

**Town of Norman Wells  
Minutes  
Regular Council Meeting #21-10  
Tuesday, April 20<sup>th</sup>, 2021, 7:00pm  
Council Chambers  
Call in 1-866-969-8429 ID: 5040455**

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**Present:** Frank Pope Mayor  
Alexis Peachey Deputy Mayor  
Pascal Audet Councillor  
Jean-Paul Bernard Councillor  
Jim Boyle- phone Councillor  
Trevor Smith Councillor  
David Wever Councillor

**Staff:** Cathy Clarke Senior Administrative Officer  
Karen Boudreau Finance Manager  
Jaime Kearsey By-Law Officer  
Johannie Lapierre Development Officer  
Gary Mickalyk Public Works Manager  
Alex Millette Recreation Director  
Lucas Nadeau Public Works Foreman  
Hugo Pabke Utilities Manager  
Randy Sinasac Fire Chief  
Kayla Turner Governance and Community Engagement Manager

**Guests:** Chris Chivers- phone

**1. Call to Order/Roll Call 7:00PM**

**2. Declaration of Conflict of Interest**

None.

**3. Review and Adoption of Agenda**

Resolution

**'Be it resolved that the Agenda for the Regular Council Meeting, dated April 20<sup>th</sup>, 2021 is hereby adopted.'**

**Motion:** No. 21-10-01  
**Moved by:** Councillor Smith  
**Seconded by:** Councillor Peachey

**Motion Carried Unanimously**

**4. Delegation**

a) Police Report- March 2021

**5. Departmental Reports**

a) Town Manager

- Staff are preparing for the spring and summer seasons.
- The Town has been given permission to use Gas Tax funding in ways that were not previously allowed.

b) Finance

- Audit update. There will be a special meeting scheduled for next week to review the Draft Audit report.

c) Fire Department

d) By-Law

- Jaime has recently completed her Level One By Law Officer training Level 1.
- She reiterated that ticketing will be a last resort. Jaime believes that education and information is best. She also does not intend to carry weapons or pepper spray.

- A Facebook page has been created for people with pets to share their pet's information, ask questions, post if they are lost or missing etc.

e) Governance & Community Engagement

- Update on progress of new Town website.

f) Lands

- Certificates of Tax Arrears have been issued.
- Johannie has been working with the By Law Officer to follow up on outstanding development permits. Due to Covid and delays of development, Johannie will be offering an extension to any outstanding development permits.

g) Public Works

- Staff have been crushing barrels at the Landfill. 160 barrels were crushed in a six-hour period.
- Gary thanked Trevor Bremner for the crusher.

h) Recreation

- Arena operations have wrapped up.
- The department is preparing for Spring Clean Up next month.
- The department has been approved for \$100,000 of funding for the Norman Wells Tourism Improvement Plan. There will be a joint committee meeting with the Town Planning and Recreation Committees to discuss the details of the plan.
- Recreation and Public Works will investigate placing the gazebo by the landfill at a different location.

i) Utilities

**6. Committee Reports**

a) Recreation Committee

- The committee is waiting on an announcement for increased gathering limits to decide about the baseball season.

b) Advancement of Equity and Inclusion Committee Approved Minutes

**7. Minutes**

a) Regular Meeting of Council #21-09 Draft Minutes

Resolution

**'Be it resolved that the Minutes for the Regular Council Meeting, dated April 6<sup>th</sup>, 2021 are hereby adopted.'**

**Motion:** No. 21-10-02  
**Moved by:** Councillor Peachey  
**Seconded by:** Councillor Wever

**Motion Carried Unanimously**

b) Regular Meeting of Council #20-29 Amended Minutes

Resolution

- Minutes amended as an individual named in the minutes would like to remain unnamed.
- As per MACA direction, we can remove the named individual from the minutes by resolution of Council.

**'Be it resolved that the Amended Minutes for the Regular Council Meeting, dated December 15, 2020 are hereby adopted.'**

**Motion:** No. 21-10-03  
**Moved by:** Councillor Smith  
**Seconded by:** Councillor Peachey

**Motion Carried**  
 6 in favor, 1 against.

**8. Old Business**

None.

