Councillor Wever inquired about looking into falling under Alberta licensing as the insurance requirements may be different. Staff will look into this and report back.
- Councillor Wever also asked if the Chairs of each committee to see if there would be any interest in taking on the Block Parent Committee rather than starting up another new committee.

### b) On the Land Healing Program

- Councillor Wever noted that there is not a lot of funding available through this program. He suggested reaching out to the Land Corporation to inquire about more funding options to bring a professional into the community.

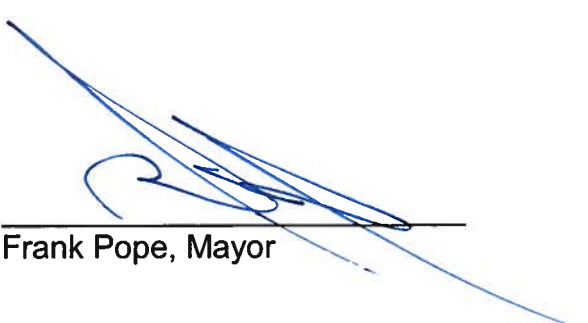
### c) Invitation to Participate in Engagement

- a. Letter attached

## 12. Correspondence from Council

None.

## 13. Adjourn 7:38PM Moved by Councillor Smith Seconded by Councillor Peachey



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Frank Pope, Mayor



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Cathy Clarke, SAO