

**Town of Norman Wells**  
**Agenda**  
**Committee of the Whole #20-08**  
**Tuesday, June 10<sup>th</sup>, 2020, 12:00PM**  
**Council Chambers and Zoom**  
**Please contact the Town Office to obtain call information**

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- 1. Call to Order**
  - 2. Declaration of Conflict of Interest**
  - 3. Review and Adoption of Agenda**
  - 4. Delegation**
  - 5. Topics**
    - a) Community Plan Roll-out: January 15, 2020 - Completed**
      - Role definition for Council, Planning Committee and staff
      - RFP formation
      - Determination of what Council wants out of this process
    - b) Gas Tax Allocation: January 29, 2020 - Completed**
      - What should we be spending our funds on, needs/wants and priorities
    - c) Advocacy Efforts: February 19, 2020 - Completed**
      - All season road
      - Cost of living in Norman Wells
      - Cost of transportation and air
      - Education/health
      - Importance of the North to the rest of Canada
    - d) Landfill and Solid Waste Management: March 4, 2020 - Completed**
      - Bylaw formation inclusive of tipping fees, defined hours of operation
      - Remediation of existing landfill Goal: creation of landfill space
      - Future landfill plan
- \*\*\*Committee of Whole meetings put on hold due to COVID-19\*\*\***
- e) MD& A Review and Spring/Summer 2020 Work Plan Prioritization: April 28, 2020 – Completed**
  - f) Landfill & Forecasting: May 12, 2020 - Completed**
  - g) Emerging Wisely Plan: May 27, 2020 - Completed**

## **h) Water & Sewer By-Law & Gas Tax Allocations – June 10, 2020**

### **i) Reserve Fund Dedications:**

- History of our reserves
- Asset Management Plan
- What reserves are a priority now and into the future
- What funding levels should we be aiming for short and long term
- Bylaw amendments, new and rescinding of those no longer relevant and creation of requisite policies i.e.: internal borrowing policy

### **j) Town Clean-up/Beautification with Town as Example:**

- Clean-up of Courtier lot
- Green spaces
- Roads maintenance standards
- Thorough ditching
- Utilidor brushing

### **k) Economic Development:**

- Business incubation
- Culture
- Marketing
- Tourism

### **l) Recreation and Green Spaces:**

- Jackfish expansion
- New recreation facilities i.e.: soccer pitch, basketball court, skateboard park
- Park and green space development
- Playground development

### **m) Community Programming:**

- Evaluation of existing programming, costs, capacity, effectiveness
- What role does Council feel the Town should play in community needs?
  - Direct provision
  - Facilitation
  - Fund broker
  - Grants support and/or application
  - Networking
  - Subsidy

### **n) Water:**

- Public education campaign
- Water conservation options/audits/education

### **o) Bylaw/Policy Updates: Ongoing**

- This will be ongoing

## **6. Adjourn**

**Town of Norman Wells  
Working Agenda  
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**Water & Sewer By-Law Review**

Administration is recommending a change in the way utility accounts are opened, making it the property owners responsibility to create and maintain their property utility account. This will relieve the Town of Norman Wells of having to deal with the aftermath of people leaving town without notice and abandoning their accounts. This recommended change will require amendments be made to the current Water and Sewer Services By-Law.

**Reference Documents**

1. Water and Sewer Services By-Law #19-10
2. Utility Collections Admin Report from June 2, 2020 Regular Council meeting

**Gas Tax Allocations**

Each committee and/or Councillor is asked to bring forward proposals they have for the use of gas tax allocations.