

**TOWN OF NORMAN WELLS
BY-LAW NO. 20-05
Repeal of By-Law 18-06**

BEING A BY-LAW OF THE MUNICIPAL CORPORATION OF THE TOWN OF NORMAN WELLS IN THE NORTHWEST TERRITORIES TO PROVIDE FOR THE PAYMENT OF AN HONORARIUM AND CERTAIN ALLOWANCES TO THE MEMBERS OF THE NORMAN WELLS VOLUNTEER FIRE DEPARTMENT PURSUANT TO THE CITIES, TOWNS AND VILLAGES ACT. S.N.W.T., 2003, C-22.

Whereas the Council may by-law, provide for the payment of an honorarium to Members of the Norman Wells Volunteer Fire Department for performing their duties;

Now therefore be it resolved, that the Council of the Municipal Corporation of the Town of Norman Wells in the Northwest Territories enacts as follows:

PART 1 - INTERPRETATION

1.1 Short Title

This By-Law is referred to as the “Firefighters Honorarium” By-Law.

1.2 Definitions

In this By-Law:

- a. “Council” means the Council of the Town of Norman Wells
- b. “Fire Department” means the Norman Wells Volunteer Fire Department, a department of the Municipal Corporation of the Town of Norman Wells;
- c. “Member” means those volunteer firefighters on record of the Fire Department and also includes those persons conscripted, contracted or whose services have otherwise been obtained for the benefit of the Fire Department at an incident;

PART 2 – GENERAL PROVISIONS

2.1 Indemnities

- a. Indemnities for volunteer members of the Fire Department shall be in the following amounts:
 - \$50.00 per regular training/maintenance/meeting/public education session
 - \$70.00 per emergency call out.
- b. Annual bonuses shall be in paid as follows:
 - Deputy Fire Chief entitled to annual bonus of \$2000. (Paid annually based on minimum attendance requirement of training and callouts >50%)
 - Captains entitled to annual bonus of \$1500. (Paid annually based on minimum attendance requirement of training and callouts >50%)
 - Lieutenants entitled to annual bonus of \$1000. (Paid annually based on minimum attendance requirement of training and callouts > 50%)
 - Firefighters entitled to annual bonus of \$750. (Paid annually based on minimum attendance requirement of training and callouts > 50%)

Attendance shall be based on maintaining 50% or greater attendance at required training and callouts. Attendance calculations shall factor in scheduled work, vacation leaves and exceptional circumstances that may occur.

- c. Indemnities shall be paid in quarterly instalments (except those paid on annual basis) in conjunction with the regular Town payroll period.

2.2 Expenses

- a. Allowances for expenses incurred during the execution of their required duties as a member of the Norman Wells Volunteer Fire Department shall be paid upon receipt of a claim and also upon the prior approval of the Senior Administrative Officer for the following:
- i) For each mandatory course outside of Norman Wells as authorized by the Town, members will be compensated with a daily allowance in accordance with the Government of the Northwest Territories Duty Travel Rates established for:
- Breakfast
 - Lunch
 - Dinner
 - Incidentals
- ii) The actual return airfare between the destination and the Town; and
- iii) The actual cost for hotel accommodation.

PART 3 - ADMINISTRATION

3.1 Repeal

By-Law No. 18-06 is hereby repealed.

3.2 Effective Date

This By-Law shall come into effect upon the approval of the document by the authorizing representatives below and will remain in effect until amended or repealed.

It is hereby certified that this By-Law No. 20-05 has been made in accordance with the requirement of the Cities, Towns and Villages Act and the By-Laws of the Town of Norman Wells.

Read a first time this 2nd day of June, 2020, A.D.



Mayor



Senior Administrative Officer

Read a second time this 2nd day of June 2020, A.D.



Mayor




Senior Administrative Officer

Read a third time and final time and passed this 2nd day of June 2020, A.D.



Mayor



Senior Administrative Officer

It is hereby certified that this By-Law No. 20-05 has been made in accordance with the requirement of the Cities, Towns and Villages Act and the By-Laws of the Town of Norman Wells.



Town Manager / S.A.O