## 9. New Business

### a) Water Bill- Request for Adjustment

Discussion/Resolution

- Customer requesting adjustment based on existing by law.
- We are currently in the process of removing section 7.14 from the by law. By Law 20-07 will be read for the third time at the next Regular Council Meeting.

**'Be it resolved that the Council of the Town of Norman Wells hereby approves a reduction in the attached water bill as per by law #20-07 Water and Sewer Services, section 7.14 "adjustment for undetected leaks."'**

**Motion:** No. 21-10-04  
**Moved by:** Councillor Smith  
**Seconded by:** Councillor Peachey

**Motion Carried Unanimously**

### b) Advancement of Equity and Inclusion Committee

Discussion/Resolution

#### a. Recommendation to rescind By Law #99-13

**'Be it resolved that the Council of the Town of Norman Wells hereby rescinds by law #99-13 (Curfew By-Law) as recommended by the Advancement of Equity and Inclusion Committee.'**

**Motion:** No. 21-10-05  
**Moved by:** Councillor Peachey  
**Seconded by:** Councillor Wever

**Motion Carried Unanimously**

### c) Authorization to Transfer Funds

Resolution

**'Be it resolved that the Council of the Town of Norman Wells hereby authorizes the transfer of \$451,520 from Gas Tax to the General Operating Fund.'**

**Motion:** No. 21-10-06  
**Moved by:** Councillor Smith  
**Seconded by:** Councillor Wever

**Motion Carried Unanimously**

## 10. Council Forum

Councillor Bernard:

- requested the path near Sacho be cleared.
- He also likes the idea of highlighting Town Employees on the Social Media channels as it is a nice way to put a face to a name.

Council Audet:

- Inquired about vegetation control in the ditches along Mackenzie Drive. Public Works responded that moving forward there will be a plan in place to control the vegetation in the ditches and will look into it more with the GNWT Department of Lands and report back to Council.
- Mentioned that the guardrails coming into town make the road very tight, especially for big trucks.
- Requested that the signage that is at the entrance of the Town be replaced as the signage is currently it dirty barrels. Gary mentioned that this is the responsibility of the GNWT and he will reach out to them.
- Councillor Audet mentioned that staff are doing a great job.

Councillor Boyle:

- Mentioned the road to the ski cabin needs to be cleared of snow.
- Noted the road to Jack Fish Lake and the temporary access road need to be taken care of. Gary responded that the ski cabin road will be taken care of in the upcoming week and that he will work with GNWT regarding the secondary access road to Jackfish Lake.

Councillor Wever:

- Suggested putting out an advisory to the public regarding the river break up especially for those who live along the river and may have personal belongings stored near the banks. He also suggested putting out a notice to have the public remove any personal items on the docks before breakup.

Councillor Smith:

- Asked when road sweeping will take place. Gary responded that street sweeping will take place after culverts have been taken care of which will likely be Thursday or Friday.

Councillor Peachey:

- None.

Mayor Pope:

- Advised Council and staff that he will be away from May 3 to 6.
- Suggested a long-term date for Spring Clean Up be passed through Council by resolution.

**11. Correspondence to Council**

None.

**12. Correspondence from Council**

None.

**The Regular Meeting adjourned at 7:34pm**

**13. In Camera**

a) Legal

**'Be it resolved the Council of the Town of Norman Wells hereby go in camera the time being 7:39PM.'**

**Motion: No. 21-10-07**  
**Moved by: Councillor Wever**  
**Seconded by: Councillor Smith**

**Motion Carried Unanimously**

**Be it resolved the Council of the Town of Norman Wells hereby leave in camera the time being 8:04PM.'**

**Motion: No. 21-10-08**  
**Moved by: Councillor Smith**  
**Seconded by: Councillor Wever**

**Motion Carried Unanimously**

**14. Adjourn 8:06PM Moved by Councillor Smith Seconded by Councillor Wever.**



Alexis Peachey, Deputy Mayor



Cathy Clarke, SAO