

**Town of Norman Wells  
Minutes  
Regular Council Meeting #20-06  
Tuesday, March 3<sup>rd</sup>, 2020, 7:00pm  
Council Chambers, Town of Norman Wells**

---

<b>Present:</b>	Frank Pope Alexis Peachey Jean-Paul Bernard Trevor Smith David Wever	Mayor Deputy Mayor Councillor Councillor Councillor
<b>Regrets:</b>	Jim Boyle	Councillor (business)
<b>Staff:</b>	Cathy Clarke Jennifer Waterhouse Johannie Lapierre	Senior Administrative Officer Governance & Community Engagement Manager Development Officer
<b>Delegation:</b>	None	
<b>Guests:</b>	Chris Chivers Cindy Collier Nathan Watson	

1. **Call to Order** 7:00PM
2. **Declaration of Conflict of Interest** None
3. **Review and Adoption of Agenda** Resolution

Addition of item to Section 11 - Correspondence to Council

11a. Letter from the NWT Public Utilities Board and corresponding response

Removal of items from Section 8 – Old Business to allow administration to complete further work

8a. Public Hearing

8b. Cat Train Café – Zoning By-law amendment second reading

8c. Cat Train Café – Zoning By-law amendment third reading

**'Be it resolved that the Agenda for the Regular Council Meeting, dated March 3, 2020 is hereby adopted.'**

**Motion:** No. 20-06-01  
**Moved by:** Councillor Peachey  
**Seconded by:** Councillor Smith

**Motion Carried**

Councillor Peachey identified a conflict of interest with the addition of item 11a.

4. **Delegation** None
5. **Departmental Reports** Second meeting of each month
  - a) Town Manager
  - b) Finance
  - c) Fire Department
  - d) Governance & Community Engagement
  - e) Lands
  - f) Public Works
  - g) Recreation
  - h) Utilities
6. **Committee Reports**
  - a) Recreation Committee – attached  
Recreation Committee requests that the afternoon of April 17<sup>th</sup> be declared a public holiday in recognition of the annual Spring Fling Carnival.

**'Be it resolved that the Council of the Town of Norman Wells hereby declares the afternoon of April 17<sup>th</sup> be declared a public holiday in recognition of the annual Spring Fling Carnival.'**

**Motion: No. 20-06-02**  
**Moved by: Councillor Smith**  
**Seconded by: Councillor Wever**

**Motion Carried**

Mayor Pope had been requested to send letters on behalf of the committee requesting community support for the Black Bear Jamboree. His believes the list he was given should be widened. Councillor Smith agreed and indicated that he had already spoken to the Recreation Manager about expanding the list.

- b) Economic Development Committee - none
- c) Town Planning and Land Use Committee - none

## 7. Minutes

a) Regular Meeting of Council #20-05

Resolution

**'Be it resolved that the Minutes for the Regular Council Meeting, dated February 18<sup>th</sup>, 2020 are hereby adopted.'**

**Motion: No. 20-06-03**  
**Moved by: Councillor Smith**  
**Seconded by: Councillor Bernard**

**Motion Carried**

b) Committee of the Whole #20-03

Resolution

**'Be it resolved that the Minutes for the Committee of the Whole Meeting, dated February 19<sup>th</sup>, 2020 are hereby adopted.'**

**Motion: No. 20-06-04**  
**Moved by: Councillor Wever**  
**Seconded by: Councillor Smith**

**Motion Carried**

## 8. Old Business

- a) Removed from agenda
- b) Removed from agenda
- c) Removed from agenda

d) Councillor Audet Leave of Absence from Council Duties Information  
Mayor Pope read for the record the position for the Councillor Audet situation provided by the Senior Administrative Manager and heard the written opinion from the Town's legal counsel regarding the conflict of interest

Mayor Pope requested that a resolution be made to terminate Councillor Audet's leave of absence.

Councillor Wever inquired if Councillor Audet is comfortable returning and willing to do his job. Mayor Pope responded that he believes he is anxious to return. Now that the ruling has been tabled Mayor Pope will share it with him.

