

**Town of Norman Wells
Minutes
Regular Council Meeting #20-04
Tuesday, February 4th, 2020, 7:00pm
Council Chambers, Town of Norman Wells**

Present:	Frank Pope Alexis Peachey Jean-Paul Bernard Trevor Smith	Mayor Deputy Mayor Councillor (on phone) Councillor
Regrets:	Jim Boyle David Wever	Councillor (business) Councillor (personal)
Staff:	Alex Millette Cathy Clarke Hugo Pabke Jennifer Waterhouse Johannie Lapierre	Recreation Manager Senior Administrative Officer Utilities Manager Governance & Community Engagement Manager Development Officer
Delegation:	None	
Guests:	Chris Chivers Cindy Collier Harold Harris	

1. **Call to Order** 6:59PM

2. **Declaration of Conflict of Interest**
None

3. **Review and Adoption of Agenda**

'Be it resolved that the Agenda for the Regular Council Meeting, dated February 4, 2020 are hereby adopted.'

Motion: No. 20-04-01
Moved by: Councillor Smith
Seconded by: Councillor Peachey

Motion Carried

4. **Delegation**
None

5. **Departmental Reports** Second meeting of each month
a) Town Manager
b) Finance
c) Fire Department
d) Governance & Community Engagement
e) Lands
f) Public Works
g) Recreation
h) Utilities

6. **Committee Reports**
a) Recreation Committee - none
b) Economic Development Committee - none
c) Town Planning and Land Use Committee - attached

7. **Minutes**
a) Regular Meeting of Council #20-02

Resolution

'Be it resolved that the Minutes for the Regular Council Meeting, dated January 21st, 2020 are hereby adopted.'

Motion: No. 20-04-02
Moved by: Councillor Peachey
Seconded by: Councillor Smith

Motion Carried

b) Special Meeting of Council #20-03

'Be it resolved that the Minutes for the Special Meeting of Council, dated January 29th, 2020 are hereby adopted.'

Motion: No. 20-04-03
Moved by: Councillor Smith
Seconded by: Councillor Peachey

Motion Carried

c) Committee of the Whole #20-02

Resolution

'Be it resolved that the Minutes for the Committee of the Whole Meeting, dated January 29th, 2020 are hereby adopted as amended.'

Motion: No. 20-04-04
Moved by: Councillor Peachey
Seconded by: Councillor Smith

Motion Carried

8. Old Business

9. New Business

a) Under Drain Filter Repair

Cost can be funded through Gas Tax and CPI. The Utilities Department will work to address the exclusions identified in the quote. Timeline is significant. The Utilities Manager will authorize AWI to proceed with the work. Some items will be able to come on the winter road. The filters themselves weigh about 800 lbs and may need to be flown in.

'Be it resolved that the Council of the Town of Norman Wells hereby authorizes the purchase of an underdrain system from AWI at an estimated cost of \$144,700.00 including installation costs.'

Motion: No. 20-04-05
Moved by: Councillor Peachey
Seconded by: Councillor Smith

Motion Carried

b) Cat Train Cafe

Amendment is for conditional use. Will always need to go through the zoning by-law. As renewing the zoning by-law is part of the Community Plan project any new requests to amend this by-law will need to wait until the review has been completed.

Councillor Peachey inquired if the Cat Train Café would also be operating as a Bed & Breakfast. Development Officer stated that a B&B would be in contravention of the by-law. Cat Train Café would be permitted to place a sign on their property but not on the highway. That would require another amendment.

Mayor Pope reiterated that the amendment is to permit Cat Train Café to provide meals and that they are not allowed to place a directional sign on the highway. The next step will be a public hearing.

'Be it resolved that the Council of the Town of Norman Wells hereby gives First reading to Zoning By-law Amendment 20-01.'

Motion: No. 20-04-06
Moved by: Councillor Smith
Seconded by: Councillor Peachey

Motion Carried

c) Acquisition of Lot 188 – Plan 1075

Discussion

The Development Officer provided an overview of the options for Lot 188. The Town previously had inquired about purchasing the land from GNWT for community use. According to our files, an

environmental clean-up was completed and the environmental assessment states that the land is within reasonable limits. Debt was forgiven on the taxes.

Councillor Smith inquired about the purchase price.

The Development Officer stated Administration is looking for support to pursue property. No discussion to purchase has been initiated.

Council provided direction to the Development Officer to proceed with the process to acquire the property.

10. Council Forum

Councillor Bernard – Inquired about whether snow clearing is done for McKinnon Park. The Town Manager will contact ITI to inquire about their snow clearing plans for the park.

Councillor Smith – nothing

Councillor Peachey – Councillor Peachey has a meeting set up with the COO of the Norman Wells Land Corporation, Paul Tan to discuss joint projects. Councillor Peachey welcomes any ideas or comments.

Would like the Council Procedures By-law updated to include direct, in-direct, and perceived conflict in the set of definitions.

Inquired if the Town's Emergency Response Plan had been updated.

Mayor Pope - nothing

11. Correspondence to Council

a) Norman Wells Biathlon Team – directed Administration to send a letter congratulating athletes on their efforts.

b) James Ulch – Heritage Hotel – directed Administration to report back once have more information. Mayor Pope requested that concerns brought to Council from the public should be submitted in letter form from the individual.

12. Correspondence from Council

- none

13. In Camera

- none

14. Adjourn 7:27PM



Frank Pope
Mayor



Cathy Clarke
Senior Administrative Officer