

**TOWN OF NORMAN WELLS
BY-LAW NO. 17-09
Repeal of By-Law 15-08**

**A BY-LAW OF THE MUNICIPAL CORPORATION OF THE TOWN OF NORMAN WELLS
IN THE NORTHWEST TERRITORIES TO ESTABLISH AND LEVY CHARGES FOR
MUNICIPAL SERVICES PROVIDED, PURSUANT TO THE PROVISIONS OF THE CITIES,
TOWNS AND VILLAGES ACT, S.N.W.T. 2003, C-22.**

WHEREAS, the Council of the Town of Norman Wells desires to establish rates to be charged for certain municipal services provided by the Municipal Corporation;

AND WHEREAS, Schedule "B" of By-Law 15-08 is repealed and replaced with Schedule B, attached to and forming part of this by-law;

NOW, THEREFORE, the Council of the Town of Norman Wells, at a duly assembled meeting enacts as follows:

PART 1 – INTERPRETATION

1.1 Short Title

This by-law may be cited as the "Service Rates By-Law".

1.2 Definitions

In this by-law:

- a) "Adult" means, for the purposes of this By-Law, a person who is the age of eighteen years or older.
- b) "Council" means the Council of the Town of Norman Wells;
- c) "Mayor" means the Mayor of the Town of Norman Wells;
- d) "Property" means real or personal property owned by the Town;
- e) "Rates" means the charges for services provided;
- f) "Schedule" means the schedule attached to and forming part of this by-law;
- g) "Services" means municipal services provided;
- h) "Town" means the Town of Norman Wells;
- i) "Town Manager" means the Senior Administrative Officer of the Town of Norman Wells or his designate.
- j) "Youth" means, for the purposes of this By-Law, a person who is under the age of eighteen years.
- k) "Elder" for the purpose of this By-Law is any person who is 55 years or over.
- l) "Tots/Children" means, for the purposes of this By-Law, a person four years and younger.
- m) "Senior" for the purpose of this By-Law, is any person who is 65 years or over.
- n) "Family" means, for the purpose of this By-Law, 2 parents/guardians and their children in the one household.

PART 2 – GENERAL PROVISIONS

2.1 Rates

- 1) Rates for specified municipal services and rental of municipal property shall be levied in accordance with the Schedules attached to and forming part of this By-Law.
- 2) Rates for the rental of municipal facilities may be waived for all non-profit meetings/functions and to all organisations holding a fund raising licenced function

that realises a profit of less than \$500.00. Any organisations for which rental fees are waived may be required to provide a detailed financial statement for the subject events upon demand of the Town.

2.2 Applicable Taxes

Where applicable to levy Goods and Services Tax, the tax shall be in addition to the rates listed herein.

2.3 Damage Deposit

A damage deposit of \$200.00 may be required to be made and held by the Town by any person, persons or organisation entering into a rental agreement for a Town facility. The damage deposit will be returned in part or in full to that person, persons or organisation as soon as possible following an inspection of the facility.

2.4 Payment

- 1) The Town reserves the right to demand pre-payment in full of the applicable rates from any person, persons or organisation:
 - a. Who has previously defaulted on the cancellation notice time period;
 - b. Who have receivables payable to the Town which are in arrears by more than 90 days; or
 - c. At the discretion of the Town Manager.
- 2) Rates listed herein are due and payable at the time the services are provided. At the discretion of the Town Manager rates may be invoiced on a "30 day net basis". Past due accounts for any service shall accrue interest at the same rate as past due property taxes.
- 3) A past due account for any service which is more than 90 days in arrears may be recovered as if it were a tax on property, property tax or arrears of property tax, in accordance with the Property Tax and Assessment Act, R.S.N.W.T, 1988.
- 4) The Council or the Town Manager may, at their discretion, waive any rate herein when it is in the public interest to do so.

PART 3 - ADMINISTRATION

3.1 Separability

The provisions of this By-Law are separable and invalidity of any part of this By-Law shall not affect the rest of the by-law.

3.2 Schedules

Schedules "A", "B", "C" and "D" are attached to and form part of this By-Law.

3.3 Repeal

By-law 15-08 is hereby repealed.

3.4 Effective Date

This By-Law shall come into effect upon the approval of the document by the authorizing representatives below and will remain in effect until amended or repealed.