**'Be it resolved that Council requests that Councillor Audet terminate the remaining term of the request for the leave of absence and return to his council duties as soon as possible.'**

**Motion: No. 20-06-05**  
**Moved by: Councillor Peachey**  
**Seconded by: Councillor Bernard**

**Motion Carried**

e) Community Plan – Selection of Proposal

Resolution

Councillor Wever provided an overview of the selection process as he was on the selection committee. Four proposals were received, the committee narrowed it down to two, WSP and Fotenn. Initially the selection committee had been leaning towards Fotenn but once saw WSP's work the committee believed that WSP would provide more of what the Town wants.

**'Be it resolved that the Council of the Town of Norman Wells hereby approves the selection panel's recommendation to award the contract of the Community Plan and Zoning By-law renewal project to WSP Canada Group Ltd.'**

**Motion:** No. 20-06-06  
**Moved by:** Councillor Peachey  
**Seconded by:** Councillor Wever

**Motion Carried**

## 9. New Business

a) Seniors Tax Relief Resolution  
The Development Officer provided the rationale for the proposed By-law amendment. It is intended to provide more clarification on the by-law and make the process for seniors tax relief more efficient as will be able to process the applications together and provide an answer earlier to residents.

**'Be it resolved that the Council of the Town of Norman Wells hereby gives First reading to the Senior Citizens and Disabled Persons Property Relief By-law Amendment 20-02.'**

**Motion:** No. 20-06-07  
**Moved by:** Councillor Peachey  
**Seconded by:** Councillor Smith

**Motion Carried**

b) Seniors Tax Relief

**'Be it resolved that the Council of the Town of Norman Wells hereby gives Second reading to the Senior Citizens and Disabled Persons Property Relief By-law Amendment 20-02.'**

**Motion:** No. 20-06-08  
**Moved by:** Councillor Smith  
**Seconded by:** Councillor Wever

**Motion Carried**

## 10. Council Forum

Councillor Bernard – Found the NWTAC AGM very useful in terms of what talked about the topics. Interested in asset management, hoping to dive into it a bit deeper

Councillor Wever – Inquired whether it is possible to haul some gravel to the ski cabin this summer to make the hill easier to climb. Many families use this area and it is very steep. Would like to eventually put in stairs there so people do not fall. Follow up with the Senior Administrative Manager about the Google Map application. Hopes we can apply for it and get it this summer. Mayor Pope shared that there was a group at the NWTAC AGM from Laurentian University that are working on an aerial mapping project. Raised the CBC article that Safe Homes are going to be developed in each region. Inquired whether anyone has contacted Norman Wells about having one in our community. The Senior Administrative Manager responded that the Town had not been contacted regarding this.

Councillor Peachey – Recognized that work is being done on the business by-laws and suggested that this would be the time to look at the different levels/classifications of licences as well as enforcement and penalties.

Councillor Smith – nothing

Mayor Pope – Council will provide a written report on the NWTAC AGM. Found the AGM more useful than the FSM attended last year. Noted that the time allotted to meet with the Premier and cabinet was insufficient. Impressed with the new Minister of Finance.

## 11. Correspondence to Council

Councillor Peachey left chambers at 7:20PM

a) Northwest Territories Public Utilities Board - Status of the Norman Wells Gas Distribution System  
Council will send the response drafted and believe this is sufficient information to provide.

Councillor Peachey returned to chambers at 7:21PM

**12. Correspondence from Council**

a) Jim Ulch

Response has been sent to Mr. Ulch regarding his concerns with the Town's water delivery services and sewage collection and disposal contractor. The response outlined the contractor's responsibility as well as information on setting up delivery/pump out schedules. The Public Works Manager has offered to meet with Mr. Ulch to discuss any further concerns.

**13. In Camera**

a) none

**14. Adjourn 7:22PM**



---

**Frank Pope**  
Mayor



---

**Jennifer Waterhouse**  
Acting Senior Administrative Officer

