

**Town of Norman Wells  
Minutes  
Special Council Meeting #20-08  
Sunday, March 22<sup>nd</sup>, 2020, 10:00am  
Council Chambers, Town of Norman Wells  
Call in Number: 1-866-969-8429  
Conference ID: XXXXXXX**

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**Present:** Frank Pope Mayor  
Alexis Peachey Deputy Mayor  
Trevor Smith Councillor  
David Wever Councillor  
Jean-Paul Bernard Councillor  
Pascal Audet Councillor (phone)  
Jim Boyle Councillor (phone)

**Staff:** Cathy Clarke Senior Administrative Officer (phone)  
Misty Rayner Finance Manager  
Jennifer Waterhouse Governance & Community Engagement Manager

**Guests:** Lee Sacray

1. **Call to Order** 10:00AM
2. **Declaration of Conflict of Interest** None
3. **Review and Adoption of Agenda** Resolution

**'Be it resolved that the Agenda for the Special Council Meeting, dated March 22<sup>nd</sup>, 2020 is hereby adopted.'**

**Motion:** No. 20-08-01  
**Moved by:** Councillor Peachey  
**Seconded by:** Councillor Wever **Motion Carried**

4. **New Business**
  - a) Emergency Measures By-Law #20-03 Resolution

Misty Rayner, the Coordinator of Emergency Measures, walked Council through the scope of the plan and the different areas of authority as detailed in the Norman Wells Community Emergency Plan. The Town is currently operating under a Level 1 – Local Control with no GNWT Support Emergency Response Level (page 10 of plan).

A declaration of a State of Local Emergency expires seven days after it is made unless it is sooner cancelled by the Minister or terminated or renewed by the local authority (page 16).

A committee with representatives from 25 local organizations has been proposed to ensure that there is full community input. The committee provides input to the Emergency Management Agency as the roles and responsibilities outlined in the plan (page 8).

The first meeting of the committee is tentatively scheduled for Monday, March 23<sup>rd</sup>, 2020. The first meeting will be a working session; future meetings will be open to the public. The public will be updated after this meeting.

**'Be it resolved that the Council of the Town of Norman Wells hereby gives First reading to the Emergency Measures By-Law No. 20-03.'**

**Motion:** No. 20-08-02  
**Moved by:** Councillor Peachey  
**Seconded by:** Councillor Smith **Motion Carried**

b) Emergency Measures By-Law #20-03

Resolution

**'Be it resolved that the Council of the Town of Norman Wells hereby gives Second reading to the Emergency Measures By-Law No. 20-03.'**

**Motion: No. 20-08-03**  
**Moved by: Councillor Smith**  
**Seconded by: Councillor Bernard**

**Motion Carried**

c) Emergency Measures By-Law #20-03

Resolution

**'Be it resolved that the Council of the Town of Norman Wells hereby gives Third reading to the Emergency Measures By-Law No. 20-03.'**

**Motion: No. 20-08-04**  
**Moved by: Councillor Peachey**  
**Seconded by: Councillor Wever**

**Motion Carried**

d) Emergency Measures Committee – Council Members

Resolution

**'Be it resolved that the Council of the Town of Norman Wells hereby appoints Mayor Pope, Councillor Audet and Councillor Smith to serve on the Emergency Measures Committee.'**

**Motion: No. 20-08-05**  
**Moved by: Councillor Smith**  
**Seconded by: Councillor Wever**

**Motion Carried**

e) Coordinator of Emergency Measures

Resolution

**'Be it resolved that the Council of the Town of Norman Wells hereby appoints Misty Rayner to serve as the Coordinator of Emergency Measures.'**

**Motion: No. 20-08-06**  
**Moved by: Councillor Smith**  
**Seconded by: Councillor Wever**

**Motion Carried**

f) Deputy Coordinator of Emergency Measures

Resolution

**'Be it resolved that the Council of the Town of Norman Wells hereby appoints Corporal Tim McDonald to serve as the Deputy Coordinator of Emergency Measures.'**

**Motion: No. 20-08-07**  
**Moved by: Councillor Peachey**  
**Seconded by: Councillor Bernard**

**Motion Carried**

g) Emergency Measures Committee – Full Twenty-five (25)

Resolution

**'Be it resolved that the Council of the Town of Norman Wells hereby appoints representatives from the following twenty-five organization to serve as the Emergency Measures Organization Committee: Town of Norman Wells Senior Administrative Manager, Town of Norman Wells Public Works Manager, Town of Norman Wells Utilities Manager, Emergency Coordinator, Arctic Airports, Elders Representative, Enbridge Pipelines, Environment and Natural Resources, HRN Contracting, Imperial Oil Resources Ltd., Health & Social Services, Municipal and Community Affairs, Mackenzie Mountain School, Norman Wells Chamber of Commerce, Norman Wells Volunteer Fire Department, Norman Wells Land Corporation, Northern Store, NorthRidge Contracting, North-Wright Airways, NWT Power Corporation, Ramparts Rentals, Rangers, RCMP, Sahtu Dene Inn, SRP Petroleum.'**

**Motion: No. 20-08-08**  
**Moved by: Councillor Peachey**  
**Seconded by: Councillor Smith**

**Motion Carried**

5. **Adjourn** 10:46AM



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**Frank Pope**  
**Mayor**



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**Cathy Clarke**  
**Senior Administrative Officer**