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Service Rates By-Law
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It is hereby certified that this By-Law No. 17-09 has been made in accordance with the requirement of the Cities, Towns and Villages Act and the By-Laws of the Town of Norman Wells.

Approved by the Minister of Municipal and Community Affairs, Government of the Northwest Territories:

Caroline Cochrane Dec 31, 2017
Caroline Cochrane Date

Approved by the Municipal Administrator, Town of Norman Wells, Government of the Northwest Territories:

Allen Stanzell 2017.12.31
Allen Stanzell Date

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SCHEDULE "A"

General Government

That charges be assessed for each tax certificate and each statement of conformity to municipal zoning requirements as follows:

- | | |
|---|------|
| a. Tax Certificate: | \$30 |
| b. Tax Certificates demanded for receipt in less than five working days: | \$60 |
| c. Zoning Certificates: | \$30 |
| d. Zoning Certificates demanded for receipt in less than five working days: | \$60 |

*GST charged where applicable

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SCHEDULE "B"

Rental Rates for Municipal Facilities

That the following rates be charged for the rental of municipal facilities:

1. **Ray Persson Memorial Arena**
 - a. Licensed Function: \$450.00 per day plus GST
 - b. Non-Licensed Function: \$150.00 per day plus GST

2. **Community Hall**
 - a. Licensed Function: \$350.00 per day (or portion of) plus GST
 - b. Non-Licensed Function: \$150.00 per day plus GST
 - c. Business Meeting: \$350.00 per day (or portion of) plus GST
 - d. Territorial Court: \$450.00 per day (or portion of) plus GS

3. **Curling Club** (at such times that the facility is not under lease to the Norman Wells Curling Club)
 - a. Licensed or Non-Licensed Function: \$200.00 per day (or portion of) plus GST

4. **Town Office Council Chambers**
 - a. Justice of the Peace Trial: \$450.00 per day (or portion of)
 - b. Quasi-Judicial Hearing: \$450.00 per day (or portion of)

5. **Fire Training Facility** \$ 150.00 per day (or portion of) plus GST

6. **Chair Rental for Private Events**
 - a. Weekday chair rental rate: \$2.00 per chair/day plus GST
 - b. Weekend chair rental rate: \$4.00 per chair plus GST
 - c. Call-out fee outside of Town business hours: \$100.00 plus GST (minimum)

Notes:

- Weekday chair rentals must be picked up and returned during Town hours of business (unless otherwise arranged with the Town)
- Weekend chair rentals must be picked up by Friday 5:00pm and returned by Monday 10:00am
- Town Hours of Business: Monday-Friday, 8:30am-5:00pm
- Chair availability may vary depending on scheduled events

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SCHEDULE "C"

Public Works, Utilities and Environmental Health Services

1. That the following rates be charged for the provision of municipal environmental health services:
 - a. At such time as an application has been made by a non-resident to tip refuse in the Town's landfill a Non-Resident Tipping Fee shall be charged of \$600.00 per tonne plus GST based on the Town of Norman Wells estimates.
 - b. Where a resident or non-resident were, in the opinion of the Town, not following the standard operating procedures for sorting and tipping refuse in the Town's landfill, the person, business or organisation may be charged a clean up fee consisting of the actual cost recovery plus 25% administrative fee.
2. If at such time as deemed necessary by the Council or the Town Manager, the Town is required to enter private property and effect repairs deemed necessary to maintain the public safety, the property owner or lessor in the case of Commissioner's or Town owned land may be charged a fee consisting of the actual cost recovery plus 25% administrative fee.

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SCHEDULE "D"

Recreation Services

1. Skating Arena

Private Ice Rental \$70.00/hr plus GST

2. Fitness Centre

Regular Adult:

- Weekly \$15.00 plus GST
- Monthly \$40.00 plus GST
- 3 Months \$105.00 plus GST
- 6 Months \$180.00 plus GST
- 12 Months \$300.00 plus GST

Family: ½ of the applicable rate for each additional adult residing in the same household plus GST

Youth: ½ of the applicable adult rate

Note: Youth under 18 years must be monitored by an adult in attendance

Corporate Rate - (paid by the employer on annual memberships only):

Buy two (2) annual adult memberships, get one free.

Elders	Free
Council	Free
Town Staff	Free
Fire Department Members	Free

Christmas (December) Special: One year membership \$225.00 plus GST

3. Swimming Pool

Private Rentals:

- Adult function \$45/hour plus GST
- Youth function \$35/hour plus GST